



**TORRANCE COUNTY
COMMISSION MEETING**

April 22, 2020

9:00 A.M.

**For Public View
Do Not Remove**



Torrance County
BOARD OF COUNTY COMMISSIONERS (BCC)
Kevin McCall, District 1
Ryan Schwebach, District 2
Javier Sanchez, District 3

Wayne Johnson, County Manager

**ADMINISTRATIVE MEETING
AGENDA**

WEDNESDAY, APRIL 22, 2020 @ 9:00 AM

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. PROCLAMATIONS**
- 5. CERTIFICATES AND AWARDS**
- 6. BOARD AND COMMITTEE APPOINTMENTS**
- 7. PUBLIC COMMENT and COMMUNICATIONS**
 - A. EMERGENCY MANAGER: COVID-19 Response Update.**
- 8. APPROVAL OF MINUTES**
 - A. COMMISSION: Motion to approve the April 8, 2020 Torrance County Board of County Commission Minutes.**
- 9. APPROVAL OF CONSENT AGENDA**
 - A. FINANCE: Approval of Payables.**
 - B. MANAGER: Motion to Accept the Third Quarter Restrictive Housing Report from CoreCivic pursuant to NMSA 1978 § 33-16-5.**
- 10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**
 - A. MANAGER: Motion to approve an ordinance authorizing the issuance and sale of Torrance County Taxable Industrial Revenue Bonds for the Duran Mesa, LLC wind energy**

project in the amount of \$350,000,000. Ordinance 2020- _____ (Public Hearing) Deferred from 3/25/20 and 4/8/2020 meetings.

B. MANAGER: Motion to approve and ordinance authorizing the issuance and sale of Torrance County Taxable Industrial Revenue Bonds for the Tecolote Wind, LLC project in the amount of \$556,000,000. Ordinance 2020- _____ (Public Hearing) Deferred from 3/25/20 and 4/8/2020 meetings.

C. MANAGER: Motion to approve an ordinance authorizing the issuance and sale of Torrance County Taxable Industrial Revenue Bonds for the Red Cloud Wind, LLC project in the amount of \$490,000,000. Ordinance 2020- _____ (Public Hearing) Deferred from 3/25/20 and 4/8/2020 meetings.

11. ADOPTION OF RESOLUTION

A. MANAGER: Motion to approve restructure and reauthorize Torrance County Fair Board. Resolution No. 2020- _____ Deferred from 3/25/20 meeting and 4/8/2020 meetings.

B. FINANCE: Motion to approve budget increase for Torrance County Fair Board and additional funds for Complete Count. Resolution No. 2020- _____

C. COMMISSION: Motion to approve a resolution calling on the Governor to safely begin reopening New Mexico businesses. Resolution No. 2020 _____

12. APPROVALS

A. FINANCE: FY21 Budget Hearing, (Conduct Public Hearing):

BUDGET OVERVIEW

- I. P&Z: Additional position, employee raises
- II. Manager: Additional position, employee raises
- III. Clerk: Additional position, employee raises, operating increase
- IV. Elections: Employee raises
- V. Treasurer: Employee raises, operating increase
- VI. Assessor: Operating increase
- VII. Grant Coordinator: Additional position, employee raises, operating increase
- VIII. Sheriff: Employee raises
- IX. Finance: Additional position, employee raises, operating increase
- X. OPS/Maintenance: Employee raises, operating increases
- XI. Animal Services: Additional position, employee raises, operating increase
- XII. USDA/Wildlife Animal Damage Control: Operating increase
- XIII. Fire: Employee raises
- XIV. Community Monitoring: Employee raise
- XV. Emergency Manager: Employee raise, Capital Outlay increase
- XVI. DWI: Additional position, employee raise
- XVII. Domestic Violence: Employee raises
- XVIII. Dispatch: Employee raises

- B. **ROAD:** Motion to approve revision of FY18/19 State Projects.
- C. **FIRE:** Motion to approve FY21 Fire Protection Funds.
- D. **FINANCE:** Motion to approve Reauthorization for Torrance County Fair Grounds local Capital GRT Funds.

13. **DISCUSSION**

14. **EXECUTIVE SESSION**

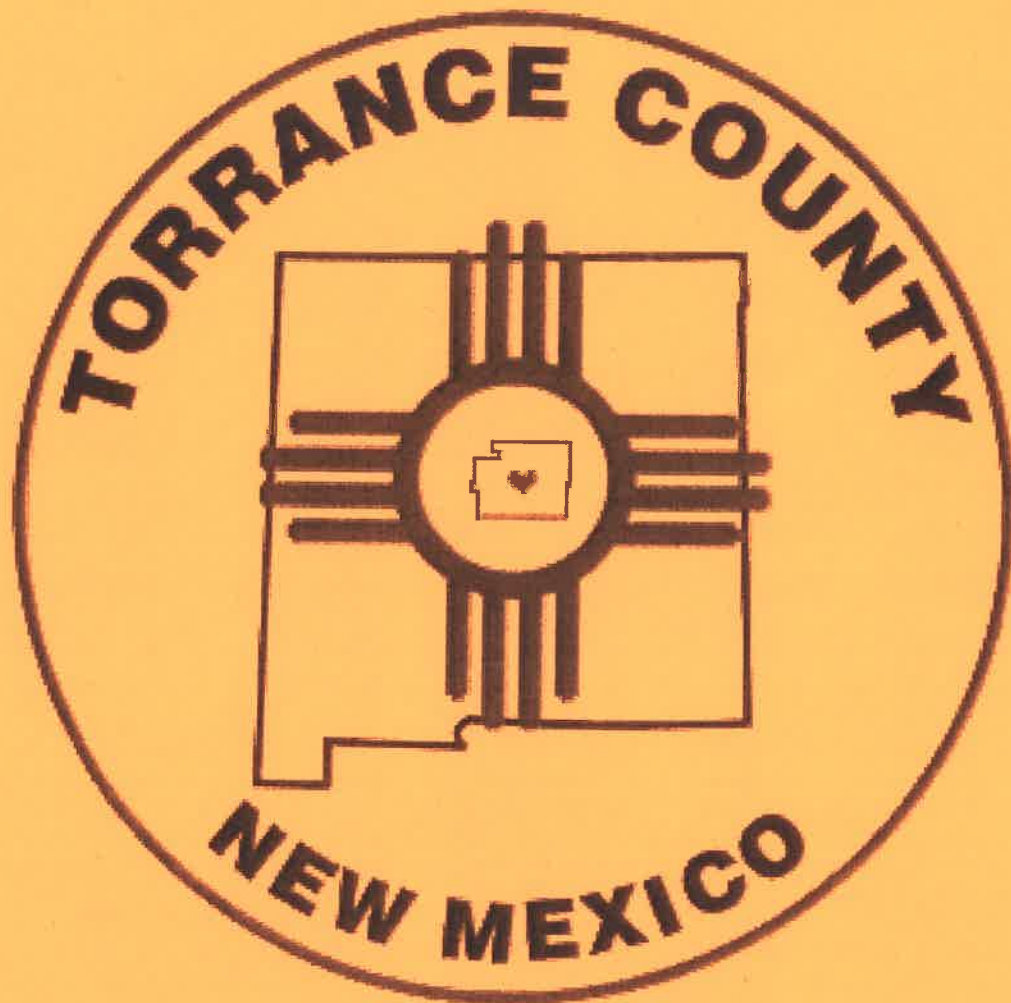
- A. **MANAGER:** Purchase of real property for the Pattern Duran, LLC, Tecolote, LLC, and Red Wind, LLC, wind energy projects. Closed pursuant to NMSA 1978 § 10-15-1(H)(8).

15. **Announcement of the next Board of County Commissioners Meeting:**

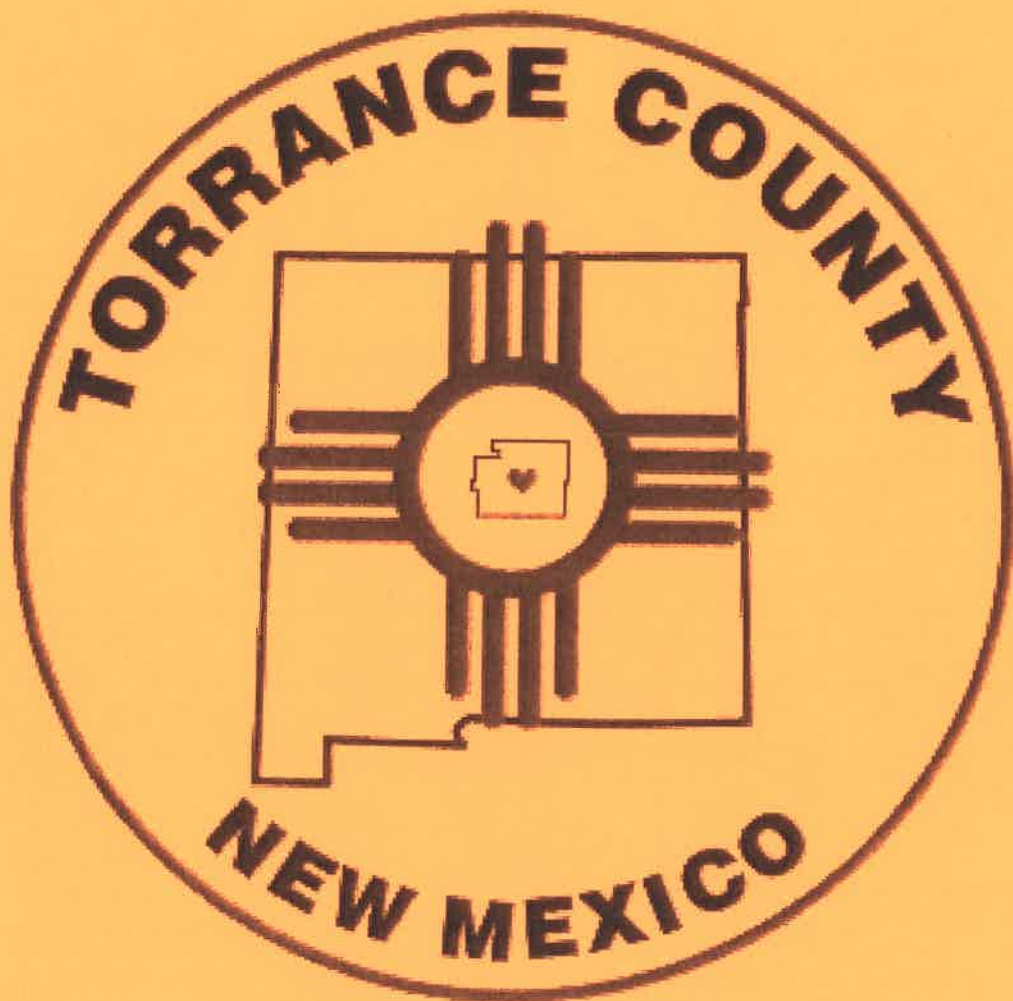
May 13, 2020 at the Torrance County Administrative Building at 9:00 AM

Due to the Governor's Public Health Order the public is encouraged *not to attend* the meeting in person. The public may attend via teleconference by dialing 505-544-4339 and entering conference ID 546375 or listen live on KXNM radio.

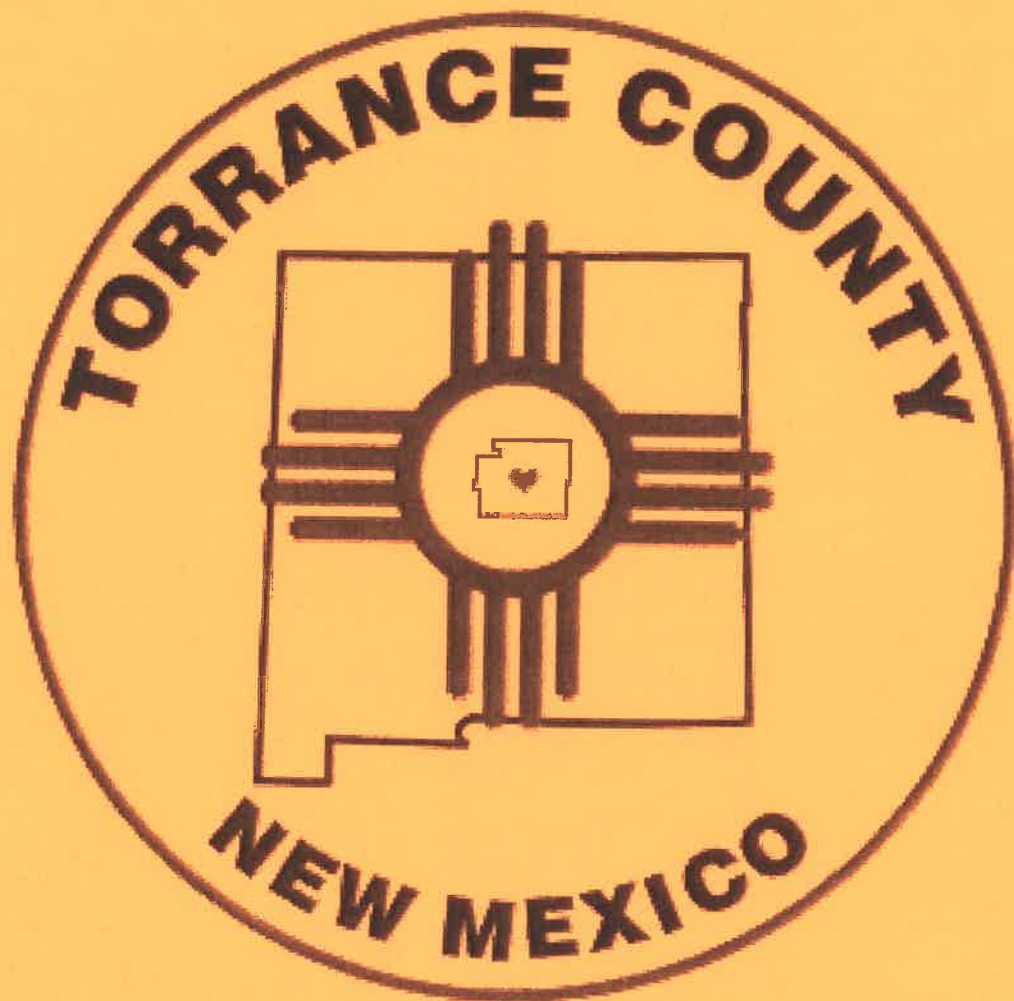
16. **Signing of Official Documents**



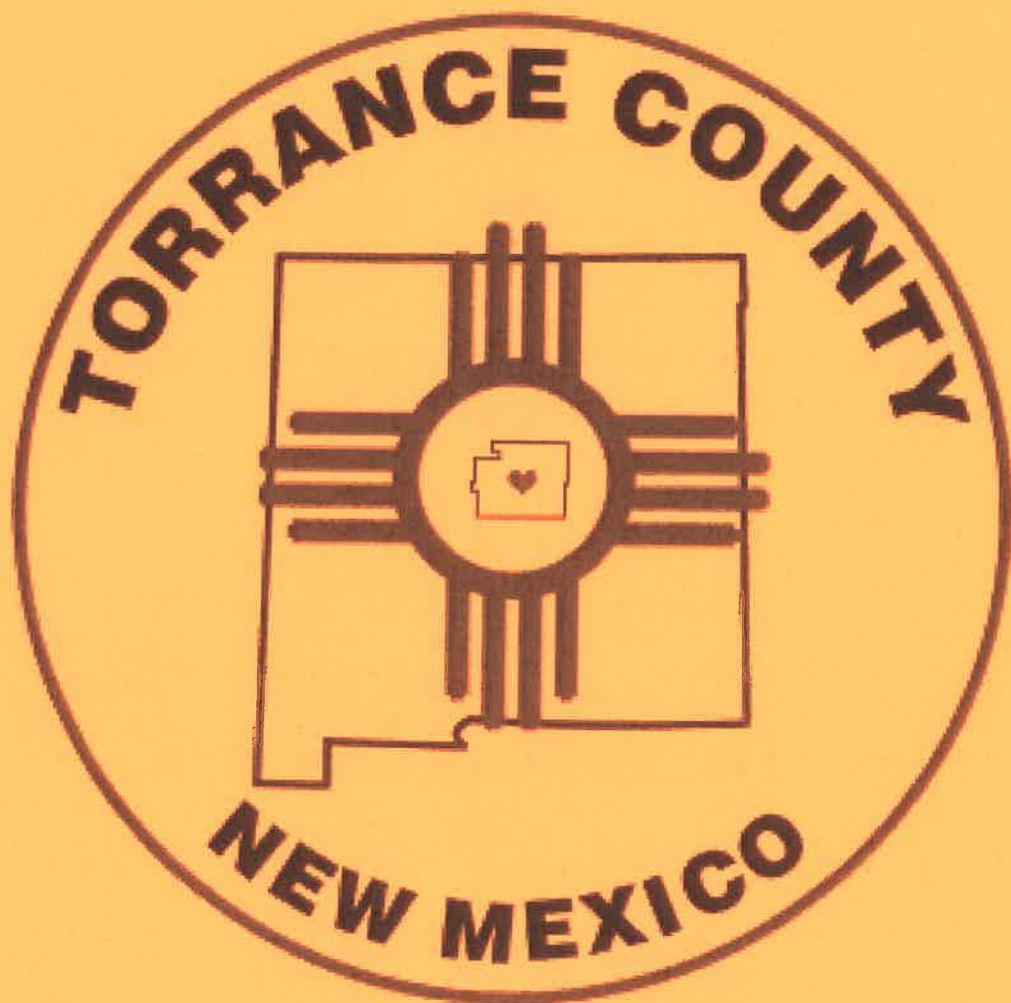
*Agenda Item
No. 1*



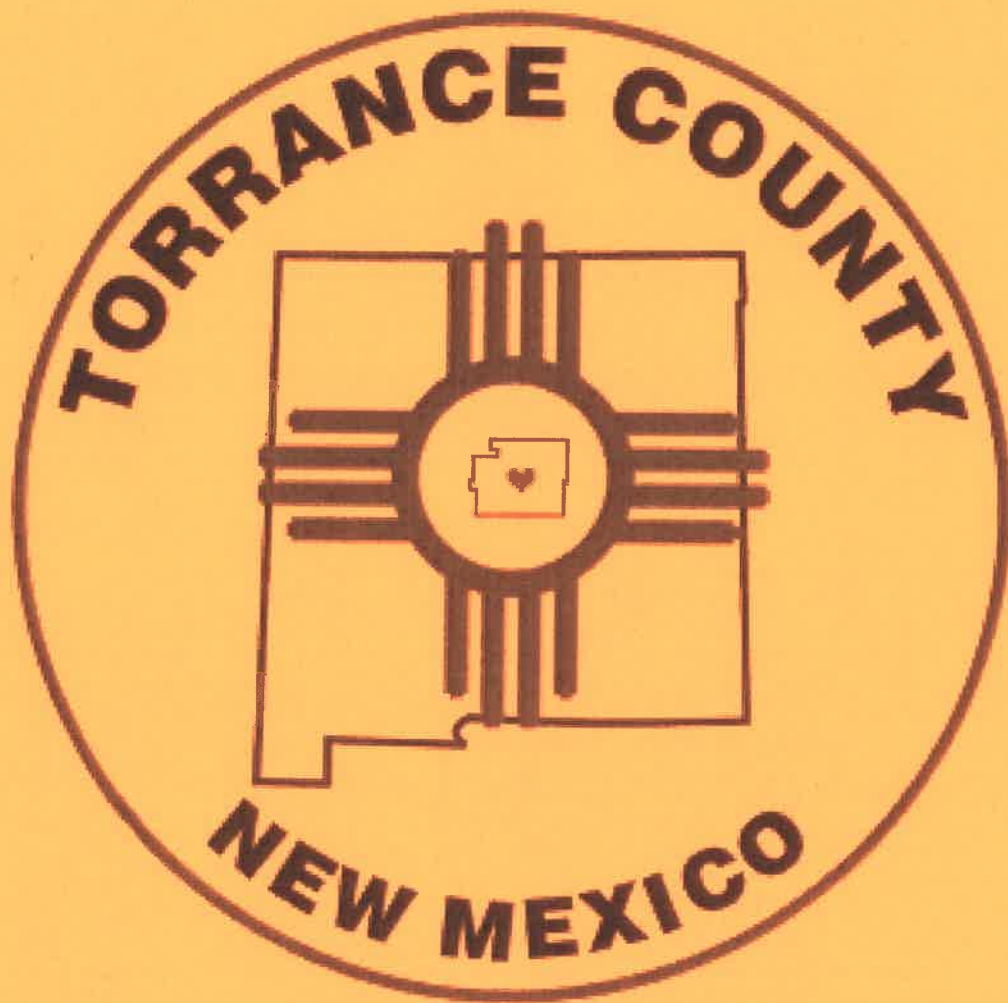
Agenda Item
No. 2



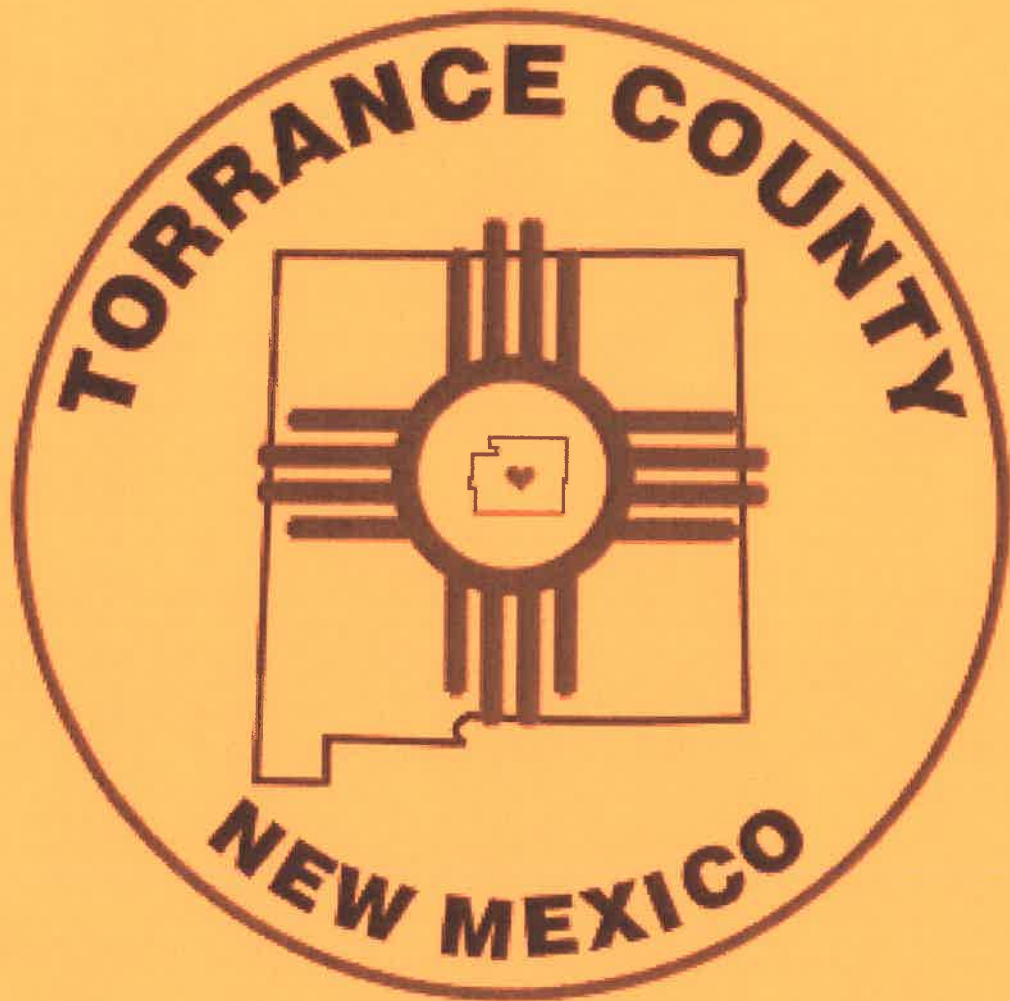
Agenda Item
No. 3



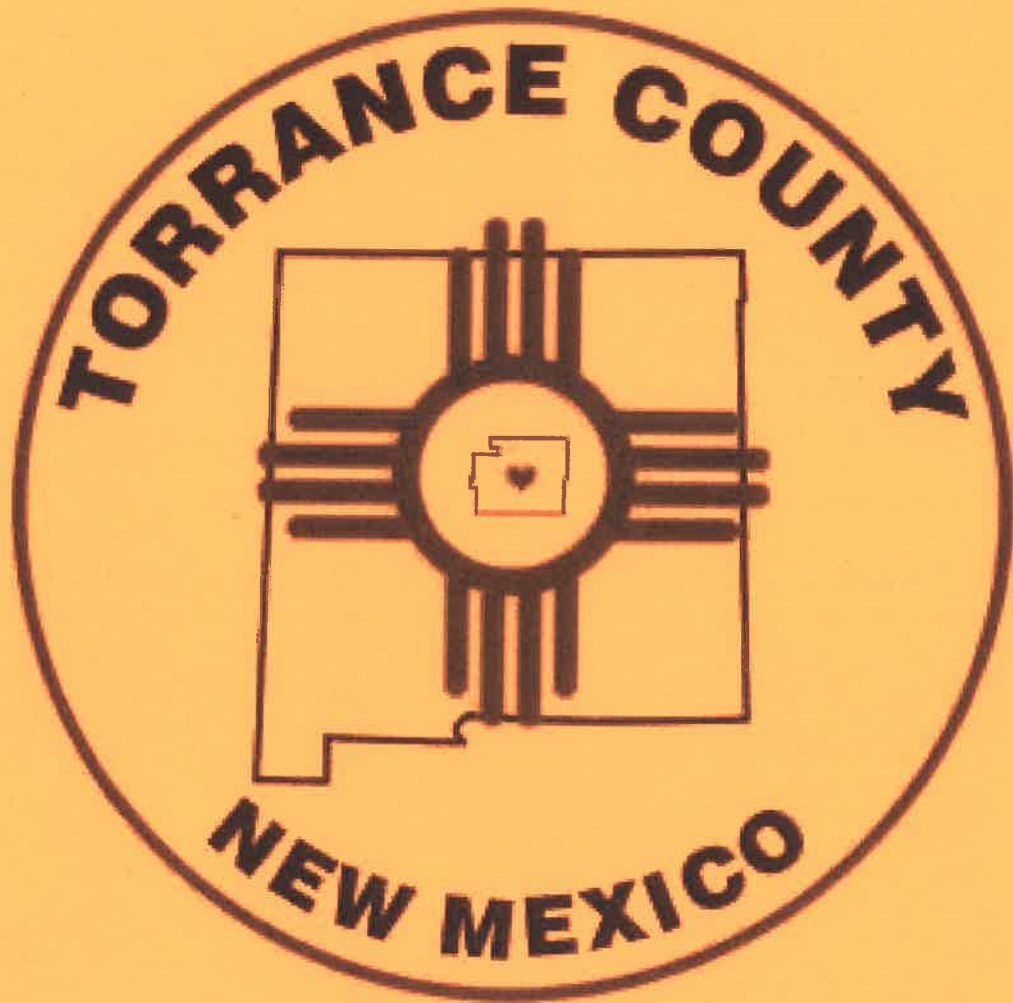
Agenda Item
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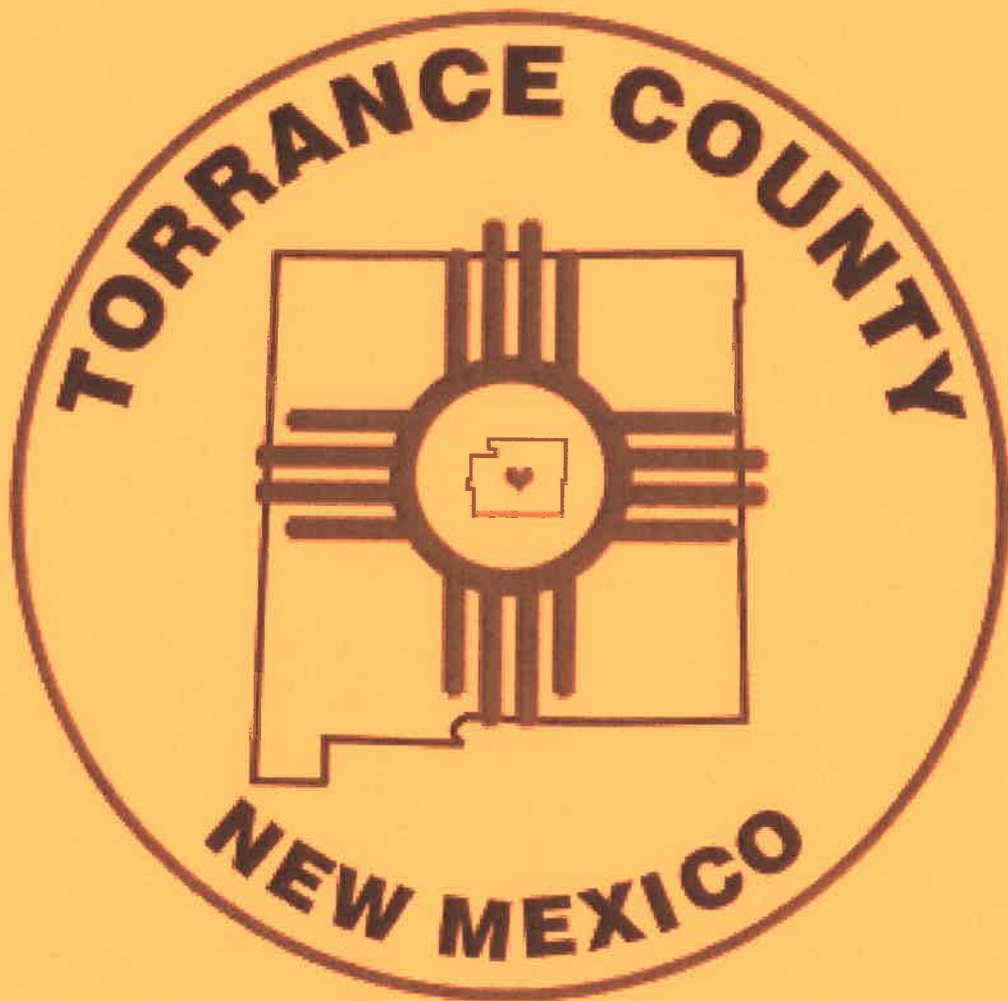
*Agenda Item
No. 5*



Agenda Item
No. 6



*Agenda Item
No. 7-A*



*Agenda Item
No. 8-A*

**DRAFT COPY
TORRANCE COUNTY BOARD OF COMMISSIONERS
COMMISSION MEETING
APRIL 8, 2020**

COMMISSIONERS PRESENT: RYAN SCHWEBACH –CHAIRMAN
KEVIN MCCALL- DISTRICT 1
JAVIER SANCHEZ –DISTRICT 3

OTHERS PRESENT: WAYNE JOHNSON-COUNTY MANGER
JANICE BARELA-DEPUTY COUNTY MANAGER
JOHN BUTRICK-COUNTY ATTORNEY
SYLVIA CHAVEZ-ADMIN. ASST.

1.) CALL MEETING TO ORDER

Chairman Schwebach calls the April 8, 2020 Commission Meeting to order at 9:00 A.M.

2.) INVOCATION AND PLEDGE

**Pledge led by Chairman Schwebach
Invocation led by Commissioner McCall**

3.) CHANGES TO THE AGENDA

County Manager Johnson states that items 10. A, B & C along with 11 A, need to be deferred to the next meeting. **ACTION TAKEN: Chairman Schwebach** makes a motion to defer items 10. A, B & C and 11. A. **Commissioner McCall** seconds the motion. All in favor. **MOTION CARRIED.**

County Manager Johnson reads his statement into the record: please be advised that items 10. A, B & C relating to the hearing in consideration of Ordinances authorizing industrial revenue bonds. The notice being duly published in the Independent on March 6, 2020 upon which action was deferred at the March 25, 2020 Torrance County Commission Meeting and will not be considered at today's Commission Meeting. This is notice to all members of the public present for the purpose of attending the hearing on these ordinances and those members of the public not in attendance interested in the hearing at such hearing in consideration of the ordinances by the Commission will be held over until the next regularly scheduled Commission meeting on April 22, 2020, commencing at 9am in the Commission chambers at the Administration offices of the County. Located at 205 S 9th Street, Estancia, NM, for all interested persons the agenda for the April 22, 2020 will be available at least 72 hours prior to the meeting and posted on the County's website in accordance with the open meeting act resolution for the County.

4.) PROCLAMATIONS

There were no items presented

5.) CERTIFICATES AND AWARDS

There were no items presented

6.) BOARD AND COMMITTEE APPOINTMENTS

A.) **MANAGER:** Motion to appoint Steve Guetschow to represent the City of Moriarty on the Torrance County Heritage Center Development Committee. **Deferred from 3/25/2020 meeting.**

ACTION TAKEN: Chairman Schwebach makes a motion to approve the appointment of Steve Guetschow to the Torrance County Heritage Center Development Committee to represent the City of Moriarty. Commissioner McCall seconds the motion. No further discussion, all in favor. **MOTION CARRIED.**

7.) PUBLIC COMMENT and COMMUNICATIONS

A.) **MANAGER:** Announcement of Employee of the Quarter: Cheryl Allen

County Manager Johnson informs the Commission that the 1st employee of the quarter has been selected and it is Cheryl Allen. Mr. Johnson can't think of a more deserving employee, Congratulations Ms. Allen. Ms. Allen will be presented her award after all of this has passed (COVID-19).

B.) **EMERGENCY MANAGER:** COVID-19 Response Update

Matt Propp, Emergency Manager informs the Commission with the latest update on COVID-19, there are 7 confirmed cases in the County. The good thing about these cases is that they are not community spread. They got the virus from direct contact with someone who is positive. Mr. Propp has secured two new vendors to purchase PPE. The priority right now is hospitals, health care facilities and nursing homes where the need is warranted. Mr. Propp placed a large order which is reimbursable and should be receiving the PPE within a week. The DOH is doing continuous testing in Torrance County, which is not being done in other Counties. People must still call and be screened, if they have the symptoms they will be directed to go be tested. There is a good response from the Community, there are about 30-50 calls a week and about 10-15 people getting tested that meet the requirements. The EOC is still at a level 3 activation, in talking with the state that is their recommendation at this point. The City of Albuquerque just escalated to level 2 due to the overwhelming resource requests and dealing with a large crisis at one of their nursing homes. Mr. Propp is working on another partnership with the DOH due to the County's unique position, where we don't have the ability to create an advanced health care facility. The green light was given after about a week from the state to have a building built for us as used as a quarantine site if needed or as a long-term care facility. And then to have a partnership with our CRI for the future, is still in the work. Talking with the Army Corps of Engineers and with the DOH on how to proceed with that project.

Commissioner Sanchez asks how often is the testing being done.

Matt Propp replied that there is continuous testing in the County and it is done once a week.

Commissioner Sanchez asks if it's the same place, same time every week?

Matt Propp answers no, the place is the same but the time and day is different due to staffing and having people come out to administer the tests.

Chairman Schwebach asks if the turn around is still 2-3 days.

Matt Propp states that it is actually more like a 24 hour turn around and that is due to have more certified labs.

County Manager Johnson gives out the number to call here in Torrance County which is at the County Public Health office, 505-222-6530 if people need to be tested for COVID-19.

Matt Propp also mentions and reiterates for people not to just show up at the Public Health office for the safety of the staff and the rest of the Community. People will be turned away.

Noah Sedillo, Chief Procurement Officer states that he has been working with Matt on the 2 new vendors for the PPE and 2 emergency contracts that are posted on the County website for the possibility of purchasing or renting a travel trailer in the event that a first responder comes in contact with COVID-19 for quarantine purposes. Mr. Sedillo also has an informational update for the Commission in regard to an RFP that will be going out this Friday, the 10th for audit services for 3 years. The County's current contract with our auditor, Hinkle + Landers PC, will expire as of this year. Mr. Sedillo is hoping to have the RFP's to the Commission by May 27 for a potential contract to award.

8.) APPROVAL OF MINUTES

A.) COMMISSION: Motion to approve the March 25, 2020 Torrance County Board of County Commission Regular Minutes.

ACTION TAKEN: **Commissioner McCall** makes a motion to approve the March 25, 2020 Regular Commission Meeting minutes. **Chairman Schwebach** seconds the motion. No further discussion, all in favor. **MOTION CARRIED**

9.) APPROVAL OF THE CONSENT AGENDA

A.) Finance: Approval of Payables

ACTION TAKEN: **Chairman Schwebach** makes a motion to approve the payables. **Commissioner McCall** seconds the motion. No further discussion, all in favor. **MOTION CARRIED.**

10.) ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE

A.) MANAGER: Motion to approve an ordinance authorizing the issuance and sale of Torrance County Taxable Industrial Revenue Bonds for the Duran Mesa, LLC wind energy project in the amount of \$350,000,000.00, Ordinance 2020-____ (Public Hearing) Deferred from 3/25/2020 meeting. Deferred to the 4/20/2020 meeting.

B.) MANAGER: Motion to approve an ordinance authorizing the issuance and sale of Torrance County Taxable Industrial Revenue Bond for the Tecolote Wind, LLC project in the amount of \$556,000,000.00, Ordinance 2020-____ (Public Hearing) Deferred from the 3/25/2020 meeting. Deferred to the 4/20/2020 meeting.

C.) MANAGER: Motion to approve an ordinance authorizing the issuance and sale of Torrance County Taxable Industrial Revenue Bond for the Red Cloud Wind, LLC project in the amount of \$490,000,000.00, Ordinance 2020-____ (Public Hearing) Deferred from the 3/25/2020 meeting. Deferred to the 4/20/2020 meeting.

D.) PLANNING & ZONING: Motion to approve Special Use for 207 Salt Mission Trail, Tract C-1 Lands of Evelyn Smith Revocable Trust SE4 Section 25 T7N R9E (Conduct Public Hearing)

County Manager Johnson informs the Commission that this is for the property for the new Road Department shop and we must follow our own P/Z regulations.

Steve Guetschow explains that part of the property is currently zoned D-1 and the back part of the property is zoned AP5. The County would like to move it to a Special Use, so that the road department will have more functional use with the property. The Planning and Zoning board did recommend a do pass at the February 5 meeting, they only stipulation they made was to dispose of the vehicle fluids and oil. Mr. Guetschow goes over the documents that are in the packet which are the deed to the property, billing from Thermal fluids, documents of the special flood zone, site plan/sketch plan and the water rights from the State Engineer office.

Mr. Guetschow goes over the site plan and the addition for two more buildings on the property, there is currently one building on there now that will be used. There will be privacy fencing installed, right now different options are being looked at but the thought is to go with a pro-panel fence, have the road department install the fence and that will help eliminate cost to the County. There will also be space available for the Sheriff's vehicles and Sheriff Rivera is ok with the space being provided. They only thing Sheriff Rivera is requesting is chain-link fence around his vehicles for further security. There will be a 3000 gallon storage tank installed and the later the road department will install harvesting tanks so that they can utilize the harvested water for some road projects and the water will be readily available to the fire department if needed as well.

County Manager Johnson states that everything is being thrown at this property, trying to get as much use out of the property as we can. It can be used not only by the road department but it can service the sheriff's department and the fire department.

Steve Guetschow states that Sheriff Rivera would like to keep the command vehicles at the Sheriff's office.

Commissioner McCall asks if now is a good time to talk about the logistics of the site.

County Manager Johnson replies that anytime is a good time.

Commissioner McCall asks how the Sheriff's department will access their vehicles, we there be more than one access into the yard.

Steve Guetschow explains that there will only be one individual gate to come in and go out of the yard.

Commissioner McCall asks about the 45-degree access onto the road, it should be at a 90-degree angle.

Steve Guetschow states that Leonard is looking at the access.

Commissioner McCall asks about the parking for personal vehicles and where it will be located. Personal vehicles should be outside of the yard, so that there is no chance of personal vehicles getting hit by County vehicles. Commissioner McCall suggests that there be a section left for personal and public parking.

Steve Guetschow states that there is plenty of room to do that off Salt Mission Trail road.

Documentation hereto attached. **ACTION TAKEN: Commissioner McCall** makes a motion to approve the Special Use for 207 Salt Mission Trail. **Chairman Schwebach** seconds the motion. No further discussion, all in favor. **MOTION CARRIED.**

11.) ADOPTION OF RESOLUTION

A.) Motion to approve restructure and reauthorize Torrance County Fair Board. Resolution No. 2020-____ **Deferred from 3/25/2020 meeting.** **Deferred to the 4/20/2020 meeting.**

12.) APPROVALS

A. FAIRBOARD/PURCHASING: Motion to approve payment on an invoice which proper Procurement procedures were not taken. **Deferred from 3/25/2020 meeting.**

County Manager Johnson states that the proper procurement procedures were not followed, the purchase amount is \$822.34 and the money is available in their budget. Documentation hereto attached. **ACTION TAKEN: Chairman Schwebach** makes a motion to pay the invoice in the amount of \$822.34. **Commissioner McCall** seconds the motion.

Commissioner McCall asks what the invoice was for.

County Manager Johnson states that it was for the calendar given to the buyers.

All in favor. **MOTION CARRIED.**

B. MANAGER/GRANT COORDINATOR: PUBLIC MEETING: Regarding USDA Community Facilities Direct Loan & Grant application, to apply for a grant that would assist in purchasing & equip two (2) Sheriff patrol vehicles. **Deferred from 3/25/2020 meeting.**

Cheryl Allen, Grant Coordinator brings an application for 2 patrol vehicles for the Sheriffs department. Sheriff Rivera is asking for 4x4 vehicles, the application is through USDA for Community Facilities Direct Loan & Grant Community Facilities Direct Loan. It will be for 2 Chevy Tahoe's and they will be fully equipped. The total cost is \$107,995.00, the County currently has \$90,000.00 from state appropriations, the 15% from the Grant funds through USDA is \$16,200.00 which leaves a balance of \$1,795.00 which will be covered by the Sheriff's department budget. Ms. Allen asks that County Manager Johnson be able to sign all the documentation. Documentation hereto attached. **ACTION TAKEN: Chairman Schwebach** makes a motion to approve the USDA Community Facilities Direct Loan & Grant application for 2 Sheriff patrol vehicles. **Commissioner McCall** seconds the motion. No further discussion, all in favor. **MOTION CARRIED**

REVIST TO AGENDA ITEM 10. D SPECIAL USE 207 SALT MISSION TRAIL

10.)

D.) PLANNING & ZONING: Motion to approve Special Use for 207 Salt Mission Trail, Tract C-1 Lands of Evelyn Smith Revocable Trust SE4 Section 25 T7N R9E **(Conduct Public Hearing)**

County Manager Johnson informs the Commission that the agenda stated that this item have a public hearing. So, the Commission needs to reopen to reconsider the public hearing portion.

ACTION TAKEN: Commissioner McCall makes a motion to reconsider item 10) **A. Chairman Schwebach** seconds the motion. All in favor **MOTION CARRIED.**

Chairman Schwebach states that he will open the floor for the public hearing for the Special Use for 207 Salt Mission Trail. There being none from the audience or telephonically Chairman Schwebach closes the public hearing. **ACTION TAKEN: Commissioner McCall**

makes a motion to approve the Special Use for 207 Salt Mission Trail. **Chairman Schwebach** seconds the motion. No further discussion, all in favor. **MOTION CARRIED.**

12.) APPROVALS (CONTINUED)

C. PRESBYTERIAN MEDICAL SERVICES/GRANT COORDINATOR: Motion to approve submission of applications to NM Aging and Long-Term Services (ALTSD) requesting Capital Outlay funding for Estancia, Mountainair and Moriarty Senior Centers.

County Manager Johnson states that these applications are for the Senior Centers in Moriarty, Estancia and Mountainair. The opportunity for funding last year was missed, the centers were part of the County's ICIP but we now know that this is the best way for funding source by applying for a grant through Aging and Long-term services. So moving forward we are submitting the applications.

Angela Coburn, PMS states that she has been working with Cheryl on the applications Ms. Coburn mentions that the funding for the centers last year were all line item vetoed by the Governor. So there is no funding source for the centers this year. There was a walk through by herself, Nick Sedillo, Stetson Lujan and Pat Dyer (General Service Manager for PMS) of all three centers and came up with a master plan for the centers.

In Estancia the plumbing and water heater need to be fixed, replace carpet and paint the interior. Replace refrigerated air units, stucco and paint exterior fix the culverts and repave the parking lot. In Mountainair the roof needs to be replaced, paint the interior and replace the carpet. Repair the kitchen hood and dishwasher and plan and design and construct to become ADA-compliant sidewalks. Repair the awning in the main entrance and resurface the parking lot. And in Moriarty which is housed out of an old church, and despite renovations and repairs it is no longer suitable for use as a nutrition center. Ms. Coburn explains that it is probably best to do this in different steps and phase it out. So the first would be the plan and design which is \$55,000.00 for the construction and this would have to be applied for separate. The architectural & engineering will be \$75,000.00 and again it must be applied for separately. The building would not be possible to bring it up to the latest ADA requirements. A new building with accessible entries and bathrooms is essential for the safety and enjoyment of the County's oldest residents. It also needs up-to-date kitchen equipment and facilities which will initiate more productive meals preparation and serving to both the dining room and in-home clients. The old kitchen will need to be upgraded while the structure is built. The surrounding parking lot needs to be resurfaced. Ms. Coburn goes over the funding amounts for each center, for Estancia the request amount is \$115,000.00, Mountainair is \$170,000.00 and Moriarty is \$300,000.00.

Commissioner McCall asks about the plan and design cost at the Moriarty Center.

Ms. Coburn replies it will cost \$75,000.00 and \$55,000.00 for construction each one will be applied for separately.

Cheryl Allen states that there is no match to the County, this will basically put the Centers in line for appropriations from the state.

County Attorney Butrick mentions that Governor did line item vetoed these last year.

Chairman Schwebach asks for clarification, the time line, we need a new building but in the meantime there are repairs that need to be done, correct?

Ms. Coburn replies, yes, there is more specific work on this application versus what was submitted on the ICIP.

Cheryl Allen explains that now that there is a plan and have some construction cost, we would have a much stronger agreement to present to for construction dollars. Documentation hereto attached. **ACTION TAKEN: Chairman Schwebach** makes a motion to approve submission of applications to the NM Aging & Long Term Services for the Estancia, Mountainair and Moriarty Senior Centers. **Commissioner McCall** seconds the motion.

Ms. Allen asks that County Manager Johnson be authorized to sign the applications.

ACTION TAKEN: Chairman Schwebach amends his motion to reflect the addition to have County Manager Johnson sign the application. **Commissioner McCall** seconds the motion. No further discussion, all in favor. **MOTION CARRIED.**

D. DISPATCH: Motion to approve payment on an invoice for which proper procurement procedures were not followed, no purchase order and no purchasing/finance/manager's approval.

County Manager Johnson states that this is same as the previous invoice, proper procurement procedures were not followed. The amount of this invoice is \$333.00 to fix a zone valve at dispatch. There was prior approval from purchasing or approval from County Manager. Documentation hereto attached. **ACTION TAKEN: Commissioner McCall** makes a motion to approve the payment of the invoice in the amount of \$333.00. **Chairman Schwebach** seconds the motion.

Commissioner McCall asks why this is happening, it is because this is a new policy.

County Manager Johnson states that it isn't new, it's just sloppy work. Maybe there was extenuating circumstances, but the policy must be followed.

Dorothy Rivera, 911 Director states that there is radiant heating through the flooring at the dispatch center and one of the zone's went out and needed to fixed ASAP, everyone at the dispatch center was freezing.

County Manager Johnson explains that this is something that an emergency PO can be issued for. Staff members need to be aware of that and follow proper procedures to get a PO. We need to be concerned that proper procedures were not followed but it is a minimal amount to pay.

Commissioner McCall states that he is not trying to call out Dispatch here but having two on the same agenda, we need to find out what is going on.

Chairman Schwebach states the he just wants to make sure everyone is aware of the proper procedures and that everyone understands them.

All in favor. **MOTION CARRIED.**

13.) DISCUSSION

Steve Guetschow states that he spoke with Leonard about the 90 degree angle from agenda item 10) A and he is here to discuss that with the Commission.

Leonard Lujan, Road Superintendent states that he was here to discuss the turn into the road department yard. *At this time Mr. Lujan shows the Commission a diagram of the turn in and the Commission understands and agrees with Mr. Lujan's entry to the yard.*

Commissioner McCall asks about parking for personal vehicles and public.

Mr. Lujan explains that Charmen is the only staff member that has a personal vehicle the rest of the department has County issued vehicles.

Commissioner McCall asks about public access.

Mr. Lujan states that the placement of the entry to the yard was done this way so that you can see who is coming in and going out of the yard. There will be signs posted stating there is no public access and signs for public parking.

Commissioner McCall wants to make sure that the DOT guidelines are followed for entry and existing the yard.

14.) EXECUTIVE SESSION

A.) MANAGER: Purchase of real property for the Pattern Duran, LLC, Tecolote, LLC and Red Wind, LLC wind energy projects. Closed pursuant to NMSA 1978 10-15-1 (H)(8).

ACTION TAKEN: Chairman Schwebach makes a motion to go into Executive Session. Commissioner McCall seconds the motion. Roll call vote: District 1, Yes, District 2, Yes, District 3, Absent.

Executive Session began at 10:10 am.

Reconvened from Executive Session:

ACTION TAKEN: Chairman Schwebach makes a motion to reconvene from Executive Session pursuant to NMSA 1978 10-15-1 (H)(8). Commissioner McCall seconds the motion. Roll Call vote: District 1, Yes, District 2, Yes, District 3, Yes.

Reconvened at 10:52 am

Chairman Schwebach states that only those items listed for closed session were discussed during the Executive Session on Wednesday April 8, 2020

15.) Announcement of next Board of County Commissioners Meeting

April 22nd, 2020 at the Torrance County Administrative Building at 9:00 AM

Due to the Governor's Public Health Order the public is encouraged *not to attend* the meeting in person. The public may attend via teleconference by dialing 505-544-4339 and entering conference ID 546375 or listen live on KXNM radio.

16.) Signing of Official Documents

***ADJOURN**

ACTION TAKEN: **Chairman Schwebach** makes a motion to adjourn the April 8, 2020, Commission Meeting. **Commissioner McCall** seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

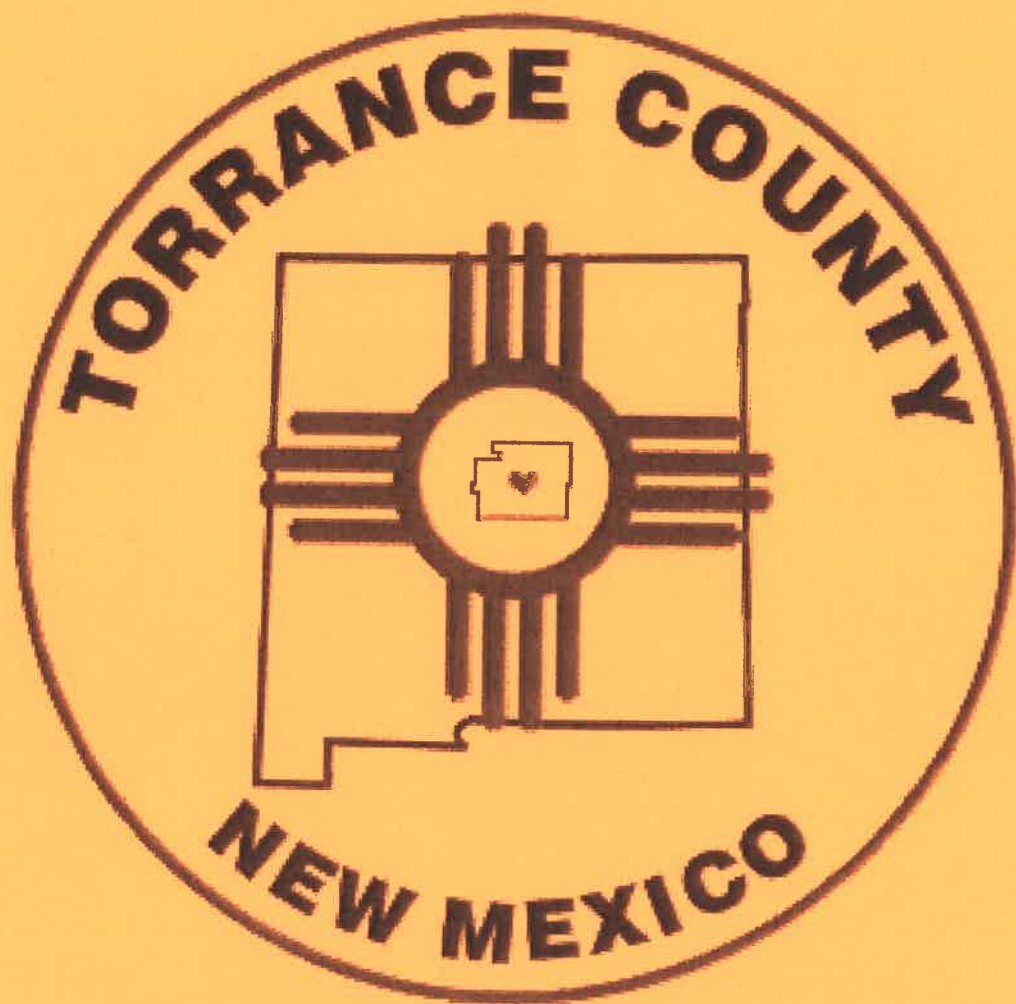
MEETING ADJOURNED AT 10:55 A.M.

Chairman Ryan Schwebach

Sylvia Chavez-Administrative Assistant

Date

The video of this meeting can be viewed in its entirety on the Torrance County NM website, Audio discs of this meeting can be purchased in the Torrance County Clerk's office and the audio of this meeting will be aired on our local radio station KXNM.



*Agenda Item
No. 9-A*

TOTAL CHECKS PRINTED 109

THE UNDERSIGNED MEMBERS OF THE TORRANCE COUNTY BOARD OF COMMISSIONERS DO CERTIFY THAT THE CLAIMS ENUMERATED ABOVE WERE APPROVED ALLOWED & DO AUTHORIZE THE WARRANTS AGAINST THE FUNDS OF TORRANCE COUNTY FOR THE SUM OF 270,400.51 ON ACCOUNT OF OBLIGATIONS INCURRED FOR THE SERVICES AS SHOWN ABOVE FOR THE PERIOD ENDING 04/16/2020 . WE CERTIFY THAT THE WITHIN NAMED PERSONS ARE LEGALLY ENTITLED UNDER THE CONSTITUTION OF THE STATUTES OF NEW MEXICO TO RECEIVE THE COMPENSATION STATED HEREIN. THAT THE SERVICES HAVE BEEN PERFORMED AS STATED IN THE ACCOUNTS HEREIN, THAT THEY ARE NECESSARY AND PROPER, THAT THIS VOUCHER HAS BEEN EXAMINED, THAT THE AMOUNTS CLAIMED ARE JUST, REASONABLE, AND AS AGREED AND THAT NO PART HAS BEEN PAID BY TORRANCE COUNTY.

SIGNED

ATTEST BY

----- Kevin McCall ----- Javier Sanchez ----- Ryan Schwebach ----- Linda Jaramillo -----

THE UNDERSIGNED COUNTY TREASURER DOES HEREBY CERTIFY THAT SUFFICIENT FUNDS EXIST FOR THESE ACCOUNTS PAYABLE CHECKS TO BE ISSUED ON THIS DATE AND DOES HEREBY AUTHORIZE THE FINANCE DEPARTMENT TO PROCESS THESE CHECKS.

----- Tracy L. Sedillo -----

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	111391	CATERPILLAR FINANCIAL SVCS	CONTRACT 001-0768810-000	621-96-2613	34720	04/07/2020		922.48
	04/07/2020		MONTH OF APRIL 2020 INVOICE# 20771319 ACCT#24480					
01 R	111392	DIRECTV, LLC.	BUSINESS SELECT PACK APRIL 2020	411-92-2271	44720	04/07/2020		64.35
	04/07/2020		INVOICE#37292383128 ACCT# 069212456					
=====								
1/4% FIRE EXCISE TAX				64.35				
01 R	111393	EMW GAS ASSOCIATION	APRIL GAS BILLING 2020 ACCT#20-	401-97-2209	174720	04/07/2020		194.65
	04/07/2020		2330-010 MORTARTY SENIOR CENTER ESTANCIA PMS 10-5870-010 HEALTH DEPT 10-1990-010 ROAD 10-1860-000	401-36-2209 401-24-2209 402-61-2209				181.72 89.15 294.93
MORTARTY SENIOR CENTER	194.65	ESTANCIA SENIOR CENTER	181.72	HEALTH DEPT BLDG MAINT	89.15			
COUNTY ROAD SHOP	294.93							
=====								
01 R	111394	EMW GAS ASSOCIATION	APRIL GAS BILLING 2020	612-20-2308	184720	04/07/2020		58.64
	04/07/2020		ACCT#10-6380-000/CLERK VOTING JUDICIAL 10-6000-000 DIST 3 VFD 60-9250-000 COURTHOUSE 10-1850-000	401-16-2209 408-91-2209 401-15-2209				567.95 142.77 936.61
COUNTY CLERK	58.64	JUDICIAL COMPLEX MAINT	567.95	STATE FIRE ALLOTMENT	142.77			
ADMINISTRATIVE OFFICES	936.61							
=====								
01 R	111395	EMW GAS ASSOCIATION	APRIL GAS BILLING 2020	405-91-2209	194720	04/07/2020		181.12
	04/07/2020		DIST 5 VFD 71-4510-000 ANIMAL SERVICES 60-0580-010 DIST 3 VFD 60-5390-000 FIRE ADMN 10-6140-001	401-82-2209 408-91-2209 413-91-2209				249.26 223.59 211.45
STATE FIRE ALLOTMENT	616.16	ANIMAL SERVICES	249.26					
=====								
01 R	111396	EMW GAS ASSOCIATION	APRIL GAS BILLING 2020 ROAD	402-61-2209	204720	04/07/2020		70.59
	04/07/2020		10-5690-000 DISPATCH 60-9530-000 DIST 5 VFD 71-6230-000 DIST 6 VFD 30-0500-000	911-80-2209 405-91-2209 418-91-2209				131.65 212.33 155.14
COUNTY ROAD SHOP	70.59	911-DISPATCH CENTER	131.65	STATE FIRE ALLOTMENT	367.47			
01 R	111397	EMW GAS ASSOCIATION	APRIL GAS BILLING 2020 ACCT#	406-91-2209	214720	04/07/2020		259.22
	04/07/2020		70-3680-000 DIST 2 VFD					
=====								
STATE FIRE ALLOTMENT				259.22				
01 R	111398	ESTANCIA, TOWN OF	SENIOR CENTER DATE OF SERVICES	401-36-2210	14720	04/07/2020		113.57
	04/07/2020		02/13/2020-03/12/2020/249 FIRE ADMIN/1380 JUDICIAL/40 FAIR BOARD/291 FAIR BOARD/750	413-91-2210 401-16-2210 412-53-2210 412-53-2210				119.24 240.33 44.73 171.42

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
			EXTINGUISHER					
			INVOICE#71237					
			AM-B456 AMEREX 10# ABC FIRE	413-91-2248	154920	04/09/2020	35005	312.00
			EXTINGUISHER WITH ALUMINUM				35005	
			VALVE				35005	
			AM-331 AMEREX 15# CO2	413-91-2248			35005	1180.00
			EXTINGUISHER					
			INVOICE#71238					

STATE FIRE ALLOTMENT 2984.00
 =====
 01 O 111417 AT & T MOBILITY LLC MONTHLY CHARGES MARCH 2020 401-50-2207 174920 04/09/2020 2338.30
 6244.68 SHERIFF ACCT#287289566455 & 287289563904/COMMISSION 401-05-2207 106.66
 04/09/2020 401-56-2207 47.95
 401-65-2207 55.63
 OPS 401-10-2207 55.63
 CPO 401-10-2207 111.26
 EMERGENCY MANAGEMENT 604-83-2207 960.13
 ROAD 402-60-2207 146.15
 MAINTENANCE 401-65-2207 47.95
 HR 401-10-2207 47.95
 CLERK 401-20-2207 47.95
 RURAL ADDRESSING 675-07-2207 47.95
 PZ 401-08-2207 95.90
 ANIMAL SERVICES 401-82-2207 191.80
 DISPATCH 911-80-2207 343.33
 COMMUNITY MONITOR 420-73-2207 47.95
 DWI 605-03-2207 47.95
 TCPO 690-09-2207 191.80
 TREASURER 401-30-2207 186.76
 MANAGER 401-10-2207 161.16
 ASSESSOR 610-40-2207 106.66
 FINANCE 401-55-2207 56.70
 DIST 6 VPD 418-91-2207 55.63
 DIST 1 VPD 407-91-2207 55.63
 DIST 4 VPD 409-91-2207 55.63
 DIST 3 VPD 408-91-2207 98.37
 DIST 5 VPD 405-91-2207 98.37
 DIST 2 VPD 406-91-2207 98.37
 FIRE ADMIN 413-91-2207 387.11

COUNTY SHERIFF 2338.30 COUNTY COMMISSION 106.66 ATTORNEY 47.95
 OPERATIONS & MAINTENAN 201.78 COUNTY MANAGER 264.74 COMMUNICATIONS/EMS TAX 111.26
 COUNTY ROAD DEPARTMENT 960.13 COUNTY CLERK 47.95 RURAL ADDRESSING 47.95
 PLANNING & ZONING 95.90 ANIMAL SERVICES 191.80 911-DISPATCH CENTER 343.33
 COMMUNITY MONITORING 47.95 DWI DISTRIBUTION GRANT 47.95 WIND PILT 191.80
 COUNTY TREASURER 186.76 COUNTY ASSESSOR 106.66 FINANCE DEPARTMENT 56.70
 STATE FIRE ALLOTMENT 849.11

01 R 111418 BERNALILLO COUNTY FISCAL SUPPORT FOR GREEN 401-05-2275 204920 04/09/2020 2034.17
 2034.17 WASTE DAYS

COUNTY COMMISSION 2034.17
 =====
 01 R 111419 BOUND TREE MEDICAL, LLC SHARPS CONTAINERS 24920 34937
 593.70 FIRST AID REPLEN KIT 401-50-2222 34937
 04/09/2020 ESTIMATED SHIPPING AND HANDLING 34937

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	111420	BRASIER ASPHALT, INC.	3 PELLETS OF ROAD PATCH	402-60-2254	134920	04/09/2020	35000	2100.00
			INVOICE#2763					
	04/09/2020							
COUNTY ROAD DEPARTMENT 2100.00								
01 O	111421	COMPUTER CORNER INC	WONDERSHARE FILMORA FOR	401-50-2219	104920	04/09/2020	35039	78.69
			WINDOWS - VIDEO EDITING SOFTWARE					
			INVOICE#180891					
	04/09/2020							
COUNTY SHERIFF 78.69								
01 R	111422	COOPERATIVE EDUCATIONAL SERVICES	REPAIRS TO PRO PANEL	401-36-2215	44920	04/09/2020	34945	5602.40
			ROOF					
			RMGR @ 8.1875%	401-36-2215				
			CES CONTRACT					
			#2020-10N-C1302-ALL ROOFING					
			INVOICE#24-101144 \$11863					
	04/09/2020							
ESTANCIA SENIOR CENTER 6061.10								
01 O	111423	CORECTVIC INC.	INMATE HOUSING	420-70-2172	14920	04/09/2020	69697.00	
			MEDICAL REIMBURSEMENTS	420-70-2173				1294.65
			INVOICE#TCDF032020 ACCT#	420-70-2173				203.55
			CORECTVIC/TORRANCE					
	04/09/2020							
ADULT INMATE CARE 71195.20								
01 O	111424	DT AUTOMOTIVE	FEBRUARY 2020 VEHICLE	401-50-2201	84920	04/09/2020	34850	1593.00
			MAINTENANCE: OIL CHANGES, TIRE	420-74-2201				700.00
			REPAIRS, MOUNT & BALANCES, AIR					
			FILTERS, OIL FILTERS, WIPERS,					
			FLUIDS, TIRES, AND UNIT NEEDS.					
			INVOICE#TCSO 34850					
	04/09/2020							
COUNTY SHERIFF 1593.00 TRANSPORTATION OF PRIS 700.00								
01 O	111425	EAST MOUNTAIN AUTO GLASS	WINDSHIELD FOR AC TRUCK	401-82-2201	94920	04/09/2020	35011	400.00
			2019 FORD F150					
			VIN# FTW1E50KKE17365					
			INVOICE#23515					
	04/09/2020							
ANIMAL SERVICES 400.00								
01 O	111426	GUSTIN ELECTRIC	REPAIR FLEX FROM ROOF TO AIR	401-36-2215	34920	04/09/2020	34939	200.00
			CONDITIONER					
			INVOICE#4809 ACCT#TORCO					
	04/09/2020							
ESTANCIA SENIOR CENTER 200.00								
01 O	111427	GUSTIN HARDWARE INC.	PAPER TOWELS, SCREWS, BOLTS,	402-61-2250	224920	04/09/2020	35076	355.20
			BATTERIES, SHOP SUPPLIES,					
			PIPE, ELECTRIC SUPPLIES,					
			PLUMBING SUPPLIES, PAINT,					
			CLEANING SUPPLIES.					
			INVOICE#3-31-20 ACCT#126					
	04/09/2020							

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	111428	INDEPENDENT NEWS LLC	PUBLICATION OF ELECTION STANDBY LIST FOR JUNE 2020 PRIMARY ELECTION	401-21-2221	194920	04/09/2020	34978	148.61
	04/09/2020		INVOICE#84415				34978	
ELECTIONS 148.61								

01 O	111429	NM ONE CALL SYSTEM INC	QUARTERLY ALLOCATION USAGE	402-60-2203	214920	04/09/2020		602.04
	04/09/2020		INVOICE#153006698					
COUNTY ROAD DEPARTMENT 602.04								

01 O	111430	NM SECRETARY OF STATE	NOTAR BOND RENEWAL FEE	401-50-2272	164920	04/09/2020	34831	20.00
	04/09/2020		K. STEPHANIE DUNLAP				34831	
COUNTY SHERIFF 20.00								

01 O	111431	RICH FORD SALES	OIL CHANGE 2013 FOR EXPLORER ASSESSORS VEHICLE REF PO#34795	610-40-2201	184920	04/09/2020		65.27
	04/09/2020		AMOUNT WAS NOT INCLUDED IN ORIGINAL PO BEFORE PO WAS CLOSED INVOICE #2027894/1					
COUNTY ASSESSOR 65.27								

01 O	111432	STAPLES BUSINESS ADVANTAGE	3* 3 RING BINDER, PENS, HANG	401-08-2219	54920	04/09/2020	34807	25.55
	04/09/2020		INVOICE#3436806788					
PLANNING & ZONING 25.55								

01 O	111433	STAPLES BUSINESS ADVANTAGE	COSCO 2000 PLUS CUSTOM SELF INKING STAMP, RETURN ADDRESS STAMP	413-91-2219	64920	04/09/2020	34724	57.40
	04/09/2020		TORRANCE COUNTY FIRE DEPARTMENT PO BOX 48 ESTANCIJA, NM 87016				34724	
			INVOICE#3436714115 ACCT#394849				34724	
STATE FIRE ALLOTMENT 57.40								

01 O	111434	UTILITY TRAILER INTERSTATE	20' TOW CHAINS AND BOOMERS	402-60-2218	124920	04/09/2020	35044	995.00
	04/09/2020		INVOICE#02M38888 ACCT#5623A					
COUNTY ROAD DEPARTMENT 995.00								

01 R	111435	WAGNER EQUIPMENT CO.	SEALS FOR ROAD GRADER	402-60-2244	234920	04/09/2020	35073	271.28
	04/09/2020		#0516 NMSWPA 90-000-19-00063				35073	
			INVOICE#P10C0760587/P10C076058				35073	
			ACCT#88034					
COUNTY ROAD DEPARTMENT 271.28								

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
04/09/2020			MMSWPA #90-000-19-00063 INVOICE#2604 ACCT#88034				35041 35041	

COUNTY ROAD DEPARTMENT	252.00							
01 O 111470	ALBUQUERQUE IMAGE PRODUCTS							
04/14/2020	35.22		COPY OVERAGE INVOICE#IN3913 ACCT#TC10	401-55-2203	2041420	04/14/2020		35.22

FINANCE DEPARTMENT	35.22							
01 O 111471	ALBUQUERQUE IMAGE PRODUCTS							
04/14/2020	102.55		CONTRACT OVERAGE FOR THE 3/1/20 OVERAGE PERIOD TAX INVOICE# IN39911 ACCT#TC04	413-91-2271	3141420	04/14/2020		102.55

STATE FIRE ALLOTMENT	102.55							
01 O 111472	ALBUQUERQUE IMAGE PRODUCTS							
04/14/2020	82.48		COLOR COPIES OVER 500 INVOICE #IN39378 ACCT#TC12	401-08-2203	3241420	04/14/2020		82.48

PLANNING & ZONING	82.48							
01 O 111473	ALVIS, JOHN R							
04/14/2020	250.00		CONSULTING PHARMACY QUARTERLY INSPECTION 04/01/2020 INVOICE# 039090	411-92-2271	2641420	04/14/2020		250.00

1/4% FIRE EXCISE TAX	250.00							
01 O 111474	AMBITIONS DOCUMENT SOLUTIONS							
04/14/2020	1004.58		200 IMPACT HALCYON WATER BOTTLE WITH FLIP STRAW - 24 OZ. 2 COLOR TORRANCE COUNTY WELLNESS MONTH 2020 INVOICE#14447	600-06-2248	5941420	04/14/2020		1004.58

RISK MANAGEMENT	1004.58							
01 O 111475	AMBITIONS TECHNOLOGY GROUP LLC							
04/14/2020	4923.19		TOTAL BILLABLE HOURS FROM 03/01/2020-04/01/2020 TOTAL TAXES INVOICE#8303	401-65-2213	5341420	04/14/2020		4923.19

OPERATIONS & MAINTENAN	4923.19							
01 O 111476	AMBITIONS TECHNOLOGY GROUP LLC							
04/14/2020	3856.53		TOTAL BILLABLE HOURS FROM 01/01/20-02/29/20 TOTAL TAXES INVOICE#8306	401-65-2213	5441420	04/14/2020		3856.53

OPERATIONS & MAINTENAN	3856.53							
01 O 111477	COOPERATIVE EDUCATIONAL SERVICES							
04/14/2020	4705.92		REPAIRS TO FREEZER ROOF NMGRT @ 7.9375% CES CONTRACT #2020-10N-C1302-ALL ROOFING INVOICE#24-101399	401-27-2215 401-27-2215	5041420	04/14/2020		4359.86

MOUNTAINAIR SENIOR CEN	4705.92							
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CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
5869.28	04/14/2020		SYSTEM MODULE PU12EK FOR DATA ROOM WITH NEW FUJITSU 1 TON LABOR & MATERIALS CONSUMABLE & PERMIT	401-16-2215		/ /	33951	5251.50
			CONSUMABLE & PERMIT	401-16-2215		/ /	33951	189.32
			MGRT	401-16-2215		/ /	33951	428.46
			CES CONTRACT #18-07B-R201				33951	
			INVOICE#24-101622					
JUDICIAL COMPLEX MAINT 5869.28								
01 O	111479	CORECTIVIC INC.	REIMBURSEMENT FOR HOUSING OF USMS INMATES MARCH 2020/	825-70-2172	4841420	04/14/2020		94271.38
	94271.38		TRANSPORT/MEDICAL INVOICE#					
	04/14/2020		USMS 032020 ACCT#CORRECTIVIC/					
			TORRANCE					
ADULT INMATE CARE 94271.38								
01 O	111480	CORRECTIONS INDUSTRIES PRINT S BUSINESS CARDS CINDI SULLIVAN	DANETTE MEAD	401-82-2221	441420	04/14/2020	34873	29.50
	98.82		ANIMAL CONTROL	401-82-2221		/ /	34873	29.50
	04/14/2020		UPS FREIGHT	401-82-2221		/ /	34873	29.50
			INVOICE#57407 ACCT#E022					10.32
ANIMAL SERVICES 98.82								
01 O	111481	DE LAGE LANDEN FINANCIAL SERV	MONTHLY SERVICE CONTRACT FOR	612-20-2203	4341420	04/14/2020	34754	309.50
	309.50		INVOICE#6757352 ACCT#1341834					
	04/14/2020							
COUNTY CLERK 309.50								
01 O	111482	EPCOR WATER, INC.	UTILITIES-WATER MONTHLY CHARGE	406-91-2210	4141420	04/14/2020		106.88
	106.88		BILL DATE:03/02-04/01/2020					
	04/14/2020		ACCT#0739014					
STATE FIRE ALLOTMENT 106.88								
01 O	111483	EVEDA/ESPANCIA VALLEY ECONOMIC	4TH QUARTER-APRIL 2020	401-05-2260	241420	04/14/2020		6250.00
	6250.00							
	04/14/2020							
COUNTY COMMISSION 6250.00								
01 O	111484	FLEMING CHEMICAL CO INC	UN 1903 DISINFECTANTS HDQ	401-15-2220	5741420	04/14/2020	35048	131.95
	263.91		NETRAL	401-16-2220		/ /	35048	35048
	04/14/2020		CASE KATROSH 4X1 GALLON W/SPARES				35048	35048
			SMALL GLOVES				35048	35048
			MEDIUM GLOVES				35048	35048
			LYSOL DISINFECTANT SPRAY				35048	35048
			INVOICE#54711					
ADMINISTRATIVE OFFICES 131.95 JUDICIAL COMPLEX MAINT 131.96								
01 O	111485	GRAINGER, INC.	PORTABLE AIR COMPRESSOR	408-91-2248	6141420	04/14/2020	35062	571.30
	571.30		INVOICE#9498470732 ACCT#					
	04/14/2020		818909576					

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	111486	GUSTIN HARDWARE INC.	ELECTRICAL, PLUMBING, ROOFING, & HARDWARE SUPPLIES FOR BUILDING	401-15-2215	3341420	04/14/2020	34720	8.77
	04/14/2020		INVOICE#231887 & 231815 ACCT#125				34720	
ADMINISTRATIVE OFFICES 8.77								
01 O	111487	GUSTIN HARDWARE INC.	ELECTRICAL, PLUMBING, ROOFING, & HARDWARE SUPPLIES FOR BUILDING	401-15-2215	6341420	04/14/2020	34720	27.50
	04/14/2020		INVOICE#231005232074/231988/232 ACCT#125				34720	27.50
ADMINISTRATIVE OFFICES 27.50								
JUDICIAL COMPLEX MAINT 27.50								
01 O	111488	HONSTEIN OIL CO.	FUEL ACCT#FCROAD	402-60-2202	3841420	04/14/2020		16943.15
	04/14/2020							
COUNTY ROAD DEPARTMENT 16943.15								
01 O	111489	INDEPENDENT NEWS LLC	NOTICE OF PUBLIC MEETING FOR USDA VEHICLE FUNDING APPLICATION PUBLISH MARCH 13, 2020	401-10-2221	4641420	04/14/2020	34910	19.13
	04/14/2020		INVOICE#84416				34910	
COUNTY ROAD DEPARTMENT 19.13								
COUNTY MANAGER 19.13								
01 O	111490	IRON MOUNTAIN RECORDS MANAGEMENT	MONTHLY STORAGE FOR MICROFILM	612-20-2203	3741420	04/14/2020	34126	139.91
	04/14/2020		INVOICE#202101936 ACCT# 44033.0NMM389					
COUNTY CLERK 139.91								
01 O	111491	JOHNSON,WAYNE A.	JK AUDIO THAT-1 TELEPHONE HEADSET AUDIO TAP TAX/COUNTY COMMISSION MEETINGS	401-10-2207	1941420	04/14/2020		149.80
	04/14/2020							
COUNTY MANAGER 149.80								
01 O	111492	KXNM-FM 88.7	BROADCASTING FOR COMMISSION MTG	401-05-2243	341420	04/14/2020		1250.00
	04/14/2020		INVOICE#2856					
COUNTY COMMISSION 1250.00								
01 O	111493	MASTER, TRACEY	ONE YEAR ZOOM SUBSCRIPTION CITY GRT COUNTY GRT STATE GRT (INVOICE 12748022)	605-03-2207	6741420	04/14/2020		162.17
	04/14/2020							
DWI DISTRIBUTION GRANT 162.17								
01 O	111494	MORIARTY PIPE & IRON	BAR FOR G5 BLADE	402-60-2244	3541420	04/14/2020	34947	46.02
	04/14/2020		INVOICE#9264					
COUNTY ROAD DEPARTMENT 46.02								
COUNTY ROAD DEPARTMENT 46.02								
01 O	111495	MOUNTAINAIR, TOWN OF	MONTHLY SERVICE 2/21/20 TO 04/03/2020 ACCT#01-01716-00	401-24-2209	2241420	04/14/2020		264.74
	04/14/2020							

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	111496	NEXTIVA INC	SET UP CONFERENCE PHONE LINE	835-01-2207	2141420	04/14/2020		46.55
	46.55		INVOICE#279929204 ACCT#					
	04/14/2020		505-544-4339 REFERENCE#					
			2799929204 CUST ID: CUS000318					
=====								
			FWMA DECLARED					46.55
=====								
01 O	111497	PRESBYTERIAN MEDICAL SERVICES	CLEANING EXPENSES FOR COUNTY	631-57-2271	141420	04/14/2020		833.33
	833.33		SENIOR CITIZEN CENTER INVOICE					
	04/14/2020		#2-APR-20					
=====								
			SENIOR CITIZEN'S PROGR					833.33
=====								
01 O	111498	PRUDENTIAL OVERALL SUPPLY	MATS MOPS COUNTY ADMIN	401-15-2203	2341420	04/14/2020		35.14
	136.04		UNIFORMS/STENSON ARELY	401-65-2236		/ /		45.28
	04/14/2020		JUDICIAL COMPLEX INVOICE#	401-16-2203		/ /		55.62
			450540063/450540062 ACCT#6528480					
=====								
			ADMINISTRATIVE OFFICES					35.14
=====								
01 O	111499	PRUDENTIAL OVERALL SUPPLY	PAPER PRODUCTS FOR COUNTY ADMIN	401-15-2229	2441420	04/14/2020		306.77
	613.55		PAPER PRODUCTS FOR JUDICIAL	401-16-2229		/ /		35025
	04/14/2020		INVOICE#450538580/450540064					306.78
			ACCT#6528480					
=====								
			ADMINISTRATIVE OFFICES					306.77
=====								
01 O	111500	PRUDENTIAL OVERALL SUPPLY	MATS AND MOPS JUDICIAL COMPLEX	401-16-2203	4741420	04/14/2020		5.92
	5.92		INVOICE#450538578 ACCT#65284-80					
	04/14/2020							
=====								
			JUDICIAL COMPLEX MAINT					5.92
=====								
01 O	111501	QWEST CORPORATION	MARCH MONTHLY BILL 2020	401-36-2207	541420	04/14/2020		246.08
	246.08		ACCT#505-384-5010995B					
	04/14/2020							
=====								
			ESTANCA SENIOR CENTER					246.08
=====								
01 O	111502	QWEST CORPORATION	MARCH MONTHLY BILL 2020	401-50-2207	641420	04/14/2020		28.84
	28.84		ACCT#505-384-1277037B					
	04/14/2020							
=====								
			COUNTY SHERIFF					28.84
=====								
01 O	111503	QWEST CORPORATION	MARCH 2020 MONTHLY BILL	413-91-2207	741420	04/14/2020		104.78
	104.78		ACCT#505-384-3165110B/FIRE ADMIN					
	04/14/2020							
=====								
			STATE FIRE ALLOTMENT					104.78
=====								
01 O	111504	QWEST CORPORATION	MARCH 2020 MONTHLY BILL ACCT#	401-27-2207	841420	04/14/2020		55.18
	55.18		#505-847-2885204B/MTAIR SENIOR					
	04/14/2020		CENTER					
=====								
			MOUNTAINAIR SENIOR CEN					55.18

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
	04/14/2020							
COUNTY ASSESSOR 58.42								
01 O	111506	QWEST CORPORATION	MARCH 2020 MONTHLY BILL ACCT#	401-20-2207	1041420	04/14/2020		58.16
	04/14/2020		505-384-4080353B					
COUNTY CLERK 58.16								
01 O	111507	QWEST CORPORATION	MARCH 2020 MONTHLY BILL ACCT#	402-60-2207	1141420	04/14/2020		100.14
	04/14/2020		505-384-2550082B/ROAD					
COUNTY ROAD DEPARTMENT 100.14								
01 O	111508	QWEST CORPORATION	MARCH 2020 MONTHLY BILL ACCT#	401-10-2207	1241420	04/14/2020		194.25
	04/14/2020		505-384-5294082B/MANAGER					
COUNTY MANAGER 194.25								
01 O	111509	QWEST CORPORATION	MARCH 2020 MONTHLY BILL ACCT#	401-16-2207	1341420	04/14/2020		107.19
	04/14/2020		505-384-3237905B/JUDICIAL					
JUDICIAL COMPLEX MAINT 107.19								
01 O	111510	QWEST CORPORATION	MARCH 2020 MONTHLY BILL ACCT#	911-80-2207	1441420	04/14/2020		536.15
	04/14/2020		505-384-9631581B/DISPATCH					
911-DISPATCH CENTER 536.15								
01 O	111511	QWEST CORPORATION	MARCH 2020 MONTHLY BILLING ACCT#	405-91-2207	1541420	04/14/2020		229.90
	04/14/2020		505-832-4068906B/DIST 5 VFD					
STATE FIRE ALLOTMENT 229.90								
01 O	111512	QWEST CORPORATION	MARCH 2020 MONTHLY BILL ACCT#	405-91-2207	1641420	04/14/2020		57.71
	04/14/2020		505-832-5104623B/DIST 5 VFD					
STATE FIRE ALLOTMENT 57.71								
01 O	111513	QWEST CORPORATION	MONTHLY BILL MARCH 2020 ACCT#	401-37-2207	1741420	04/14/2020		173.05
	04/14/2020		505-832-4425163B/MORIRARY SENIOR CENTER					
MORIRARY SENIOR CENTER 173.05								
01 O	111514	QWEST CORPORATION	MARCH 2020 MONTHLY BILL ACCT#	401-30-2207	1841420	04/14/2020		58.42
	04/14/2020		505-384-4381889B/TREASURER					
COUNTY TREASURER 58.42								

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
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04/14/2020		ANIMAL SERVICES	252.13					
01 0	111516	QWEST CORPORATION	MARCH 2020 MONTHLY BILL	405-91-2207	4541420	04/14/2020		85.05
	04/14/2020		ACCT#505-832-0000494B					

STATE FIRE ALLOTMENT 85.05								
01 0	111517	REDBURN TIRE CO.	TIRES FOR INTERSTATE TITL TOP	402-60-2244	3441420	04/14/2020		35045
	04/14/2020		TRAILER					35045
			INVOICE#14200006073					

COUNTY ROAD DEPARTMENT 456.56								
01 0	111518	SAMBA HOLDINGS, INC.	DL MONITORING & BACKGROUND CHECK	413-91-2271	2541420	04/14/2020		34009
	04/14/2020		INVOICE#INV00327646 ACCT#					163.75
			M00004795					
			109 DRIVER MONITORS MVR SERVICE	401-10-2271	5641420	04/14/2020		293.21
			FEE MVR STATE FEE INVOICE#					
			INV00327014 ACCT#3632					

STATE FIRE ALLOTMENT 163.75 COUNTY MANAGER 293.21								
01 0	111519	SANDIA OFFICE SUPPLY	PACIFIC BLUE ULTRA WALL MOUNTED	413-91-2220	4941420			35013
	04/14/2020		SOAP DISPENSER					35013
			PACIFIC BLUE SOAP DISPENSER	413-91-2220				70.84
			REFILLS 4/CARTON					35013
			PACIFIC BLUE TRI-FOLD PAPER	413-91-2220				35013
			TOWELS					35013
			INVOICE#847433-0 ACCT#TCNM					

STATE FIRE ALLOTMENT 230.98								
01 0	111520	SOUND & SIGNAL SYSTEMS OF NM	QUARTERLY INTRUSION MONITORING	612-20-2308	6041420	04/14/2020		112.09
	04/14/2020		INVOICE#59612					

COUNTY CLERK 112.09								
01 0	111521	SOUTHWEST COPY SYSTEMS	QUARTERLY COPIER/PRINTER	401-30-2203	2741420	04/14/2020		34125
	04/14/2020		COLOR COPIES OVERAGE INVOICE#					27.57
			433912 ACCT#CO28 02/09/2020 TO					
			03/08/2020					
			QUARTERLY COPIER/PRINTER	401-30-2203	2841420	04/14/2020		34125
			COLOR COPY OVERAGES TAX INVOICE					12.49
			#429055 ACCT#CO28 12/09/2019 TO					
			01/08/2020					

COUNTY TREASURER 40.06								
01 0	111522	SOUTHWEST PROPANE LLC	GALLONS PROPANE FOR DISTRICT 4	409-91-2209	6241420	04/14/2020		397.15
	04/14/2020		STATION 10 TORREON HEIGHTS					
			ROAD EAST TORREON NM 87061					
			INVOICE#37911 ACCT#01-03654					

STATE FIRE ALLOTMENT 397.15								
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CHK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
04/14/2020	550.20		BATTERY (APPROX. 8 HOUR)				35012	
			CHARGER, BELT CLIP AND STANDARD				35012	
			ANTENNA/INVOICE#13532C				35012	
			NEW HIRE				35012	

CHK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	111524	STAPLES BUSINESS ADVANTAGE	PURE BRIGHT GERMICIDAL ULTRA	405-91-2219	3041420	04/14/2020	34987	108.77
	418.22		BLEACH, 3/CT. STAPLES MULTITUDE	405-91-2220		/ /	34987	241.69
			8.5"X11" MULTIPURPOSE PAPER	405-91-2248		/ /	34987	67.76
			GOJO NATURAL ORANGE POWICE HAND				34987	
			CLEANER, SOAP ALOE VERA				34987	
			LIQUID HAND SOAP, FRITO LAY				34987	
			CHIPS, VARIETY, 30 BAGS/TRAY,				34987	
			FEBREZE AIR FRESHENER,				34987	
			SCOTT CHOOSE-A-SHEET KITCHEN				34987	
			ROLL PAPER TOWELS, STAPLES				34987	
			HEAVY WEIGHT SHEET PROTECTORS,				34987	
			DYMO LETRATAG 91331 LABEL MAKER				34987	
			TAPE, BROTHER T2-E251 LABEL				34987	
			MAKER TAPE.				34987	
			ACCT#394849					

CHK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
STATE FIRE	ALLOTMENT	418.22						
01 O	111525	STAPLES BUSINESS ADVANTAGE	BLEACH, 3/CT. STAPLES MULTITUDE	405-91-2220	5241420	04/14/2020	34987	78.67
	78.67		INVOICE#3443418187/3443597974					
			ACCT#394849					

CHK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
STATE FIRE	ALLOTMENT	78.67						
01 O	111526	TLC PLUMBING & UTILITY	DIAGNOSE AND REPAIR BACKED UP	401-15-2215	4041420	04/14/2020	34812	1041.79
	2083.58		SEWER LINE AT COUNTY	401-16-2215		/ /	34812	
			ADMINISTRATION AND JUDICIAL				34812	
			COMPLEX ACCT#21945					
			INVOICE#R21817001 &R21806901					

CHK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
ADMINISTRATIVE OFFICERS	1041.79	JUDICIAL COMPLEX MAINT	CONDOR EXO PLATE CARRIER (GENII)	401-50-2236	6441420	04/14/2020	34652	479.94
01 O	111527	TLC UNIFORMS	BLACK: 3 S/M, 3 L/XL	401-50-2236		/ /	34652	
	1394.54		TCSO BADGE PATCH W/VELCRO	401-50-2236		/ /	34652	
			SHERIFF PATCH (OD GREEN/BLACK)	401-50-2236		/ /	34652	
			W/VELCRO 4X11	401-50-2236		/ /	34652	
			SHERIFF PATCH (OD GREEN/BLACK)	401-50-2236		/ /	34652	
			W/ VELCRO 2X4	401-50-2236		/ /	34652	
			ADD VELCRO TO PATCHES	401-50-2236		/ /	34652	
			INVOICE#223010					

CHK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
COUNTY SHERIFF	1394.54		DECEMBER UNIFORM NEEDS	401-50-2236	6541420	04/14/2020	34735	177.28
01 O	111528	TLC UNIFORMS	PANTS, SHIRTS, SEW JOBS,	401-50-2236			34735	
	177.28		EMBROIDERY BOOTS, MISC. DUTY	401-50-2236			34735	
			EQUIPMENT NEEDS, CLASS A UNIFORM	401-50-2236			34735	
			AND UNIFORM NEEDS.	401-50-2236			34735	
			INVOICE#222588 PANTS (COLLIER)	401-50-2236			34735	

CHK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
04/14/2020	550.20		OPERATIONS & MAINTENAN					

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	111529	TLC UNIFORMS	PANTS, SHIRTS, BOOTS, CLASS A UNIFORM, OTHER MISC. UNIFORM NEEDS	401-50-2236	6641420	04/14/2020	34830	981.46
	04/14/2020						34830	34830

COUNTY SHERIFF 981.46

01 O	111530	TWO GUNZ CUSTOMZ & HYDROGRAHICD11	TERRA TRAC ALL SEASON COMMERCIAL TIRES 265/70/R17	413-91-2201	2941420	/ /	34955	1000.00
	04/14/2020		HOOR LABOR TO MOUNT AND BALANCE	413-91-2201		/ /	34955	65.00
			INVOICE#1699					

STATE FIRE ALLOTMENT 1065.00

01 O	111531	U.S. POSTMASTER	POSTAGE FOR 2020 NOTICE OF VALUATION MATTERS	401-10-2206	3641420	04/14/2020	35061	7100.25
	04/14/2020						35061	

COUNTY MANAGER 7100.25

01 O	111532	UNM MEDICAL GROUP, INC.	MEDICAL-LOPEZ INVOICE#	414-19-2293	3941420	04/14/2020		406.00
	04/14/2020							

2ND 1/8 GROSS RECEIPTS 406.00

01 O	111533	WAGNER EQUIPMENT CO.	MAINTENANCE ON CAT GRADER -0013	402-60-2244	5841420	04/14/2020	34761	690.40
	04/14/2020		MAINTENANCE ON CAT GRADER -0516	402-60-2244		/ /	34761	959.15
			MAINTENANCE ON CAT GRADER -0518	402-60-2244		/ /	34761	517.80
			MMSWA #90-000-19-00063					
			INVOICE#1472-1180-1182					
			INVOICE SHOULD STATE PO#34761					

COUNTY ROAD DEPARTMENT 2167.35

01 O	111534	WEST PUBLISHING CORPORATION	WEST INFORMATION CHARGES 03/01/20	401-56-2269	4241420	04/14/2020		181.50
	04/14/2020		03/31/20 INVOICE#842078623					
			ACCT#1000641642					

ATTORNEY 181.50

109	270400.51	/	TOTAL	5869.28	VOIDS			
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** GRAND TOTAL ** 270,400.51
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TOTAL GENERAL FUND 60,929.55
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DEPT COUNTY COMMISSION 9,640.93
TELECOMMUNICATIONS 106.66
CONTRACT - KXNN COMMUNITY FOUNDA 1,250.00
CONTRACT - EVEDA 6,250.00
CONTRACT - ATTORNEY FEES 2,034.17
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DEPT PLANNING & ZONING 203.93
CONTRACTS - EQUIPMENT MAINT 82.48
TELECOMMUNICATIONS 95.90
SUPPLIES - GENERAL OFFICE 25.55
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DEPT COUNTY MANAGER
CONTRACTS - EQUIPMENT MAINT 9,744.19
POSTAGE 1,630.81
TELECOMMUNICATIONS 7,100.25
SUPPLIES - GENERAL OFFICE 608.79
PRINTING/PUBLISHING/ADVERTISING 7.04
CONTRACT - OTHER SERVICES 19.13
CONTRACT 378.17
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DEPT ADMINISTRATIVE OFFICES MAINTENAN
CONTRACTS - EQUIPMENT MAINT 2,679.21
UTILITIES - NATURAL GAS/PROPANE 35.14
UTILITIES - WATER 936.61
MAINTENANCE & REPAIRS-BUILD/STRU 190.68
SUPPLIES - CLEANING 1,078.06
SUPPLIES - PAPER 131.95
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DEPT JUDICIAL COMPLEX MAINTENANCE 2,603.70
CONTRACTS - EQUIPMENT MAINT 180.20
TELECOMMUNICATIONS 107.19
UTILITIES - NATURAL GAS/PROPANE 567.95
UTILITIES - WATER 240.33
MAINTENANCE & REPAIRS-BUILD/STRU 1,069.29
SUPPLIES - CLEANING 131.96
SUPPLIES - PAPER 306.78
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DEPT COUNTY CLERK 108.25
TELECOMMUNICATIONS 108.25
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DEPT ELECTIONS 148.61
PRINTING/PUBLISHING/ADVERTISING 148.61
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DEPT HEALTH DEPT BLDG MAINTENANCE 540.50
UTILITIES - NATURAL GAS/PROPANE 353.89
UTILITIES - WATER 186.61
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DEPT MOUNTAINAIR SENIOR CENTER MAINT 4,761.10
TELECOMMUNICATIONS 55.18
MAINTENANCE & REPAIRS-BUILD/STRU 4,705.92
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DEPT COUNTY TREASURER 449.92
CONTRACTS - EQUIPMENT MAINT 202.59
TELECOMMUNICATIONS 247.33
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401-36-2209	UTILITIES - NATURAL GAS/PROPANE	181.72	.00
401-36-2210	UTILITIES - WATER	113.57	.00
401-36-2215	MAINTENANCE & REPAIRS-BUILD/STRU	6,261.10	.00
**DEPT			
401-37-2207	MORLARTY SENIOR CENTER MAINT	367.70	.00
401-37-2209	TELECOMMUNICATIONS	173.05	.00
401-37-2209	UTILITIES - NATURAL GAS/PROPANE	194.65	.00
**DEPT			
401-40-2207	COUNTY ASSESSOR	60.57	.00
401-40-2207	TELECOMMUNICATIONS	60.57	.00
**DEPT			
401-50-2201	COUNTY SHERIFF	7,271.39	.00
401-50-2207	MAINTENANCE & REPAIRS - VEHICLES	1,593.00	.00
401-50-2218	TELECOMMUNICATIONS	2,359.29	.00
401-50-2219	MAINTENANCE & REPAIR-FURN/FIX/EQ	63.43	.00
401-50-2219	SUPPLIES - GENERAL OFFICE	78.69	.00
401-50-2222	SUPPLIES - FIELD	593.70	.00
401-50-2236	SUPPLIES - UNIFORMS	2,553.28	.00
401-50-2272	CONTRACT - PROFESSIONAL SERVICES	20.00	.00
**DEPT			
401-55-2203	FINANCE DEPARTMENT	91.92	.00
401-55-2207	CONTRACTS - EQUIPMENT MAINT	35.22	.00
401-55-2207	TELECOMMUNICATIONS	56.70	.00
**DEPT			
401-56-2207	ATTORNEY	229.45	.00
401-56-2207	TELECOMMUNICATIONS	47.95	.00
401-56-2269	SUBSCRIPTIONS & DUES	181.50	.00
**DEPT			
401-65-2207	OPERATIONS & MAINTENANCE	13,846.93	.00
401-65-2213	TELECOMMUNICATIONS	201.78	.00
401-65-2236	CONTRACT - IT SERVICES	13,049.67	.00
401-65-2248	SUPPLIES - UNIFORMS	45.28	.00
401-65-2248	SUPPLIES - SAFETY	550.20	.00
**DEPT			
401-82-2201	ANIMAL SERVICES	1,378.88	.00
401-82-2207	MAINTENANCE & REPAIRS - VEHICLES	400.00	.00
401-82-2209	TELECOMMUNICATIONS	492.39	.00
401-82-2210	UTILITIES - NATURAL GAS/PROPANE	249.26	.00
401-82-2210	UTILITIES - WATER	138.41	.00
401-82-2221	PRINTING/PUBLISHING/ADVERTISING	98.82	.00
**TOTAL	ROAD FUND	26,149.13	.00
**DEPT			
402-60-2202	COUNTY ROAD DEPARTMENT	25,247.65	.00
402-60-2203	SUPPLIES - VEHICLE FUEL	16,943.15	.00
402-60-2207	CONTRACTS - EQUIPMENT MAINT	956.02	.00
402-60-2218	TELECOMMUNICATIONS	1,060.27	.00
402-60-2244	MAINTENANCE & REPAIR-FURN/FIX/EQ	995.00	.00
402-60-2254	MAINTENANCE & REPAIRS-MACHINERY	3,193.21	.00
402-60-2254	ROADWAYS/BRIDGES	2,100.00	.00
**DEPT			
402-61-2209	COUNTY ROAD SHOP	901.48	.00
402-61-2210	UTILITIES - NATURAL GAS/PROPANE	365.52	.00
402-61-2210	UTILITIES - WATER	180.76	.00
402-61-2250	SUPPLIES - SHOP	355.20	.00
**TOTAL	DISTRICT 5 VPD	1,884.18	.00
**DEPT	STATE FIRE ALLOTMENT	1,884.18	.00

405-91-2210 UTILITIES - WATER 441.66 .00
 405-91-2219 SUPPLIES - GENERAL OFFICE 108.77 .00
 405-91-2220 SUPPLIES - CLEANING 320.36 .00
 405-91-2248 SUPPLIES - SAFETY 67.76 .00
 **TOTAL 2,032.62 .00

DISTRICT 2 VPD
 **DEPT STATE FIRE ALLOTMENT 2,032.62 .00
 TELECOMMUNICATIONS 174.52 .00
 UTILITIES - NATURAL GAS/PROPANE 259.22 .00
 UTILITIES - WATER 106.88 .00
 SUPPLIES - SAFETY 1,492.00 .00

**TOTAL 55.63 .00
 DISTRICT 1 VPD
 **DEPT STATE FIRE ALLOTMENT 55.63 .00
 TELECOMMUNICATIONS 55.63 .00

407-91-2207
 **TOTAL 1,637.17 .00
 DISTRICT 3 VPD
 **DEPT STATE FIRE ALLOTMENT 1,637.17 .00
 TELECOMMUNICATIONS 254.52 .00
 UTILITIES - NATURAL GAS/PROPANE 366.36 .00
 UTILITIES - WATER 444.99 .00
 SUPPLIES - SAFETY 571.30 .00

**TOTAL 533.93 .00
 DISTRICT 4 VPD
 **DEPT STATE FIRE ALLOTMENT 533.93 .00
 TELECOMMUNICATIONS 136.78 .00
 UTILITIES - NATURAL GAS/PROPANE 397.15 .00

**TOTAL 314.35 .00
 COUNTY FIRE PROTECTION FUND
 **DEPT 1/4% FIRE EXCISE TAX 314.35 .00
 CONTRACT - OTHER SERVICES 314.35 .00

**TOTAL 216.15 .00
 COUNTY PAIR
 **DEPT COUNTY PAIR 216.15 .00
 UTILITIES - WATER 216.15 .00

**TOTAL 3,970.41 .00
 FIRE DEPARTMENT ADMIN
 **DEPT STATE FIRE ALLOTMENT 3,970.41 .00
 MAINTENANCE & REPAIRS - VEHICLES 1,065.00 .00
 TELECOMMUNICATIONS 528.04 .00
 UTILITIES - NATURAL GAS/PROPANE 211.45 .00
 UTILITIES - WATER 119.24 .00
 SUPPLIES - GENERAL OFFICE 57.40 .00
 SUPPLIES - CLEANING 230.98 .00
 SUPPLIES - SAFETY 1,492.00 .00
 CONTRACT - OTHER SERVICES 266.30 .00

**TOTAL 406.00 .00
 INDIGENT FUND
 **DEPT 2ND 1/8 GROSS RECEIPTS TAX 406.00 .00
 INDIGENT MEDICAL CLAIMS 406.00 .00

414-19-2293

**DEPT

STATE FIRE ALLOTMENT

266.95

.00

418-91-2207	TELECOMMUNICATIONS	55.63	.00
418-91-2209	UTILITIES - NATURAL GAS/PROPANE	155.14	.00
418-91-2210	UTILITIES - WATER	56.18	.00
**TOTAL	JAIL FUND	71,943.15	.00
**DEPT	ADULT INMATE CARE	71,195.20	.00
420-70-2172	CARE OF INMATES	69,697.00	.00
420-70-2173	INMATE MEDICAL	1,498.20	.00
**DEPT	COMMUNITY MONITORING	47.95	.00
420-73-2207	TELECOMMUNICATIONS	47.95	.00
**DEPT	TRANSPORTATION OF PRISONERS	700.00	.00
420-74-2201	MAINTENANCE & REPAIRS - VEHICLES	700.00	.00
**TOTAL	SAFETY PROGRAM	1,004.58	.00
**DEPT	RISK MANAGEMENT	1,004.58	.00
600-06-2248	SUPPLIES - SAFETY	1,004.58	.00
**TOTAL	CIVIL DEFENSE FUND	111.26	.00
**DEPT	COMMUNICATIONS/EMS TAX	111.26	.00
604-83-2207	TELECOMMUNICATIONS	111.26	.00
**TOTAL	DWI PROGRAM FUND	210.12	.00
**DEPT	DWI DISTRIBUTION GRANT FY20	210.12	.00
605-03-2207	TELECOMMUNICATIONS	210.12	.00
**TOTAL	PROPERTY VALUATION FUND	171.93	.00
**DEPT	COUNTY ASSESSOR	171.93	.00
610-40-2201	MAINTENANCE & REPAIRS - VEHICLES	65.27	.00
610-40-2207	TELECOMMUNICATIONS	106.66	.00
**TOTAL	CLERK'S EQUIPMENT FUND	782.67	.00
**DEPT	COUNTY CLERK	782.67	.00
612-20-2203	CONTRACTS - EQUIPMENT MAINT	611.94	.00
612-20-2308	VOTING MACHINE STORAGE	170.73	.00
**TOTAL	CAPITAL OUTLAY GROSS RECEIPTS TX	922.48	.00
**DEPT	CAPITAL OUTLAY GROSS RECEIPTS TX	922.48	.00
621-96-2613	CO-ROAD CONSTRUCTION/RECONSTRUCT	922.48	.00
**TOTAL	SENIOR CITIZEN'S FUND	833.33	.00
**DEPT	SENIOR CITIZEN'S PROGRAM	833.33	.00
631-57-2271	CONTRACT - OTHER SERVICES	833.33	.00
**TOTAL	RURAL ADDRESSING	47.95	.00
**DEPT	RURAL ADDRESSING	47.95	.00
675-07-2207	TELECOMMUNICATIONS	47.95	.00
**TOTAL	DOMESTIC VIOLENCE GRANT	191.80	.00

690-09-2207

CREDIT

TELECOMMUNICATIONS	191.80	.00
**TOTAL		
IMMIGRATION & CUSTOMS ENFORCEMENT	94,271.38	.00

**DEPT		
825-70-2172		
ADULT INMATE CARE	94,271.38	.00
CARE OF INMATES	94,271.38	.00

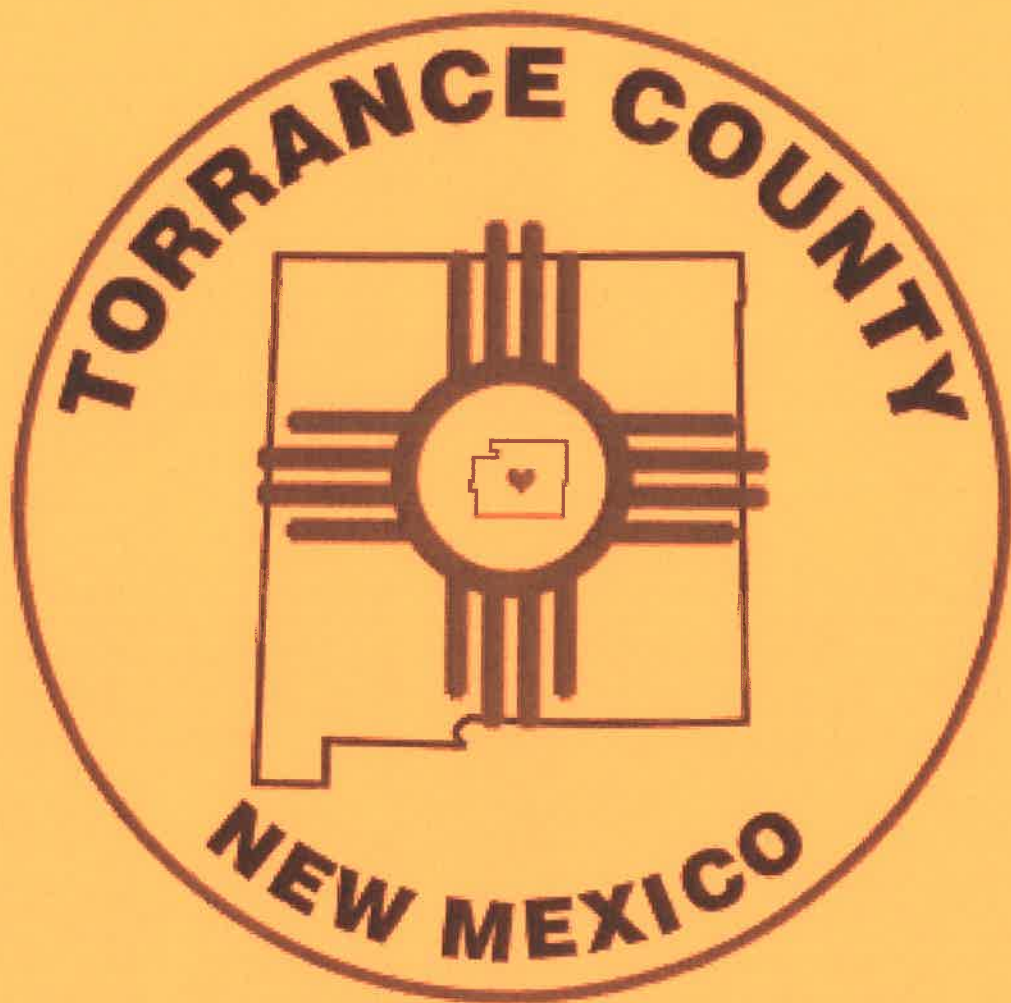
**TOTAL		
COVID-19	46.55	.00

**DEPT		
835-01-2207		
FEMA DECLARED	46.55	.00
TELECOMMUNICATIONS	46.55	.00

**TOTAL		
EMERGENCY-911 FUND	1,467.24	.00

**DEPT		
911-80-2203		
911-80-2207		
911-80-2209		
911-80-2215		
911-DISPATCH CENTER	1,467.24	.00
CONTRACTS - EQUIPMENT MAINT	269.02	.00
TELECOMMUNICATIONS	915.73	.00
UTILITIES - NATURAL GAS/PROPANE	131.65	.00
MAINTENANCE & REPAIRS-BUILD/STRU	150.84	.00

BANK01		
US BANK	270,400.51	.00
** BANK TOTALS **	270,400.51	.00




Agenda Item
No. 9-B

TCDF Detention Center
Restricted Housing Quarterly Report
 Reporting Quarter:

Agency number	Age	Gender	Ethnicity	Reason for Placement	Date Placed	Date Released
02277502	30	1	5	5	3.16.2020	TBD
10198469	31	1	2	3	3.24.20	4/11/2020
09251068	32	1	9	1	10.17.19	TBD
06212604	38	1	5	2	3.18.20	TBD
07130482	37	1	6	5	2.26.20	TBD
05267953	40	1	5	3	3.13.20	04/01/2020
08017464	32	1	6	5	2.22.20	TBD
7135429	28	1	9	5	2.16.20	TBD
9088740	27	1	5	5	3.24.20	3/27/2020
06266914	36	1	9	5	3.4.20	3/25/2020
11031136	32	1	9	3	2.19.20	3.13.20
10198469	31	1	2	1	3.24.2020	3-29-2020
01579788	30	1	5	5	3.16.2020	TBD
09286612	30	1	5	3	4.1.2020	4.30.2020
09251068	32	1	9	1	10.17.2020	TBD
06212604	38	1	5	2	3.18.2020	TBD
05267953	40	1	5	3	3.13.2020	04/09/2020
08017464	32	1	6	5	2.22.2020	TBD
07135429	28	1	9	5	2.16.2020	2/20/2020


Reason for Placement:	Ethnicity:	Gender:
1= Inmate is a threat to others or a danger to themselves	1=Asian	1=male
2= Inmate is a threat to the safety and security of the facility	2=Black/African American	2=female
3= Disciplinary sanctions	3=Hispanic Black	3=transgender male
4= Medical and mental health hold	4=Hispanic Native Indn	4=transgender female
5= Other	5=Hispanic White	
	6=Native American	
	7=Pacific Islander	
	8=Unknown	
	9=White	

Administrator's Name: OLL Miller
 Date: 4/14/20
 Signature: 

TPDF Detention Center
Restricted Housing Quarterly Report
Reporting Quarter:

Agency number	Age	Gender	Ethnicity	Reason for Placement	Date Placed	Date Released
04228984	31	1	5	3	4.1.2020	4.30.2020
05653244	25	1	5	3	4.8.2020	6.7.2020
02277502	30	1	5	5	3.16.2020	TBD
10198469	31	1	2	3	3.24.20	3-29-2020
09251068	32	1	9	1	10.17.19	TBD
06212604	38	1	5	2	3.18.20	TBD
07130482	37	1	6	5	2.26.20	04/01/2020
05267953	40	1	5	3	3.13.20	03/20/2020
08017464	32	1	6	5	2.22.20	TBD
7135429	28	1	9	5	2.16.20	TBD
9088740	27	1	5	5	3.24.20	TBD
06266914	36	1	9	5	3.4.20	3/25/2020
11031136	32	1	9	3	2.19.20	3.13.20

Reason for Placement:	Ethnicity:	Gender:
1= Inmate is a threat to others or a danger to themselves	1=Asian	1=male
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5= Other	5=Hispanic White	
	6=Native American	
	7=Pacific Islander	
	8=Unknown	
	9=White	

Administrator's Name: Debra Miller
 Date: 4/1/20
 Signature: 



*Agenda Item
No. 10-A*

TORRANCE COUNTY, NEW MEXICO

ORDINANCE NO. 2020--_____

AUTHORIZING THE ISSUANCE AND SALE OF TORRANCE COUNTY, NEW MEXICO TAXABLE INDUSTRIAL REVENUE BONDS (DURAN MESA LLC PROJECT), SERIES 2020, IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$350,000,000, TO PROVIDE FUNDS TO FINANCE THE ACQUISITION, CONSTRUCTION, EQUIPPING AND INSTALLATION OF WIND ENERGY FACILITIES TO BE CONSTRUCTED IN ONE OR MORE PHASES FOR THE PURPOSE OF GENERATING ELECTRICITY AND LOCATED WITHIN THE COUNTY BUT OUTSIDE THE BOUNDARIES OF ANY INCORPORATED MUNICIPALITY; AUTHORIZING THE EXECUTION AND DELIVERY OF AN INDENTURE, A LEASE AGREEMENT, A BOND PURCHASE AGREEMENT, A SUBLEASE AGREEMENT, THE BONDS, AND OTHER DOCUMENTS IN CONNECTION WITH THE ISSUANCE OF THE BONDS AND THE PROJECT; MAKING CERTAIN DETERMINATIONS AND FINDINGS RELATING TO THE BONDS AND THE PROJECT; RATIFYING CERTAIN ACTIONS TAKEN PREVIOUSLY; AND REPEALING ALL ACTIONS INCONSISTENT WITH THIS ORDINANCE.

WHEREAS, Torrance County (the “County”) of the State of New Mexico (the “State”) is a legally and regularly created, established, organized and existing political subdivision of the State; and

WHEREAS, pursuant to the New Mexico County Industrial Revenue Bond Act, NMSA, 1978, Sections 4-59-1 to -16, (1975, as amended through 2015) (the “Act”), the Board of County

Commissioners (the “Board”) of the County is authorized to issue industrial revenue bonds to acquire industrial revenue projects to be located within the County, but outside the boundaries of any incorporated municipality, and to use the proceeds of such bonds for the purpose of promoting industry and trade by inducing manufacturing, industrial and commercial enterprises to locate or expand in the State, promoting the use of natural resources of the State and promoting a sound and proper balance in the State between agriculture, commerce and industry; and

WHEREAS, the County desires to promote industry and develop trade or other economic activity to secure and maintain a balanced and stable economy in the County and to promote public health, welfare, safety, convenience and prosperity; and

WHEREAS, Duran Mesa LLC, a Delaware limited liability company (the “Company”) along with its affiliated entities presented to the Board a proposal (the “Proposal”) in connection with the adoption of an inducement resolution (Resolution No. 2019-58) on November 13, 2019 (the “Inducement Resolution”), pursuant to which the County expressed its intent to proceed with issuance of taxable industrial revenue bonds for projects to be developed by the Company and other affiliated entities identified in the Inducement Resolution; and

WHEREAS, pursuant to the Inducement Resolution and the Proposal, the Company has requested the County to proceed to (a) issue its Taxable Industrial Revenue Bonds (Duran Mesa LLC Project), Series 2020 (the “Series 2020 Bonds”); and (b) acquire, construct, equip, and install an industrial revenue project to be developed in one or more phases (collectively, the “Project”), including, without limitation, certain real property rights, fee title, easements, rights-of-way and leasehold interests, wind generation equipment and other tangible personal property consisting of turbines, blades, nacelles, rotors, supporting structures and related improvements, electrical lines and related assets, and all other useful equipment, to be located within the County but outside the boundaries of any incorporated municipality, and to be used by the Company and its respective

successors, assigns or affiliates for the generation, transportation and delivery of electricity (collectively, the “Project Property”); and

WHEREAS, under the Proposal, the County would enter into an indenture for the Series 2020 Bonds (the “Indenture”), with the Company, one or more affiliates of the Company, as purchaser of the Series 2020 Bonds (the “Purchaser”), and one or more financial institutions organized as a national bank under the laws of the United States, as depositary (the “Depositary”) pursuant to which, together with this ordinance (this “Bond Ordinance”), the County would issue the Series 2020 Bonds; and

WHEREAS, under the Proposal, the County would enter into a sublease with the Company for the Series 2020 Bonds (the “Sublease Agreement”), whereby the Company would lease or sublease to the County the site for the Project (the “Project Site”), and would enter into a lease with the Company for the Series 2020 Bonds (the “Lease Agreement”) pursuant to which the Company would lease or sublease from the County the Project Property including the Project Site, and the Company would make payments sufficient to pay the principal of and interest on the Series 2020 Bonds and to pay all other obligations incurred pursuant to the provisions of the Lease Agreement, the Indenture, the Sublease Agreement and this Bond Ordinance; and

WHEREAS, the County is authorized to enter into, deliver and perform all of its obligations under the Bond Documents (defined below) and to issue, execute and deliver the Series 2020 Bonds pursuant to the Act and this Bond Ordinance; and

WHEREAS, the Series 2020 Bonds in an aggregate principal amount up to \$350,000,000 will be issued, sold and delivered by the County, in a private sale to the Purchaser under the Indenture, pursuant to a bond purchase agreement for the Series 2020 Bonds (the “Bond Purchase Agreement”) to be entered into among the County, the Purchaser and the Company; and

WHEREAS, the proceeds of the Series 2020 Bonds will be applied to pay the costs of the Project in whole or in part, including, but not limited to, the reimbursement of any costs incurred by the Company and payment of transaction expenses associated with the transaction; and

WHEREAS, the Board has determined that it is in the best interest of the County to issue the Series 2020 Bonds and to execute and deliver the Bond Documents (defined below), and other documents related thereto; and

WHEREAS, in connection with the issuance of the Series 2020 Bonds, there have been filed with the County Clerk and presented to the Board the forms of documents listed below, which the County will execute substantially in such form in connection with the issuance of the Series 2020 Bonds:

1. the Lease Agreement;
2. the Indenture (with the form of the Series 2020 Bonds attached);
3. the Sublease Agreement; and
4. the Bond Purchase Agreement.

The Lease Agreement, the Indenture, the Sublease Agreement and the Bond Purchase Agreement are herein collectively referred to as the “Bond Documents”; and

WHEREAS, the County is authorized to issue the Series 2020 Bonds under the Act and after having considered the Proposal, the Board has concluded that it is desirable at this time to authorize the issuance of the Series 2020 Bonds to finance the Project and that the County’s issuance of the Series 2020 Bonds will constitute and be a valid public purpose; and

WHEREAS, the Board has been advised that the disclosure provisions of Rule 15c-2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934 are not applicable to this transaction inasmuch as the Series 2020 Bonds are being sold in a private sale without participation of an underwriter; and

WHEREAS, pursuant to Resolution 2019-60, adopted December 5, 2019, there has been published in *The Independent*, a newspaper of general circulation within the County, public notice of the Board's intention to adopt this Bond Ordinance, which notice contained certain information concerning the ownership, purpose, location and size of the Project and the amount of the Series 2020 Bonds to be issued to finance the Project, which notice was published at least fourteen (14) days prior to final action upon this Bond Ordinance; and

WHEREAS, the County has given notice to the County Assessor and any entity located in the County authorized to levy taxes on property in the County of its intent to consider this Bond Ordinance authorizing the issuance of the Series 2020 Bonds at least thirty (30) days prior to the date hereof and at which this Bond Ordinance is to be considered for adoption by the Board; and

WHEREAS, the approval of the Boards of Education for the Vaughn Municipal School District and the Corona Public School District (together, the "Districts"), of the acquisition of the Project Property by the County and of the annual in-lieu tax payments ("PILT Payments") to be paid by the Company to the Districts for the period that the County owns and leases the Project Property shall occur prior to acquisition of the Project Property by the County and execution and delivery of the Series 2020 Bonds.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF TORRANCE COUNTY, NEW MEXICO:

Section 1. RATIFICATION. All actions not inconsistent with the provisions of this Bond Ordinance previously taken by the Board and the officials of the County directed toward approval of the issuance and sale of the Bonds be approved and the same hereby are ratified, approved and confirmed. All capitalized terms in this Bond Ordinance shall have the meanings set forth in the Indenture, which has been filed with the County Clerk, unless otherwise defined herein.

Section 2. FINDINGS.

A. General. The Board hereby declares that it has considered relevant information presented to it relating to the Series 2020 Bonds and the Project and hereby finds and determines that the issuance of the Series 2020 Bonds pursuant to this Bond Ordinance is necessary and advisable and in the interest of, and will promote the use of the natural resources of, the State and promote industry and trade and a sound and proper balance in the State between agriculture, commerce and industry.

B. The Board finds that:

(1) The Series 2020 Bonds will be issued for the purpose of financing the Project;

(2) The face amount of the Series 2020 Bonds to be issued with respect to financing the Project is an aggregate principal amount up to \$350,000,000;

(3) The Company is the developer of the Project and the Company (or its respective successors, assigns or affiliates) will operate the Project;

(4) The Project Property will be located within Torrance County, but outside the boundaries of any incorporated municipality.

Section 3. BONDS - APPROVAL, AUTHORIZATION AND DETAIL.

A. Approval and Sale.

The issuance of the Series 2020 Bonds in an aggregate principal amount up to \$350,000,000, and the use of the proceeds of the Series 2020 Bonds to finance the cost of the Project, in whole or in part, including, but not limited to, the reimbursement of any costs incurred by the Company and payment of transaction expenses related thereto are hereby approved and confirmed. The sale of the Series 2020 Bonds at par in an aggregate principal amount up to \$350,000,000 is approved. The Series 2020 Bonds shall be designated as set forth in the recitals

of this Bond Ordinance, provided that the County may subsequently designate a different bond title, including, but not limited to, the series designation.

B. Form and Terms.

Subject to the limitations set forth in this Bond Ordinance, the Series 2020 Bonds shall (i) be in the form and denomination and shall be numbered and dated as set forth in the Indenture; (ii) be payable as to principal and interest and subject to optional and mandatory redemption and defeasance in the amounts, upon the conditions and at the times and prices set forth in the Indenture; and (iii) be issued in the principal amount of up to \$350,000,000, bearing interest at the rate and maturing on the date or dates set forth in the Indenture.

C. Execution. The Series 2020 Bonds shall be executed on behalf of the County with the manual or facsimile signature of the Board Chair or Vice-Chair and shall be attested by the manual or facsimile signature of the County Clerk or a Deputy County Clerk and shall have impressed or imprinted thereon the official seal of the County. If any of the officers who shall have signed or sealed any of said Series 2020 Bonds shall cease to be such officer of the County before the Series 2020 Bonds so signed and sealed shall have been actually authenticated and delivered by the County, such Series 2020 Bonds nevertheless may be authenticated, issued and delivered with the same force and effect as though the person or persons who signed or sealed such Series 2020 Bonds had not ceased to be such officer or officers of the County; and also any such Series 2020 Bonds may be signed and sealed on behalf of the County by those persons who, on the actual date of the execution of such Series 2020 Bonds, shall be the proper officers of the County, although at the nominal date of such Series 2020 Bonds any such person shall not have been such officer of the County.

D. Interest Rate. The interest rate on the Series 2020 Bonds shall not exceed six percent (6%) per annum.

Section 4. AUTHORIZATION OF OFFICERS; APPROVAL OF DOCUMENTS; ACTIONS TO BE TAKEN. The form, terms and provisions of the Bond Documents and the Series 2020 Bonds in the form on deposit in the office of the County Clerk are in all respects approved, authorized and confirmed.

The Board Chair, Vice-Chair or the County Manager are each individually authorized to approve revisions to the form, terms and provisions of the Bond Documents on behalf of the Board, provided that such revisions to the form, terms and provisions are consistent with this Bond Ordinance and provided that all such changes, insertions, deletions, modifications and other revisions shall be deemed approved by the Board upon execution and delivery of the Bond Documents, such execution and delivery to be conclusive evidence of such approval, and the Board Chair or Vice-Chair are each individually authorized to execute and deliver in the name and on behalf of the County, and the County Clerk and Deputy County Clerk are hereby authorized to attest, as appropriate, the Bond Documents and the Series 2020 Bonds.

The Board Chair, Vice-Chair or County Manager are each individually authorized and the County Clerk and Deputy County Clerk are further authorized to execute, authenticate and deliver such certifications, instruments, documents, letters and other agreements, including leases, subleases, security agreements and subordination agreements and instruments as requested from time to time by the Company or any lender or lenders or tax equity participants providing financing for the Project, and to do such other acts and things, either prior to or after the date of delivery of the Bonds, as are necessary or appropriate to consummate the transactions contemplated by the Bond Documents and are consistent with the terms of this Bond Ordinance.

The Board Chair, Vice-Chair or County Manager shall take such action as is necessary to effectuate the provisions of the Indenture and shall take such action as is necessary in conformity with the Act to finance the costs of the Project and for carrying out other transactions as

contemplated by this Bond Ordinance and the Bond Documents, including, without limitation, the execution and delivery of any closing documents to be delivered in connection with the sale and delivery of the Series 2020 Bonds.

Section 5. FINDINGS REGARDING PAYMENT OF PRINCIPAL AND OTHER MATTERS. The following determinations and findings are made:

A. The Series 2020 Bonds will be outstanding for a maximum of thirty (30) years from the date of issuance. No principal will be due for the 1st year to and including the 29th year that the Series 2020 Bonds are outstanding. Assuming issuance of the Series 2020 Bonds on May 1, 2020 in the maximum principal amount of \$350,000,000 bearing an annual interest rate of six percent (6%), interest payments will be due in the amount of \$21,000,000 in each of the years 2021 through 2049 and the full principal plus interest thereon shall be due at maturity on May 1, 2050 in the amount of \$371,000,000.

B. The Series 2020 Bonds will bear interest at a rate not to exceed six percent (6%) per annum.

C. The Series 2020 Bonds may be redeemed at any time without premium.

D. It shall not be necessary to deposit any amount in a debt service reserve fund or a repair and replacement reserve fund for the maintenance of the Project Property.

E. The Lease Agreement requires that the Company (or its respective successors, assigns or affiliates) maintain the Project Property in good repair and condition and carry proper insurance with respect to the Project Property as provided in the Lease Agreement.

F. The Lease Agreement requires the Company to make lease payments in an amount sufficient to pay the principal of and interest on the Series 2020 Bonds as principal and interest become due and to pay all related costs.

Section 6. LIMITED OBLIGATIONS. The Series 2020 Bonds shall be special limited obligations of the County, payable solely from the Basic Rent (as defined in the Lease Agreement) paid by the Company to the County as described in the Indenture and any other property or interest of the County specifically pledged under the Indenture or other security documents, and shall never constitute a debt or indebtedness of the County or the State or any political subdivision thereof within the meaning of any provision or limitation of the State Constitution or statutes, and shall not constitute or give rise to a pecuniary liability of the County or a charge against its general credit or taxing power. Nothing contained in this Bond Ordinance, the Bond Documents or the Series 2020 Bonds or any other instrument shall be construed as obligating the County (except with respect to the Project Property and the application of the revenues therefrom and the proceeds of the Series 2020 Bonds, all as provided in the Bond Documents and the Series 2020 Bonds), nor as incurring a pecuniary liability or a charge upon the general credit of the County or against its taxing powers, nor shall the breach of any agreement contained in this Bond Ordinance, the Bond Documents, the Series 2020 Bonds or any other instrument be construed as obligating the County (except with respect to the Project Property and the application of the revenues therefrom and the proceeds of the Series 2020 Bonds, all as provided in the Bond Documents and the Series 2020 Bonds), nor as incurring a pecuniary liability or a charge upon the general credit of the County or against its taxing power, the County having no power to pay out of its general funds, or otherwise contribute any part of the costs of constructing or equipping the Project Property, nor power to operate the Project Property as a business or in any manner except as lessor of the Project Property.

Section 7. RATIFICATION OF AGENCY. The Company will act as agent for the County with respect to the Project and in the acquisition of the Project Property. The County authorizes the Company to act as agent for the County for the purchase of wind generation

equipment used to generate electricity from wind energy and related equipment as defined in NMSA 1978, Section 7-9-54.3 (2010) with respect to the Project. The Company, as agent, will also request and obtain Type 9 Nontaxable Transaction Certificates (“Certificates”) from the New Mexico Taxation and Revenue Department, and the County will cooperate with the Company to so obtain such Certificates and will allow the Company to use the Certificates that have been properly executed for acquisition of tangible personal property relating to the Project and the Project Property under and consistent with the New Mexico Gross Receipts and Compensating Tax Act, NMSA 1978, Sections 7-9-1 to -116 (1966, as amended through 2019) and applicable regulations. The Company shall not use the Certificates other than for the purchase of equipment and other tangible property as permitted by law, nor shall the Company use such Certificates after the completion of the Project. All actions taken by the Company since November 13, 2019, the date of adoption of the Inducement Resolution, that are not inconsistent with this Section 7, are hereby ratified and confirmed.

Section 8. NO RECOURSE AND LIABILITY. No covenant, stipulation, obligation or agreement herein contained or contained in any document hereby approved and authorized for execution shall be deemed to be a covenant, stipulation, obligation or agreement of any official, officer, Board member or employee of the County in his/her individual capacity, and neither the members of the Board nor any officials executing the Series 2020 Bonds shall be liable personally on the Series 2020 Bonds or be subject to personal liability or accountability by reason of the issuance thereof.

Section 9. APPROVAL OF INDEMNIFICATION. The Board specifically requires that the Lease Agreement contain provisions relating to indemnification which provide that the Company will indemnify and hold harmless the County and its Board members, officials, employees and agents from and against liability to the Company and to any third parties that may

be asserted against the County or its Board members, officials, officers, employees or agents with respect to the County's legal ownership or leasehold interest in the Project and Project Property or the issuance of the Series 2020 Bonds in one or more series, except to the extent NMSA 1978, Sections 56-7-1 (2005) and 56-7-2 (2003) apply, and except claims for any loss or damage arising out of or resulting from the gross negligence or willful misconduct of the County or its Board members, officials, employees or agents of the County.

Section 10. BOND ORDINANCE IRREPEALABLE. After the Series 2020 Bonds are issued, this Bond Ordinance shall be and remain irrevocable until all Series 2020 Bonds, including interest, are fully paid, canceled and discharged or there has been defeasance of such Bonds in accordance with the Indenture.

Section 11. REPEALER. All bylaws, orders, resolutions and ordinances, or parts thereof, inconsistent with this Bond Ordinance are repealed by this Bond Ordinance but only to the extent of that inconsistency. This repealer shall not be construed to revive any bylaw, order, resolution or ordinance, or part thereof, previously repealed.

Section 12. SEVERABILITY. If any section, paragraph, clause or provision of this Bond Ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of that section, paragraph, clause or provision shall not affect any of the remaining provisions of this Bond Ordinance.

Section 13. RECORDING; AUTHENTICATION; PUBLICATION; EFFECTIVE DATE. This Bond Ordinance, immediately upon its final passage and approval, shall be authenticated by the signature of the Board Chair or Vice-Chair and attested by the signature of the County Clerk or a Deputy County Clerk, and shall be recorded in the ordinance book of the County, kept for that purpose, and shall be in full force and effect 30 days after such recordation in the book of Ordinances. Notice of adoption of this Bond Ordinance shall be published once in

The Independent, a newspaper of general circulation within the County, which publication shall be by title and contain a general summary of the subject matter thereof in substantially the following form:

(Form of Summary of Bond Ordinance for Publication)

TORRANCE COUNTY, NEW MEXICO

Notice of Adoption of Ordinance

NOTICE is hereby given of the title and a general summary of the subject matter contained in Ordinance No. 2020-____, duly adopted and approved by the Board of County Commissioners (the "Board") of Torrance County, New Mexico (the "County") on April 22, 2020 (the "Bond Ordinance"), relating to the authorization and issuance by the County of its Torrance County, New Mexico Taxable Industrial Revenue Bonds (Duran Mesa LLC Project) Series 2020 (the "Series 2020 Bonds"). Complete copies of the Bond Ordinance are available upon request and payment of a reasonable fee during normal and regular business hours of the County Clerk at 205 Ninth Street, Estancia, New Mexico 87016.

The title of the Bond Ordinance is:

TORRANCE COUNTY, NEW MEXICO

ORDINANCE NO. 2020--_____

AUTHORIZING THE ISSUANCE AND SALE OF TORRANCE COUNTY, NEW MEXICO TAXABLE INDUSTRIAL REVENUE BONDS (DURAN MESA LLC PROJECT), SERIES 2020, IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$350,000,000, TO PROVIDE FUNDS TO FINANCE THE ACQUISITION, CONSTRUCTION, EQUIPPING AND INSTALLATION OF WIND ENERGY FACILITIES TO BE CONSTRUCTED IN ONE OR MORE PHASES FOR THE PURPOSE OF GENERATING ELECTRICITY AND LOCATED

WITHIN THE COUNTY BUT OUTSIDE THE BOUNDARIES OF ANY INCORPORATED MUNICIPALITY; AUTHORIZING THE EXECUTION AND DELIVERY OF AN INDENTURE, A LEASE AGREEMENT, A BOND PURCHASE AGREEMENT, A SUBLEASE AGREEMENT, THE BONDS, AND OTHER DOCUMENTS IN CONNECTION WITH THE ISSUANCE OF THE BONDS AND THE PROJECT; MAKING CERTAIN DETERMINATIONS AND FINDINGS RELATING TO THE BONDS AND THE PROJECT; RATIFYING CERTAIN ACTIONS TAKEN PREVIOUSLY; AND REPEALING ALL ACTIONS INCONSISTENT WITH THIS ORDINANCE.

The following is a general summary of the subject matter contained in the Bond Ordinance.

The recitals state that the County is a legally and regularly created, established, organized and existing political subdivision of the State of New Mexico (“State”) and is authorized under the New Mexico County Industrial Revenue Bond Act (the “Act”) to issue industrial revenue bonds to acquire industrial revenue bond projects located in Torrance County, but outside the boundaries of any incorporated municipality; that Duran Mesa LLC, a Delaware limited liability company (the “Company”) along with its affiliated entities presented to the Board a proposal (the “Proposal”) in connection with the adoption of Resolution No. 2019-58 on November 13, 2019 (the “Inducement Resolution”), whereby the County would acquire a project to be developed in one or more phases (the “Project”) including, without limitation, certain real property rights, fee title, easements, rights-of-way and leasehold interests, wind generation equipment and other tangible personal property consisting of turbines, blades nacelles, rotors, supporting structures and related improvements, electrical lines and related assets, and all other useful equipment to be used by the Company and its successors, assigns and affiliates for the generation, transportation and delivery of electricity (collectively, the “Project Property”) and issue its Series 2020 Bonds to

finance the costs of the Project in whole or in part, including, but not limited to, reimbursement of any costs incurred by the Company and payment of transaction expenses related thereto; that the Series 2020 Bonds would be issued pursuant to an Indenture for the Series 2020 Bonds (the “Indenture”) entered into among the County, the Company, one or more affiliates of the Company, as purchaser of the Series 2020 Bonds (the “Purchaser”) and one or more financial institutions organized as a national bank under the laws of the United States, as depositary (the “Depositary”); the County would enter into a sublease agreement with the Company for the Series 2020 Bonds for lease or sublease of the site for the Project (the “Sublease Agreement”) and would enter into a lease or sublease with the Company for the Series 2020 Bonds (the “Lease Agreement”) under which the Project Property would be leased and sold to the Company and the Company would make payments sufficient to pay the principal of and interest on the Series 2020 Bonds; that the County is authorized to enter, deliver and perform all its obligations under the Bond Documents (defined below) and to issue, execute and deliver the Series 2020 Bonds to be sold to the Purchaser pursuant to the bond purchase agreement for the Series 2020 Bonds (the “Bond Purchase Agreement”) to be entered into among the County, the Purchaser and the Company, and together with the Lease Agreement, the Sublease Agreement and the Indenture, the “Bond Documents”); that the County has concluded it is desirable to authorize the issuance of the Series 2020 Bonds to finance the Project and that the issuance of the 2020 Bonds constitute a valid public purpose under the Act; that the approval of the Vaughn Municipal School District and the Corona Public School District (together, the “Districts”) for the acquisition of the Project Property by the County and of the annual in-lieu tax payments (“PILT Payments”) that the Company will pay the Districts for the period that the County owns and leases the Project Property shall occur prior to acquisition of the Project Property by the County and execution and delivery of the Series 2020 Bonds; and that

notice of the Board's intention to consider adoption of the Bond Ordinance was published in conformance with legal requirements.

Sections 1 through 3 ratify previous action taken toward approval of the issuance and sale of the Series 2020 Bonds; provide that the Board has considered relevant information presented to it relating to the Series 2020 Bonds and the Project; provide that the Board has made certain findings including that the purpose for issuance of the Series 2020 Bonds is to finance the Project; provide that the Company is the developer of the Project and that the Company (or its respective successors, assigns or affiliates) will operate the Project; and provide that the issuance of the Series 2020 Bonds upon the terms set forth in the Bond Ordinance and in the principal amount not to exceed \$350,000,000, is approved and confirmed.

Sections 4 through 5 provide for the approval of the form, terms and provisions of the Bond Documents and the form and terms of the Series 2020 Bonds; that the Board Chair, Vice-Chair or the County Manager are each individually authorized to approve revisions to the Bond Documents with the approval of such revisions to be evidenced by the execution and delivery of such documents; provide that the Board Chair or Vice-Chair are each individually authorized to execute and deliver, and the County Clerk or Deputy County Clerk are authorized to attest, as appropriate, the Bond Documents and the Series 2020 Bonds; that the Board Chair, Vice-Chair or County Manager are each individually authorized, and provide that the County Clerk and Deputy County Clerk are further authorized, to execute and deliver all certifications, instruments, security agreements, subordination agreements and consents and other documents as requested by the Company or any lender or lenders or tax credit participant providing financing for the Project, and to take all actions for the carrying out of the transactions contemplated by the Bond Ordinance,

the Bond Documents and the Series 2020 Bonds; and making certain determinations regarding payment of the Series 2020 Bonds for the insuring and maintenance of the Project.

Sections 6 through 8 provide that the Series 2020 Bonds are special limited obligations of the County, payable solely from the Basic Rent (as defined in the Lease Agreement), and that the Series 2020 Bonds shall never constitute a debt or indebtedness of the County or the State within the meaning of any provision or limitation of the State Constitution or statutes, and shall not constitute or give rise to a pecuniary liability of the County or charge against its general credit or taxing power; provide that the Company will act as agent of the County with respect to the Project and acquisition of the Project Property; and provide that no covenant, obligation or agreement of the County with respect to the Bond Ordinance, the Bond Documents or the Series 2020 Bonds shall constitute a covenant, obligation or agreement of any official, officer, Board member or employee of the County in his/her individual capacity and that neither the members of the Board nor any officials executing the Series 2020 Bonds shall be liable personally on the Series 2020 Bonds or be subject to personal liability by reason of the issuance thereof.

Sections 9 through 13 provide for an indemnification in the Lease Agreement of the County and its Board and other officials from and against liability to the Company and to any third parties; provide that the Bond Ordinance is irrevocable while the Series 2020 Bonds are outstanding; provide severability and repealer provisions and direct the authentication and recording of the Bond Ordinance; and provide for the publication of notice of adoption of the Bond Ordinance and the form of Summary of the Bond Ordinance for publication.

This notice constitutes compliance with the Public Securities Limitation of Action Act, NMSA 1978, Sections 6-14-4 to-7 (1975).

(End of Form of Summary for Publication)

[Signature page follows]

PASSED, ADOPTED, SIGNED AND APPROVED this 22nd day of April, 2020.

BOARD OF COUNTY COMMISSIONERS,
TORRANCE COUNTY, NEW MEXICO

(SEAL)

Ryan Schwebach, Commissioner

Javier Sanchez, Commissioner

Kevin McCall, Commissioner

ATTEST:

Linda Jaramillo, County Clerk

Commissioner [INSERT NAME] then moved that the ordinance as filed with the County Clerk be passed and adopted. Commissioner [INSERT NAME] seconded the motion.

The question being upon the passage and adoption of said ordinance, the motion was voted upon with the following result:

Those Voting Yea:

[Ryan Schwebach, Chair]
[Javier Sanchez, Member]
[Kevin McCall, Member]

Those Voting Nay:

[None]

Those Absent:

[None]

The [Chair] thereupon declared that at least a majority of all the members of that Board having voted in favor thereof, the motion was carried and the ordinance duly passed and adopted. After consideration of matters not relating to the ordinance, the meeting on motion duly made, seconded and [unanimously] carried, was adjourned.

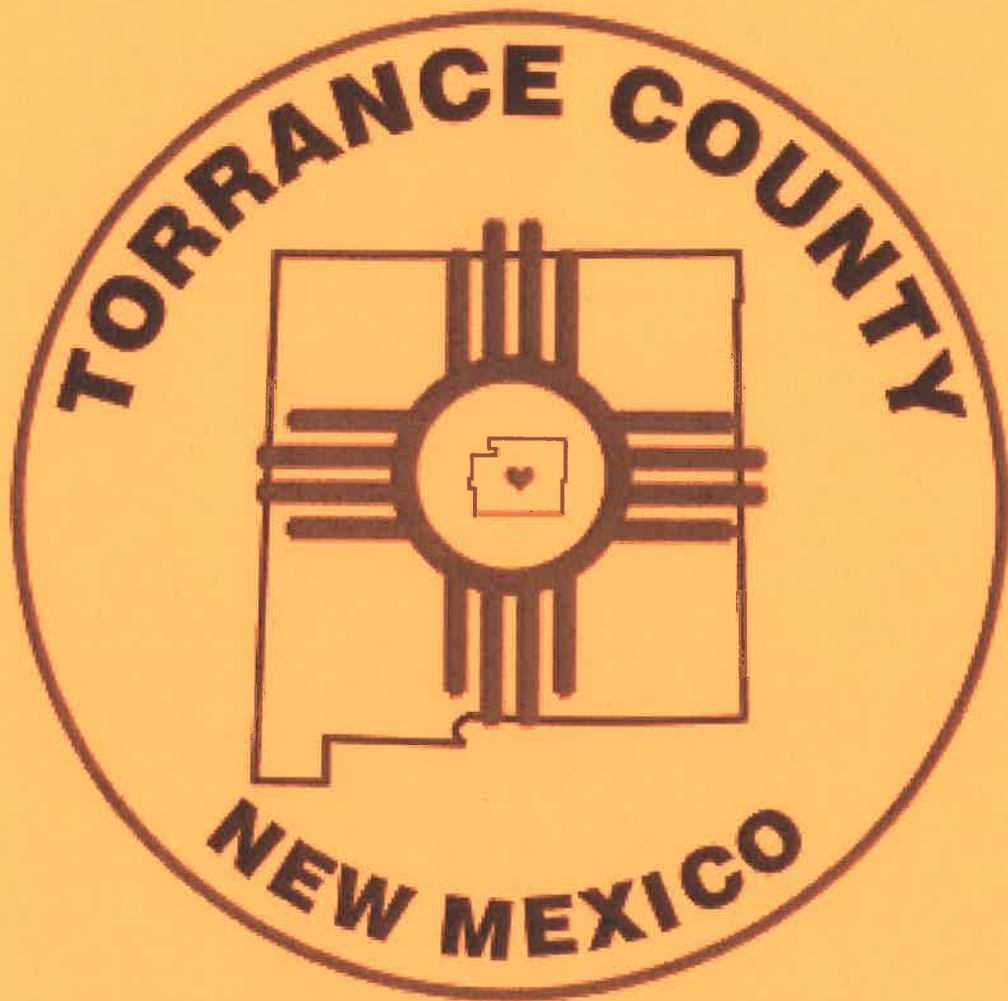
BOARD OF COUNTY COMMISSIONERS
TORRANCE COUNTY, NEW MEXICO

By _____
Ryan Schwebach,
Chair

(SEAL)

Attest:

By _____
Linda Jaramillo,
County Clerk



*Agenda Item
No. 10-B*

TORRANCE COUNTY, NEW MEXICO

ORDINANCE NO. 2020--_____

AUTHORIZING THE ISSUANCE AND SALE OF TORRANCE COUNTY, NEW MEXICO TAXABLE INDUSTRIAL REVENUE BONDS (TECOLOTE WIND LLC PROJECT), SERIES 2020, IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$560,000,000, TO PROVIDE FUNDS TO FINANCE THE ACQUISITION, CONSTRUCTION, EQUIPPING AND INSTALLATION OF WIND ENERGY FACILITIES TO BE CONSTRUCTED IN ONE OR MORE PHASES FOR THE PURPOSE OF GENERATING ELECTRICITY AND LOCATED WITHIN THE COUNTY BUT OUTSIDE THE BOUNDARIES OF ANY INCORPORATED MUNICIPALITY; AUTHORIZING THE EXECUTION AND DELIVERY OF AN INDENTURE, A LEASE AGREEMENT, A BOND PURCHASE AGREEMENT, A SUBLEASE AGREEMENT, THE BONDS, AND OTHER DOCUMENTS IN CONNECTION WITH THE ISSUANCE OF THE BONDS AND THE PROJECT; MAKING CERTAIN DETERMINATIONS AND FINDINGS RELATING TO THE BONDS AND THE PROJECT; RATIFYING CERTAIN ACTIONS TAKEN PREVIOUSLY; AND REPEALING ALL ACTIONS INCONSISTENT WITH THIS ORDINANCE.

WHEREAS, Torrance County (the “County”) of the State of New Mexico (the “State”) is a legally and regularly created, established, organized and existing political subdivision of the State; and

WHEREAS, pursuant to the New Mexico County Industrial Revenue Bond Act, NMSA, 1978, Sections 4-59-1 to -16, (1975, as amended through 2015) (the “Act”), the Board of County

Commissioners (the “Board”) of the County is authorized to issue industrial revenue bonds to acquire industrial revenue projects to be located within the County, but outside the boundaries of any incorporated municipality, and to use the proceeds of such bonds for the purpose of promoting industry and trade by inducing manufacturing, industrial and commercial enterprises to locate or expand in the State, promoting the use of natural resources of the State and promoting a sound and proper balance in the State between agriculture, commerce and industry; and

WHEREAS, the County desires to promote industry and develop trade or other economic activity to secure and maintain a balanced and stable economy in the County and to promote public health, welfare, safety, convenience and prosperity; and

WHEREAS, Tecolote Wind LLC, a Delaware limited liability company (the “Company”) along with its affiliated entities presented to the Board a proposal (the “Proposal”) in connection with the adoption of an inducement resolution (Resolution No. 2019-58) on November 13, 2019 (the “Inducement Resolution”), pursuant to which the County expressed its intent to proceed with issuance of taxable industrial revenue bonds for projects to be developed by the Company and other affiliated entities identified in the Inducement Resolution; and

WHEREAS, pursuant to the Inducement Resolution and the Proposal, the Company has requested the County to proceed to (a) issue its Taxable Industrial Revenue Bonds (Tecolote Wind LLC Project), Series 2020 (the “Series 2020 Bonds”); and (b) acquire, construct, equip, and install an industrial revenue project to be developed in one or more phases (collectively, the “Project”), including, without limitation, certain real property rights, fee title, easements, rights-of-way and leasehold interests, wind generation equipment and other tangible personal property consisting of turbines, blades, nacelles, rotors, supporting structures and related improvements, electrical lines and related assets, and all other useful equipment, to be located within the County but outside the boundaries of any incorporated municipality, and to be used by the Company and its respective

successors, assigns or affiliates for the generation, transportation and delivery of electricity (collectively, the “Project Property”); and

WHEREAS, under the Proposal, the County would enter into an indenture for the Series 2020 Bonds (the “Indenture”), with the Company, one or more affiliates of the Company, as purchaser of the Series 2020 Bonds (the “Purchaser”), and one or more financial institutions organized as a national bank under the laws of the United States, as depository (the “Depository”) pursuant to which, together with this ordinance (this “Bond Ordinance”), the County would issue the Series 2020 Bonds; and

WHEREAS, under the Proposal, the County would enter into a sublease with the Company for the Series 2020 Bonds (the “Sublease Agreement”), whereby the Company would lease or sublease to the County the site for the Project (the “Project Site”), and would enter into a lease with the Company for the Series 2020 Bonds (the “Lease Agreement”) pursuant to which the Company would lease or sublease from the County the Project Property including the Project Site, and the Company would make payments sufficient to pay the principal of and interest on the Series 2020 Bonds and to pay all other obligations incurred pursuant to the provisions of the Lease Agreement, the Indenture, the Sublease Agreement and this Bond Ordinance; and

WHEREAS, the County is authorized to enter into, deliver and perform all of its obligations under the Bond Documents (defined below) and to issue, execute and deliver the Series 2020 Bonds pursuant to the Act and this Bond Ordinance; and

WHEREAS, the Series 2020 Bonds in an aggregate principal amount up to \$560,000,000 will be issued, sold and delivered by the County, in a private sale to the Purchaser under the Indenture, pursuant to a bond purchase agreement for the Series 2020 Bonds (the “Bond Purchase Agreement”) to be entered into among the County, the Purchaser and the Company; and

WHEREAS, the proceeds of the Series 2020 Bonds will be applied to pay the costs of the Project in whole or in part, including, but not limited to, the reimbursement of any costs incurred by the Company and payment of transaction expenses associated with the transaction; and

WHEREAS, the Board has determined that it is in the best interest of the County to issue the Series 2020 Bonds and to execute and deliver the Bond Documents (defined below), and other documents related thereto; and

WHEREAS, in connection with the issuance of the Series 2020 Bonds, there have been filed with the County Clerk and presented to the Board the forms of documents listed below, which the County will execute substantially in such form in connection with the issuance of the Series 2020 Bonds:

1. the Lease Agreement;
2. the Indenture (with the form of the Series 2020 Bonds attached);
3. the Sublease Agreement; and
4. the Bond Purchase Agreement.

The Lease Agreement, the Indenture, the Sublease Agreement and the Bond Purchase Agreement are herein collectively referred to as the “Bond Documents”; and

WHEREAS, the County is authorized to issue the Series 2020 Bonds under the Act and after having considered the Proposal, the Board has concluded that it is desirable at this time to authorize the issuance of the Series 2020 Bonds to finance the Project and that the County’s issuance of the Series 2020 Bonds will constitute and be a valid public purpose; and

WHEREAS, the Board has been advised that the disclosure provisions of Rule 15c-2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934 are not applicable to this transaction inasmuch as the Series 2020 Bonds are being sold in a private sale without participation of an underwriter; and

WHEREAS, pursuant to Resolution 2019-60, adopted December 5, 2019, there has been published in *The Independent*, a newspaper of general circulation within the County, public notice of the Board's intention to adopt this Bond Ordinance, which notice contained certain information concerning the ownership, purpose, location and size of the Project and the amount of the Series 2020 Bonds to be issued to finance the Project, which notice was published at least fourteen (14) days prior to final action upon this Bond Ordinance; and

WHEREAS, the County has given notice to the County Assessor and any entity located in the County authorized to levy taxes on property in the County of its intent to consider this Bond Ordinance authorizing the issuance of the Series 2020 Bonds at least thirty (30) days prior to the date hereof and at which this Bond Ordinance is to be considered for adoption by the Board; and

WHEREAS, the approval of the Boards of Education for the Vaughn Municipal School District and the Corona Public School District (together, the "Districts"), of the acquisition of the Project Property by the County and of the annual in-lieu tax payments ("PILT Payments") to be paid by the Company to the Districts for the period that the County owns and leases the Project Property shall occur prior to acquisition of the Project Property by the County and execution and delivery of the Series 2020 Bonds.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF TORRANCE COUNTY, NEW MEXICO:

Section 1. RATIFICATION. All actions not inconsistent with the provisions of this Bond Ordinance previously taken by the Board and the officials of the County directed toward approval of the issuance and sale of the Bonds be approved and the same hereby are ratified,

approved and confirmed. All capitalized terms in this Bond Ordinance shall have the meanings set forth in the Indenture, which has been filed with the County Clerk, unless otherwise defined herein.

Section 2. FINDINGS.

A. General. The Board hereby declares that it has considered relevant information presented to it relating to the Series 2020 Bonds and the Project and hereby finds and determines that the issuance of the Series 2020 Bonds pursuant to this Bond Ordinance is necessary and advisable and in the interest of, and will promote the use of the natural resources of, the State and promote industry and trade and a sound and proper balance in the State between agriculture, commerce and industry.

B. The Board finds that:

(1) The Series 2020 Bonds will be issued for the purpose of financing the Project;

(2) The face amount of the Series 2020 Bonds to be issued with respect to financing the Project is an aggregate principal amount up to \$560,000,000;

(3) The Company is the developer of the Project and the Company (or its respective successors, assigns or affiliates) will operate the Project;

(4) The Project Property will be located within Torrance County, but outside the boundaries of any incorporated municipality.

Section 3. BONDS - APPROVAL, AUTHORIZATION AND DETAIL.

A. Approval and Sale.

The issuance of the Series 2020 Bonds in an aggregate principal amount up to \$560,000,000, and the use of the proceeds of the Series 2020 Bonds to finance the cost of the Project, in whole or in part, including, but not limited to, the reimbursement of any costs incurred by the Company and payment of transaction expenses related thereto are hereby approved and

confirmed. The sale of the Series 2020 Bonds at par in an aggregate principal amount up to \$560,000,000 is approved. The Series 2020 Bonds shall be designated as set forth in the recitals of this Bond Ordinance, provided that the County may subsequently designate a different bond title, including, but not limited to, the series designation.

B. Form and Terms.

Subject to the limitations set forth in this Bond Ordinance, the Series 2020 Bonds shall (i) be in the form and denomination and shall be numbered and dated as set forth in the Indenture; (ii) be payable as to principal and interest and subject to optional and mandatory redemption and defeasance in the amounts, upon the conditions and at the times and prices set forth in the Indenture; and (iii) be issued in the principal amount of up to \$560,000,000, bearing interest at the rate and maturing on the date or dates set forth in the Indenture.

C. Execution. The Series 2020 Bonds shall be executed on behalf of the County with the manual or facsimile signature of the Board Chair or Vice-Chair and shall be attested by the manual or facsimile signature of the County Clerk or a Deputy County Clerk and shall have impressed or imprinted thereon the official seal of the County. If any of the officers who shall have signed or sealed any of said Series 2020 Bonds shall cease to be such officer of the County before the Series 2020 Bonds so signed and sealed shall have been actually authenticated and delivered by the County, such Series 2020 Bonds nevertheless may be authenticated, issued and delivered with the same force and effect as though the person or persons who signed or sealed such Series 2020 Bonds had not ceased to be such officer or officers of the County; and also any such Series 2020 Bonds may be signed and sealed on behalf of the County by those persons who, on the actual date of the execution of such Series 2020 Bonds, shall be the proper officers of the County, although at the nominal date of such Series 2020 Bonds any such person shall not have been such officer of the County.

D. Interest Rate. The interest rate on the Series 2020 Bonds shall not exceed six percent (6%) per annum.

Section 4. AUTHORIZATION OF OFFICERS; APPROVAL OF DOCUMENTS; ACTIONS TO BE TAKEN. The form, terms and provisions of the Bond Documents and the Series 2020 Bonds in the form on deposit in the office of the County Clerk are in all respects approved, authorized and confirmed.

The Board Chair, Vice-Chair or the County Manager are each individually authorized to approve revisions to the form, terms and provisions of the Bond Documents on behalf of the Board, provided that such revisions to the form, terms and provisions are consistent with this Bond Ordinance and provided that all such changes, insertions, deletions, modifications and other revisions shall be deemed approved by the Board upon execution and delivery of the Bond Documents, such execution and delivery to be conclusive evidence of such approval, and the Board Chair or Vice-Chair are each individually authorized to execute and deliver in the name and on behalf of the County, and the County Clerk and Deputy County Clerk are hereby authorized to attest, as appropriate, the Bond Documents and the Series 2020 Bonds.

The Board Chair, Vice-Chair or County Manager are each individually authorized and the County Clerk and Deputy County Clerk are further authorized to execute, authenticate and deliver such certifications, instruments, documents, letters and other agreements, including leases, subleases, security agreements and subordination agreements and instruments as requested from time to time by the Company or any lender or lenders or tax equity participants providing financing for the Project, and to do such other acts and things, either prior to or after the date of delivery of the Bonds, as are necessary or appropriate to consummate the transactions contemplated by the Bond Documents and are consistent with the terms of this Bond Ordinance.

The Board Chair, Vice-Chair or County Manager shall take such action as is necessary to effectuate the provisions of the Indenture and shall take such action as is necessary in conformity with the Act to finance the costs of the Project and for carrying out other transactions as contemplated by this Bond Ordinance and the Bond Documents, including, without limitation, the execution and delivery of any closing documents to be delivered in connection with the sale and delivery of the Series 2020 Bonds.

Section 5. FINDINGS REGARDING PAYMENT OF PRINCIPAL AND OTHER MATTERS. The following determinations and findings are made:

A. The Series 2020 Bonds will be outstanding for a maximum of thirty (30) years from the date of issuance. No principal will be due for the 1st year to and including the 29th year that the Series 2020 Bonds are outstanding. Assuming issuance of the Series 2020 Bonds on May 1, 2020 in the maximum principal amount of \$560,000,000 bearing an annual interest rate of six percent (6%), interest payments will be due in the amount of \$33,600,000 in each of the years 2021 through 2049 and the full principal plus interest thereon shall be due at maturity on May 1, 2050 in the amount of \$593,600,000.

B. The Series 2020 Bonds will bear interest at a rate not to exceed six percent (6%) per annum.

C. The Series 2020 Bonds may be redeemed at any time without premium.

D. It shall not be necessary to deposit any amount in a debt service reserve fund or a repair and replacement reserve fund for the maintenance of the Project Property.

E. The Lease Agreement requires that the Company (or its respective successors, assigns or affiliates) maintain the Project Property in good repair and condition and carry proper insurance with respect to the Project Property as provided in the Lease Agreement.

F. The Lease Agreement requires the Company to make lease payments in an amount sufficient to pay the principal of and interest on the Series 2020 Bonds as principal and interest become due and to pay all related costs.

Section 6. LIMITED OBLIGATIONS. The Series 2020 Bonds shall be special limited obligations of the County, payable solely from the Basic Rent (as defined in the Lease Agreement) paid by the Company to the County as described in the Indenture and any other property or interest of the County specifically pledged under the Indenture or other security documents, and shall never constitute a debt or indebtedness of the County or the State or any political subdivision thereof within the meaning of any provision or limitation of the State Constitution or statutes, and shall not constitute or give rise to a pecuniary liability of the County or a charge against its general credit or taxing power. Nothing contained in this Bond Ordinance, the Bond Documents or the Series 2020 Bonds or any other instrument shall be construed as obligating the County (except with respect to the Project Property and the application of the revenues therefrom and the proceeds of the Series 2020 Bonds, all as provided in the Bond Documents and the Series 2020 Bonds), nor as incurring a pecuniary liability or a charge upon the general credit of the County or against its taxing powers, nor shall the breach of any agreement contained in this Bond Ordinance, the Bond Documents, the Series 2020 Bonds or any other instrument be construed as obligating the County (except with respect to the Project Property and the application of the revenues therefrom and the proceeds of the Series 2020 Bonds, all as provided in the Bond Documents and the Series 2020 Bonds), nor as incurring a pecuniary liability or a charge upon the general credit of the County or against its taxing power, the County having no power to pay out of its general funds, or otherwise contribute any part of the costs of constructing or equipping the Project Property, nor power to operate the Project Property as a business or in any manner except as lessor of the Project Property.

Section 7. RATIFICATION OF AGENCY. The Company will act as agent for the County with respect to the Project and in the acquisition of the Project Property. The County authorizes the Company to act as agent for the County for the purchase of wind generation equipment used to generate electricity from wind energy and related equipment as defined in NMSA 1978, Section 7-9-54.3 (2010) with respect to the Project. The Company, as agent, will also request and obtain Type 9 Nontaxable Transaction Certificates (“Certificates”) from the New Mexico Taxation and Revenue Department, and the County will cooperate with the Company to so obtain such Certificates and will allow the Company to use the Certificates that have been properly executed for acquisition of tangible personal property relating to the Project and the Project Property under and consistent with the New Mexico Gross Receipts and Compensating Tax Act, NMSA 1978, Sections 7-9-1 to -116 (1966, as amended through 2019) and applicable regulations. The Company shall not use the Certificates other than for the purchase of equipment and other tangible property as permitted by law, nor shall the Company use such Certificates after the completion of the Project. All actions taken by the Company since November 13, 2019, the date of adoption of the Inducement Resolution, that are not inconsistent with this Section 7, are hereby ratified and confirmed.

Section 8. NO RECOURSE AND LIABILITY. No covenant, stipulation, obligation or agreement herein contained or contained in any document hereby approved and authorized for execution shall be deemed to be a covenant, stipulation, obligation or agreement of any official, officer, Board member or employee of the County in his/her individual capacity, and neither the members of the Board nor any officials executing the Series 2020 Bonds shall be liable personally on the Series 2020 Bonds or be subject to personal liability or accountability by reason of the issuance thereof.

Section 9. APPROVAL OF INDEMNIFICATION. The Board specifically requires that the Lease Agreement contain provisions relating to indemnification which provide that the Company will indemnify and hold harmless the County and its Board members, officials, employees and agents from and against liability to the Company and to any third parties that may be asserted against the County or its Board members, officials, officers, employees or agents with respect to the County's legal ownership or leasehold interest in the Project and Project Property or the issuance of the Series 2020 Bonds in one or more series, except to the extent NMSA 1978, Sections 56-7-1 (2005) and 56-7-2 (2003) apply, and except claims for any loss or damage arising out of or resulting from the gross negligence or willful misconduct of the County or its Board members, officials, employees or agents of the County.

Section 10. BOND ORDINANCE IRREPEALABLE. After the Series 2020 Bonds are issued, this Bond Ordinance shall be and remain irrevocable until all Series 2020 Bonds, including interest, are fully paid, canceled and discharged or there has been defeasance of such Bonds in accordance with the Indenture.

Section 11. REPEALER. All bylaws, orders, resolutions and ordinances, or parts thereof, inconsistent with this Bond Ordinance are repealed by this Bond Ordinance but only to the extent of that inconsistency. This repealer shall not be construed to revive any bylaw, order, resolution or ordinance, or part thereof, previously repealed.

Section 12. SEVERABILITY. If any section, paragraph, clause or provision of this Bond Ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of that section, paragraph, clause or provision shall not affect any of the remaining provisions of this Bond Ordinance.

Section 13. RECORDING; AUTHENTICATION; PUBLICATION; EFFECTIVE DATE. This Bond Ordinance, immediately upon its final passage and approval, shall be

authenticated by the signature of the Board Chair or Vice-Chair and attested by the signature of the County Clerk or a Deputy County Clerk, and shall be recorded in the ordinance book of the County, kept for that purpose, and shall be in full force and effect 30 days after such recordation in the book of Ordinances. Notice of adoption of this Bond Ordinance shall be published once in *The Independent*, a newspaper of general circulation within the County, which publication shall be by title and contain a general summary of the subject matter thereof in substantially the following form:

(Form of Summary of Bond Ordinance for Publication)

TORRANCE COUNTY, NEW MEXICO

Notice of Adoption of Ordinance

NOTICE is hereby given of the title and a general summary of the subject matter contained in Ordinance No. 2020-___, duly adopted and approved by the Board of County Commissioners (the “Board”) of Torrance County, New Mexico (the “County”) on April 22, 2020 (the “Bond Ordinance”), relating to the authorization and issuance by the County of its Torrance County, New Mexico Taxable Industrial Revenue Bonds (Tecolote Wind LLC Project) Series 2020 (the “Series 2020 Bonds”). Complete copies of the Bond Ordinance are available upon request and payment of a reasonable fee during normal and regular business hours of the County Clerk at 205 Ninth Street, Estancia, New Mexico 87016.

The title of the Bond Ordinance is:

TORRANCE COUNTY, NEW MEXICO

ORDINANCE NO. 2020--_____

AUTHORIZING THE ISSUANCE AND SALE OF TORRANCE COUNTY, NEW MEXICO TAXABLE INDUSTRIAL REVENUE BONDS (TECOLOTE WIND LLC PROJECT), SERIES

2020, IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$560,000,000, TO PROVIDE FUNDS TO FINANCE THE ACQUISITION, CONSTRUCTION, EQUIPPING AND INSTALLATION OF WIND ENERGY FACILITIES TO BE CONSTRUCTED IN ONE OR MORE PHASES FOR THE PURPOSE OF GENERATING ELECTRICITY AND LOCATED WITHIN THE COUNTY BUT OUTSIDE THE BOUNDARIES OF ANY INCORPORATED MUNICIPALITY; AUTHORIZING THE EXECUTION AND DELIVERY OF AN INDENTURE, A LEASE AGREEMENT, A BOND PURCHASE AGREEMENT, A SUBLEASE AGREEMENT, THE BONDS, AND OTHER DOCUMENTS IN CONNECTION WITH THE ISSUANCE OF THE BONDS AND THE PROJECT; MAKING CERTAIN DETERMINATIONS AND FINDINGS RELATING TO THE BONDS AND THE PROJECT; RATIFYING CERTAIN ACTIONS TAKEN PREVIOUSLY; AND REPEALING ALL ACTIONS INCONSISTENT WITH THIS ORDINANCE.

The following is a general summary of the subject matter contained in the Bond Ordinance.

The recitals state that the County is a legally and regularly created, established, organized and existing political subdivision of the State of New Mexico (“State”) and is authorized under the New Mexico County Industrial Revenue Bond Act (the “Act”) to issue industrial revenue bonds to acquire industrial revenue bond projects located in Torrance County, but outside the boundaries of any incorporated municipality; that Tecolote Wind LLC, a Delaware limited liability company (the “Company”) along with its affiliated entities presented to the Board a proposal (the “Proposal”) in connection with the adoption of Resolution No. 2019-58 on November 13, 2019 (the “Inducement Resolution”), whereby the County would acquire a project to be developed in one or more phases (the “Project”) including, without limitation, certain real property rights, fee title, easements, rights-of-way and leasehold interests, wind generation equipment and other

tangible personal property consisting of turbines, blades nacelles, rotors, supporting structures and related improvements, electrical lines and related assets, and all other useful equipment to be used by the Company and its successors, assigns and affiliates for the generation, transportation and delivery of electricity (collectively, the “Project Property”) and issue its Series 2020 Bonds to finance the costs of the Project in whole or in part, including, but not limited to, reimbursement of any costs incurred by the Company and payment of transaction expenses related thereto; that the Series 2020 Bonds would be issued pursuant to an Indenture for the Series 2020 Bonds (the “Indenture”) entered into among the County, the Company, one or more affiliates of the Company, as purchaser of the Series 2020 Bonds (the “Purchaser”) and one or more financial institutions organized as a national bank under the laws of the United States, as depository (the “Depository”); the County would enter into a sublease agreement with the Company for the Series 2020 Bonds for lease or sublease of the site for the Project (the “Sublease Agreement”) and would enter into a lease or sublease with the Company for the Series 2020 Bonds (the “Lease Agreement”) under which the Project Property would be leased and sold to the Company and the Company would make payments sufficient to pay the principal of and interest on the Series 2020 Bonds; that the County is authorized to enter, deliver and perform all its obligations under the Bond Documents (defined below) and to issue, execute and deliver the Series 2020 Bonds to be sold to the Purchaser pursuant to the bond purchase agreement for the Series 2020 Bonds (the “Bond Purchase Agreement”) to be entered into among the County, the Purchaser and the Company, and together with the Lease Agreement, the Sublease Agreement and the Indenture, the “Bond Documents”); that the County has concluded it is desirable to authorize the issuance of the Series 2020 Bonds to finance the Project and that the issuance of the 2020 Bonds constitute a valid public purpose under the Act; that the approval of the Vaughn Municipal School District and the Corona Public School District (together, the “Districts”) for the acquisition of the Project Property by the County and of

the annual in-lieu tax payments (“PILT Payments”) that the Company will pay the Districts for the period that the County owns and leases the Project Property shall occur prior to acquisition of the Project Property by the County and execution and delivery of the Series 2020 Bonds; and that notice of the Board’s intention to consider adoption of the Bond Ordinance was published in conformance with legal requirements.

Sections 1 through 3 ratify previous action taken toward approval of the issuance and sale of the Series 2020 Bonds; provide that the Board has considered relevant information presented to it relating to the Series 2020 Bonds and the Project; provide that the Board has made certain findings including that the purpose for issuance of the Series 2020 Bonds is to finance the Project; provide that the Company is the developer of the Project and that the Company (or its respective successors, assigns or affiliates) will operate the Project; and provide that the issuance of the Series 2020 Bonds upon the terms set forth in the Bond Ordinance and in the principal amount not to exceed \$560,000,000, is approved and confirmed.

Sections 4 through 5 provide for the approval of the form, terms and provisions of the Bond Documents and the form and terms of the Series 2020 Bonds; that the Board Chair, Vice-Chair or the County Manager are each individually authorized to approve revisions to the Bond Documents with the approval of such revisions to be evidenced by the execution and delivery of such documents; provide that the Board Chair or Vice-Chair are each individually authorized to execute and deliver, and the County Clerk or Deputy County Clerk are authorized to attest, as appropriate, the Bond Documents and the Series 2020 Bonds; that the Board Chair, Vice-Chair or County Manager are each individually authorized, and provide that the County Clerk and Deputy County Clerk are further authorized, to execute and deliver all certifications, instruments, security

agreements, subordination agreements and consents and other documents as requested by the Company or any lender or lenders or tax credit participant providing financing for the Project, and to take all actions for the carrying out of the transactions contemplated by the Bond Ordinance, the Bond Documents and the Series 2020 Bonds; and making certain determinations regarding payment of the Series 2020 Bonds for the insuring and maintenance of the Project.

Sections 6 through 8 provide that the Series 2020 Bonds are special limited obligations of the County, payable solely from the Basic Rent (as defined in the Lease Agreement), and that the Series 2020 Bonds shall never constitute a debt or indebtedness of the County or the State within the meaning of any provision or limitation of the State Constitution or statutes, and shall not constitute or give rise to a pecuniary liability of the County or charge against its general credit or taxing power; provide that the Company will act as agent of the County with respect to the Project and acquisition of the Project Property; and provide that no covenant, obligation or agreement of the County with respect to the Bond Ordinance, the Bond Documents or the Series 2020 Bonds shall constitute a covenant, obligation or agreement of any official, officer, Board member or employee of the County in his/her individual capacity and that neither the members of the Board nor any officials executing the Series 2020 Bonds shall be liable personally on the Series 2020 Bonds or be subject to personal liability by reason of the issuance thereof.

Sections 9 through 13 provide for an indemnification in the Lease Agreement of the County and its Board and other officials from and against liability to the Company and to any third parties; provide that the Bond Ordinance is irrevocable while the Series 2020 Bonds are outstanding; provide severability and repealer provisions and direct the authentication and recording of the

Bond Ordinance; and provide for the publication of notice of adoption of the Bond Ordinance and the form of Summary of the Bond Ordinance for publication.

This notice constitutes compliance with the Public Securities Limitation of Action Act, NMSA 1978, Sections 6-14-4 to-7 (1975).

(End of Form of Summary for Publication)

[Signature page follows]

PASSED, ADOPTED, SIGNED AND APPROVED this 22nd day of April, 2020.

BOARD OF COUNTY COMMISSIONERS,
TORRANCE COUNTY, NEW MEXICO

(SEAL)

Ryan Schwebach, Commissioner

Javier Sanchez, Commissioner

Kevin McCall, Commissioner

ATTEST:

Linda Jaramillo, County Clerk

[Ordinance No. 2020-[__] Signature Page]

Commissioner [INSERT NAME] then moved that the ordinance as filed with the County Clerk be passed and adopted. Commissioner [INSERT NAME] seconded the motion.

The question being upon the passage and adoption of said ordinance, the motion was voted upon with the following result:

Those Voting Yea:

[Ryan Schwebach, Chair]
[Javier Sanchez, Member]
[Kevin McCall, Member]

Those Voting Nay:

[None]

Those Absent:

[None]

The [Chair] thereupon declared that at least a majority of all the members of that Board having voted in favor thereof, the motion was carried and the ordinance duly passed and adopted. After consideration of matters not relating to the ordinance, the meeting on motion duly made, seconded and [unanimously] carried, was adjourned.

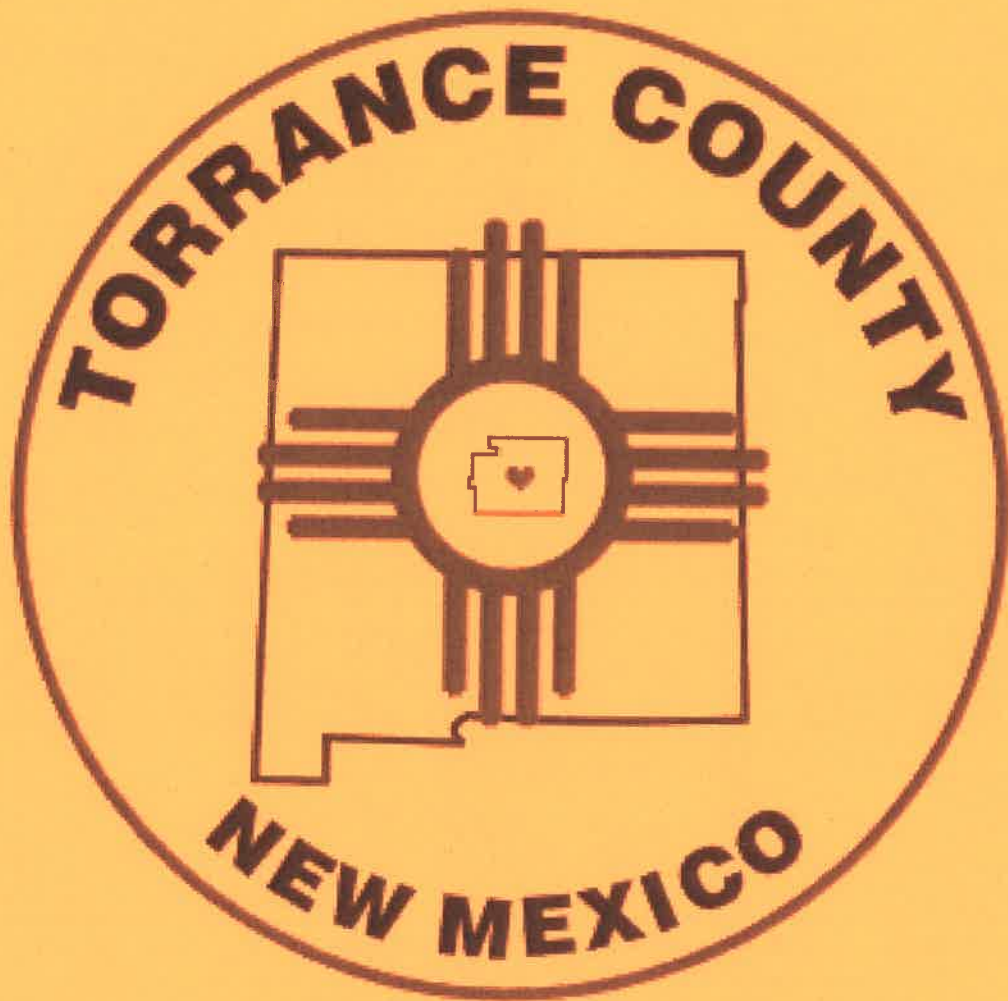
BOARD OF COUNTY COMMISSIONERS
TORRANCE COUNTY, NEW MEXICO

By _____
Ryan Schwebach,
Chair

(SEAL)

Attest:

By _____
Linda Jaramillo,
County Clerk



*Agenda Item
No. 10-C*

TORRANCE COUNTY, NEW MEXICO

ORDINANCE NO. 2020--_____

AUTHORIZING THE ISSUANCE AND SALE OF TORRANCE COUNTY, NEW MEXICO TAXABLE INDUSTRIAL REVENUE BONDS (RED CLOUD WIND LLC PROJECT), SERIES 2020, IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$490,000,000, TO PROVIDE FUNDS TO FINANCE THE ACQUISITION, CONSTRUCTION, EQUIPPING AND INSTALLATION OF WIND ENERGY FACILITIES TO BE CONSTRUCTED IN ONE OR MORE PHASES FOR THE PURPOSE OF GENERATING ELECTRICITY AND LOCATED WITHIN THE COUNTY BUT OUTSIDE THE BOUNDARIES OF ANY INCORPORATED MUNICIPALITY; AUTHORIZING THE EXECUTION AND DELIVERY OF AN INDENTURE, A LEASE AGREEMENT, A BOND PURCHASE AGREEMENT, A SUBLEASE AGREEMENT, THE BONDS, AND OTHER DOCUMENTS IN CONNECTION WITH THE ISSUANCE OF THE BONDS AND THE PROJECT; MAKING CERTAIN DETERMINATIONS AND FINDINGS RELATING TO THE BONDS AND THE PROJECT; RATIFYING CERTAIN ACTIONS TAKEN PREVIOUSLY; AND REPEALING ALL ACTIONS INCONSISTENT WITH THIS ORDINANCE.

WHEREAS, Torrance County (the “County”) of the State of New Mexico (the “State”) is a legally and regularly created, established, organized and existing political subdivision of the State; and

WHEREAS, pursuant to the New Mexico County Industrial Revenue Bond Act, NMSA, 1978, Sections 4-59-1 to -16, (1975, as amended through 2015) (the “Act”), the Board of County

Commissioners (the “Board”) of the County is authorized to issue industrial revenue bonds to acquire industrial revenue projects to be located within the County, but outside the boundaries of any incorporated municipality, and to use the proceeds of such bonds for the purpose of promoting industry and trade by inducing manufacturing, industrial and commercial enterprises to locate or expand in the State, promoting the use of natural resources of the State and promoting a sound and proper balance in the State between agriculture, commerce and industry; and

WHEREAS, the County desires to promote industry and develop trade or other economic activity to secure and maintain a balanced and stable economy in the County and to promote public health, welfare, safety, convenience and prosperity; and

WHEREAS, Red Cloud Wind LLC, a Delaware limited liability company (the “Company”) along with its affiliated entities presented to the Board a proposal (the “Proposal”) in connection with the adoption of an inducement resolution (Resolution No. 2019-58) on November 13, 2019 (the “Inducement Resolution”), pursuant to which the County expressed its intent to proceed with issuance of taxable industrial revenue bonds for projects to be developed by the Company and other affiliated entities identified in the Inducement Resolution; and

WHEREAS, pursuant to the Inducement Resolution and the Proposal, the Company has requested the County to proceed to (a) issue its Taxable Industrial Revenue Bonds (Red Cloud Wind LLC Project), Series 2020 (the “Series 2020 Bonds”); and (b) acquire, construct, equip, and install an industrial revenue project to be developed in one or more phases (collectively, the “Project”), including, without limitation, certain real property rights, fee title, easements, rights-of-way and leasehold interests, wind generation equipment and other tangible personal property consisting of turbines, blades, nacelles, rotors, supporting structures and related improvements, electrical lines and related assets, and all other useful equipment, to be located within the County but outside the boundaries of any incorporated municipality, and to be used by the Company and

its respective successors, assigns or affiliates for the generation, transportation and delivery of electricity (collectively, the “Project Property”); and

WHEREAS, under the Proposal, the County would enter into an indenture for the Series 2020 Bonds (the “Indenture”), with the Company, one or more affiliates of the Company, as purchaser of the Series 2020 Bonds (the “Purchaser”), and one or more financial institutions organized as a national bank under the laws of the United States, as depositary (the “Depositary”) pursuant to which, together with this ordinance (this “Bond Ordinance”), the County would issue the Series 2020 Bonds; and

WHEREAS, under the Proposal, the County would enter into a sublease with the Company for the Series 2020 Bonds (the “Sublease Agreement”), whereby the Company would lease or sublease to the County the site for the Project (the “Project Site”), and would enter into a lease with the Company for the Series 2020 Bonds (the “Lease Agreement”) pursuant to which the Company would lease or sublease from the County the Project Property including the Project Site, and the Company would make payments sufficient to pay the principal of and interest on the Series 2020 Bonds and to pay all other obligations incurred pursuant to the provisions of the Lease Agreement, the Indenture, the Sublease Agreement and this Bond Ordinance; and

WHEREAS, the County is authorized to enter into, deliver and perform all of its obligations under the Bond Documents (defined below) and to issue, execute and deliver the Series 2020 Bonds pursuant to the Act and this Bond Ordinance; and

WHEREAS, the Series 2020 Bonds in an aggregate principal amount up to \$490,000,000 will be issued, sold and delivered by the County, in a private sale to the Purchaser under the Indenture, pursuant to a bond purchase agreement for the Series 2020 Bonds (the “Bond Purchase Agreement”) to be entered into among the County, the Purchaser and the Company; and

WHEREAS, the proceeds of the Series 2020 Bonds will be applied to pay the costs of the Project in whole or in part, including, but not limited to, the reimbursement of any costs incurred by the Company and payment of transaction expenses associated with the transaction; and

WHEREAS, the Board has determined that it is in the best interest of the County to issue the Series 2020 Bonds and to execute and deliver the Bond Documents (defined below), and other documents related thereto; and

WHEREAS, in connection with the issuance of the Series 2020 Bonds, there have been filed with the County Clerk and presented to the Board the forms of documents listed below, which the County will execute substantially in such form in connection with the issuance of the Series 2020 Bonds:

1. the Lease Agreement;
2. the Indenture (with the form of the Series 2020 Bonds attached);
3. the Sublease Agreement; and
4. the Bond Purchase Agreement.

The Lease Agreement, the Indenture, the Sublease Agreement and the Bond Purchase Agreement are herein collectively referred to as the “Bond Documents”; and

WHEREAS, the County is authorized to issue the Series 2020 Bonds under the Act and after having considered the Proposal, the Board has concluded that it is desirable at this time to authorize the issuance of the Series 2020 Bonds to finance the Project and that the County’s issuance of the Series 2020 Bonds will constitute and be a valid public purpose; and

WHEREAS, the Board has been advised that the disclosure provisions of Rule 15c-2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934 are not applicable to this transaction inasmuch as the Series 2020 Bonds are being sold in a private sale without participation of an underwriter; and

WHEREAS, pursuant to Resolution 2019-60, adopted December 5, 2019, there has been published in *The Independent*, a newspaper of general circulation within the County, public notice of the Board's intention to adopt this Bond Ordinance, which notice contained certain information concerning the ownership, purpose, location and size of the Project and the amount of the Series 2020 Bonds to be issued to finance the Project, which notice was published at least fourteen (14) days prior to final action upon this Bond Ordinance; and

WHEREAS, the County has given notice to the County Assessor and any entity located in the County authorized to levy taxes on property in the County of its intent to consider this Bond Ordinance authorizing the issuance of the Series 2020 Bonds at least thirty (30) days prior to the date hereof and at which this Bond Ordinance is to be considered for adoption by the Board; and

WHEREAS, the approval of the Boards of Education for the Vaughn Municipal School District and the Corona Public School District (together, the "Districts"), of the acquisition of the Project Property by the County and of the annual in-lieu tax payments ("PILT Payments") to be paid by the Company to the Districts for the period that the County owns and leases the Project Property shall occur prior to acquisition of the Project Property by the County and execution and delivery of the Series 2020 Bonds.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF TORRANCE COUNTY, NEW MEXICO:

Section 1. RATIFICATION. All actions not inconsistent with the provisions of this Bond Ordinance previously taken by the Board and the officials of the County directed toward approval of the issuance and sale of the Bonds be approved and the same hereby are ratified,

approved and confirmed. All capitalized terms in this Bond Ordinance shall have the meanings set forth in the Indenture, which has been filed with the County Clerk, unless otherwise defined herein.

Section 2. FINDINGS.

A. General. The Board hereby declares that it has considered relevant information presented to it relating to the Series 2020 Bonds and the Project and hereby finds and determines that the issuance of the Series 2020 Bonds pursuant to this Bond Ordinance is necessary and advisable and in the interest of, and will promote the use of the natural resources of, the State and promote industry and trade and a sound and proper balance in the State between agriculture, commerce and industry.

B. The Board finds that:

(1) The Series 2020 Bonds will be issued for the purpose of financing the Project;

(2) The face amount of the Series 2020 Bonds to be issued with respect to financing the Project is an aggregate principal amount up to \$490,000,000;

(3) The Company is the developer of the Project and the Company (or its respective successors, assigns or affiliates) will operate the Project;

(4) The Project Property will be located within Torrance County, but outside the boundaries of any incorporated municipality.

Section 3. BONDS - APPROVAL, AUTHORIZATION AND DETAIL.

A. Approval and Sale.

The issuance of the Series 2020 Bonds in an aggregate principal amount up to \$490,000,000, and the use of the proceeds of the Series 2020 Bonds to finance the cost of the Project, in whole or in part, including, but not limited to, the reimbursement of any costs incurred by the Company and payment of transaction expenses related thereto are hereby approved and

confirmed. The sale of the Series 2020 Bonds at par in an aggregate principal amount up to \$490,000,000 is approved. The Series 2020 Bonds shall be designated as set forth in the recitals of this Bond Ordinance, provided that the County may subsequently designate a different bond title, including, but not limited to, the series designation.

B. Form and Terms.

Subject to the limitations set forth in this Bond Ordinance, the Series 2020 Bonds shall (i) be in the form and denomination and shall be numbered and dated as set forth in the Indenture; (ii) be payable as to principal and interest and subject to optional and mandatory redemption and defeasance in the amounts, upon the conditions and at the times and prices set forth in the Indenture; and (iii) be issued in the principal amount of up to \$490,000,000, bearing interest at the rate and maturing on the date or dates set forth in the Indenture.

C. Execution. The Series 2020 Bonds shall be executed on behalf of the County with the manual or facsimile signature of the Board Chair or Vice-Chair and shall be attested by the manual or facsimile signature of the County Clerk or a Deputy County Clerk and shall have impressed or imprinted thereon the official seal of the County. If any of the officers who shall have signed or sealed any of said Series 2020 Bonds shall cease to be such officer of the County before the Series 2020 Bonds so signed and sealed shall have been actually authenticated and delivered by the County, such Series 2020 Bonds nevertheless may be authenticated, issued and delivered with the same force and effect as though the person or persons who signed or sealed such Series 2020 Bonds had not ceased to be such officer or officers of the County; and also any such Series 2020 Bonds may be signed and sealed on behalf of the County by those persons who, on the actual date of the execution of such Series 2020 Bonds, shall be the proper officers of the County, although at the nominal date of such Series 2020 Bonds any such person shall not have been such officer of the County.

D. Interest Rate. The interest rate on the Series 2020 Bonds shall not exceed six percent (6%) per annum.

Section 4. AUTHORIZATION OF OFFICERS; APPROVAL OF DOCUMENTS; ACTIONS TO BE TAKEN. The form, terms and provisions of the Bond Documents and the Series 2020 Bonds in the form on deposit in the office of the County Clerk are in all respects approved, authorized and confirmed.

The Board Chair, Vice-Chair or the County Manager are each individually authorized to approve revisions to the form, terms and provisions of the Bond Documents on behalf of the Board, provided that such revisions to the form, terms and provisions are consistent with this Bond Ordinance and provided that all such changes, insertions, deletions, modifications and other revisions shall be deemed approved by the Board upon execution and delivery of the Bond Documents, such execution and delivery to be conclusive evidence of such approval, and the Board Chair or Vice-Chair are each individually authorized to execute and deliver in the name and on behalf of the County, and the County Clerk and Deputy County Clerk are hereby authorized to attest, as appropriate, the Bond Documents and the Series 2020 Bonds.

The Board Chair, Vice-Chair or County Manager are each individually authorized and the County Clerk and Deputy County Clerk are further authorized to execute, authenticate and deliver such certifications, instruments, documents, letters and other agreements, including leases, subleases, security agreements and subordination agreements and instruments as requested from time to time by the Company or any lender or lenders or tax equity participants providing financing for the Project, and to do such other acts and things, either prior to or after the date of delivery of the Bonds, as are necessary or appropriate to consummate the transactions contemplated by the Bond Documents and are consistent with the terms of this Bond Ordinance.

The Board Chair, Vice-Chair or County Manager shall take such action as is necessary to effectuate the provisions of the Indenture and shall take such action as is necessary in conformity with the Act to finance the costs of the Project and for carrying out other transactions as contemplated by this Bond Ordinance and the Bond Documents, including, without limitation, the execution and delivery of any closing documents to be delivered in connection with the sale and delivery of the Series 2020 Bonds.

Section 5. FINDINGS REGARDING PAYMENT OF PRINCIPAL AND OTHER MATTERS. The following determinations and findings are made:

A. The Series 2020 Bonds will be outstanding for a maximum of thirty (30) years from the date of issuance. No principal will be due for the 1st year to and including the 29th year that the Series 2020 Bonds are outstanding. Assuming issuance of the Series 2020 Bonds on May 1, 2020 in the maximum principal amount of \$490,000,000 bearing an annual interest rate of six percent (6%), interest payments will be due in the amount of \$29,400,000 in each of the years 2021 through 2049 and the full principal plus interest thereon shall be due at maturity on May 1, 2050 in the amount of \$519,400,000.

B. The Series 2020 Bonds will bear interest at a rate not to exceed six percent (6%) per annum.

C. The Series 2020 Bonds may be redeemed at any time without premium.

D. It shall not be necessary to deposit any amount in a debt service reserve fund or a repair and replacement reserve fund for the maintenance of the Project Property.

E. The Lease Agreement requires that the Company (or its respective successors, assigns or affiliates) maintain the Project Property in good repair and condition and carry proper insurance with respect to the Project Property as provided in the Lease Agreement.

F. The Lease Agreement requires the Company to make lease payments in an amount sufficient to pay the principal of and interest on the Series 2020 Bonds as principal and interest become due and to pay all related costs.

Section 6. LIMITED OBLIGATIONS. The Series 2020 Bonds shall be special limited obligations of the County, payable solely from the Basic Rent (as defined in the Lease Agreement) paid by the Company to the County as described in the Indenture and any other property or interest of the County specifically pledged under the Indenture or other security documents, and shall never constitute a debt or indebtedness of the County or the State or any political subdivision thereof within the meaning of any provision or limitation of the State Constitution or statutes, and shall not constitute or give rise to a pecuniary liability of the County or a charge against its general credit or taxing power. Nothing contained in this Bond Ordinance, the Bond Documents or the Series 2020 Bonds or any other instrument shall be construed as obligating the County (except with respect to the Project Property and the application of the revenues therefrom and the proceeds of the Series 2020 Bonds, all as provided in the Bond Documents and the Series 2020 Bonds), nor as incurring a pecuniary liability or a charge upon the general credit of the County or against its taxing powers, nor shall the breach of any agreement contained in this Bond Ordinance, the Bond Documents, the Series 2020 Bonds or any other instrument be construed as obligating the County (except with respect to the Project Property and the application of the revenues therefrom and the proceeds of the Series 2020 Bonds, all as provided in the Bond Documents and the Series 2020 Bonds), nor as incurring a pecuniary liability or a charge upon the general credit of the County or against its taxing power, the County having no power to pay out of its general funds, or otherwise contribute any part of the costs of constructing or equipping the Project Property, nor power to operate the Project Property as a business or in any manner except as lessor of the Project Property.

Section 7. RATIFICATION OF AGENCY. The Company will act as agent for the County with respect to the Project and in the acquisition of the Project Property. The County authorizes the Company to act as agent for the County for the purchase of wind generation equipment used to generate electricity from wind energy and related equipment as defined in NMSA 1978, Section 7-9-54.3 (2010) with respect to the Project. The Company, as agent, will also request and obtain Type 9 Nontaxable Transaction Certificates (“Certificates”) from the New Mexico Taxation and Revenue Department, and the County will cooperate with the Company to so obtain such Certificates and will allow the Company to use the Certificates that have been properly executed for acquisition of tangible personal property relating to the Project and the Project Property under and consistent with the New Mexico Gross Receipts and Compensating Tax Act, NMSA 1978, Sections 7-9-1 to -116 (1966, as amended through 2019) and applicable regulations. The Company shall not use the Certificates other than for the purchase of equipment and other tangible property as permitted by law, nor shall the Company use such Certificates after the completion of the Project. All actions taken by the Company since November 13, 2019, the date of adoption of the Inducement Resolution, that are not inconsistent with this Section 7, are hereby ratified and confirmed.

Section 8. NO RECOURSE AND LIABILITY. No covenant, stipulation, obligation or agreement herein contained or contained in any document hereby approved and authorized for execution shall be deemed to be a covenant, stipulation, obligation or agreement of any official, officer, Board member or employee of the County in his/her individual capacity, and neither the members of the Board nor any officials executing the Series 2020 Bonds shall be liable personally on the Series 2020 Bonds or be subject to personal liability or accountability by reason of the issuance thereof.

Section 9. APPROVAL OF INDEMNIFICATION. The Board specifically requires that the Lease Agreement contain provisions relating to indemnification which provide that the Company will indemnify and hold harmless the County and its Board members, officials, employees and agents from and against liability to the Company and to any third parties that may be asserted against the County or its Board members, officials, officers, employees or agents with respect to the County's legal ownership or leasehold interest in the Project and Project Property or the issuance of the Series 2020 Bonds in one or more series, except to the extent NMSA 1978, Sections 56-7-1 (2005) and 56-7-2 (2003) apply, and except claims for any loss or damage arising out of or resulting from the gross negligence or willful misconduct of the County or its Board members, officials, employees or agents of the County.

Section 10. BOND ORDINANCE IRREPEALABLE. After the Series 2020 Bonds are issued, this Bond Ordinance shall be and remain irrevocable until all Series 2020 Bonds, including interest, are fully paid, canceled and discharged or there has been defeasance of such Bonds in accordance with the Indenture.

Section 11. REPEALER. All bylaws, orders, resolutions and ordinances, or parts thereof, inconsistent with this Bond Ordinance are repealed by this Bond Ordinance but only to the extent of that inconsistency. This repealer shall not be construed to revive any bylaw, order, resolution or ordinance, or part thereof, previously repealed.

Section 12. SEVERABILITY. If any section, paragraph, clause or provision of this Bond Ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of that section, paragraph, clause or provision shall not affect any of the remaining provisions of this Bond Ordinance.

Section 13. RECORDING; AUTHENTICATION; PUBLICATION; EFFECTIVE DATE. This Bond Ordinance, immediately upon its final passage and approval, shall be

authenticated by the signature of the Board Chair or Vice-Chair and attested by the signature of the County Clerk or a Deputy County Clerk, and shall be recorded in the ordinance book of the County, kept for that purpose, and shall be in full force and effect 30 days after such recordation in the book of Ordinances. Notice of adoption of this Bond Ordinance shall be published once in *The Independent*, a newspaper of general circulation within the County, which publication shall be by title and contain a general summary of the subject matter thereof in substantially the following form:

(Form of Summary of Bond Ordinance for Publication)

TORRANCE COUNTY, NEW MEXICO

Notice of Adoption of Ordinance

NOTICE is hereby given of the title and a general summary of the subject matter contained in Ordinance No. 2020-___, duly adopted and approved by the Board of County Commissioners (the “Board”) of Torrance County, New Mexico (the “County”) on April 22, 2020 (the “Bond Ordinance”), relating to the authorization and issuance by the County of its Torrance County, New Mexico Taxable Industrial Revenue Bonds (Red Cloud Wind LLC Project) Series 2020 (the “Series 2020 Bonds”). Complete copies of the Bond Ordinance are available upon request and payment of a reasonable fee during normal and regular business hours of the County Clerk at 205 Ninth Street, Estancia, New Mexico 87016.

The title of the Bond Ordinance is:

TORRANCE COUNTY, NEW MEXICO

ORDINANCE NO. 2020--_____

AUTHORIZING THE ISSUANCE AND SALE OF TORRANCE COUNTY, NEW MEXICO TAXABLE INDUSTRIAL REVENUE BONDS (RED CLOUD WIND LLC PROJECT), SERIES

2020, IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$490,000,000, TO PROVIDE FUNDS TO FINANCE THE ACQUISITION, CONSTRUCTION, EQUIPPING AND INSTALLATION OF WIND ENERGY FACILITIES TO BE CONSTRUCTED IN ONE OR MORE PHASES FOR THE PURPOSE OF GENERATING ELECTRICITY AND LOCATED WITHIN THE COUNTY BUT OUTSIDE THE BOUNDARIES OF ANY INCORPORATED MUNICIPALITY; AUTHORIZING THE EXECUTION AND DELIVERY OF AN INDENTURE, A LEASE AGREEMENT, A BOND PURCHASE AGREEMENT, A SUBLEASE AGREEMENT, THE BONDS, AND OTHER DOCUMENTS IN CONNECTION WITH THE ISSUANCE OF THE BONDS AND THE PROJECT; MAKING CERTAIN DETERMINATIONS AND FINDINGS RELATING TO THE BONDS AND THE PROJECT; RATIFYING CERTAIN ACTIONS TAKEN PREVIOUSLY; AND REPEALING ALL ACTIONS INCONSISTENT WITH THIS ORDINANCE.

The following is a general summary of the subject matter contained in the Bond Ordinance.

The recitals state that the County is a legally and regularly created, established, organized and existing political subdivision of the State of New Mexico (“State”) and is authorized under the New Mexico County Industrial Revenue Bond Act (the “Act”) to issue industrial revenue bonds to acquire industrial revenue bond projects located in Torrance County, but outside the boundaries of any incorporated municipality; that Red Cloud Wind LLC, a Delaware limited liability company (the “Company”) along with its affiliated entities presented to the Board a proposal (the “Proposal”) in connection with the adoption of Resolution No. 2019-58 on November 13, 2019 (the “Inducement Resolution”), whereby the County would acquire a project to be developed in one or more phases (the “Project”) including, without limitation, certain real property rights, fee title, easements, rights-of-way and leasehold interests, wind generation equipment and other

tangible personal property consisting of turbines, blades nacelles, rotors, supporting structures and related improvements, electrical lines and related assets, and all other useful equipment to be used by the Company and its successors, assigns and affiliates for the generation, transportation and delivery of electricity (collectively, the “Project Property”) and issue its Series 2020 Bonds to finance the costs of the Project in whole or in part, including, but not limited to, reimbursement of any costs incurred by the Company and payment of transaction expenses related thereto; that the Series 2020 Bonds would be issued pursuant to an Indenture for the Series 2020 Bonds (the “Indenture”) entered into among the County, the Company, one or more affiliates of the Company, as purchaser of the Series 2020 Bonds (the “Purchaser”) and one or more financial institutions organized as a national bank under the laws of the United States, as depositary (the “Depositary”); the County would enter into a sublease agreement with the Company for the Series 2020 Bonds for lease or sublease of the site for the Project (the “Sublease Agreement”) and would enter into a lease or sublease with the Company for the Series 2020 Bonds (the “Lease Agreement”) under which the Project Property would be leased and sold to the Company and the Company would make payments sufficient to pay the principal of and interest on the Series 2020 Bonds; that the County is authorized to enter, deliver and perform all its obligations under the Bond Documents (defined below) and to issue, execute and deliver the Series 2020 Bonds to be sold to the Purchaser pursuant to the bond purchase agreement for the Series 2020 Bonds (the “Bond Purchase Agreement”) to be entered into among the County, the Purchaser and the Company, and together with the Lease Agreement, the Sublease Agreement and the Indenture, the “Bond Documents”); that the County has concluded it is desirable to authorize the issuance of the Series 2020 Bonds to finance the Project and that the issuance of the 2020 Bonds constitute a valid public purpose under the Act; that the approval of the Vaughn Municipal School District and the Corona Public School District (together, the “Districts”) for the acquisition of the Project Property by the County and of

the annual in-lieu tax payments (“PILT Payments”) that the Company will pay the Districts for the period that the County owns and leases the Project Property shall occur prior to acquisition of the Project Property by the County and execution and delivery of the Series 2020 Bonds; and that notice of the Board’s intention to consider adoption of the Bond Ordinance was published in conformance with legal requirements.

Sections 1 through 3 ratify previous action taken toward approval of the issuance and sale of the Series 2020 Bonds; provide that the Board has considered relevant information presented to it relating to the Series 2020 Bonds and the Project; provide that the Board has made certain findings including that the purpose for issuance of the Series 2020 Bonds is to finance the Project; provide that the Company is the developer of the Project and that the Company (or its respective successors, assigns or affiliates) will operate the Project; and provide that the issuance of the Series 2020 Bonds upon the terms set forth in the Bond Ordinance and in the principal amount not to exceed \$490,000,000, is approved and confirmed.

Sections 4 through 5 provide for the approval of the form, terms and provisions of the Bond Documents and the form and terms of the Series 2020 Bonds; that the Board Chair, Vice-Chair or the County Manager are each individually authorized to approve revisions to the Bond Documents with the approval of such revisions to be evidenced by the execution and delivery of such documents; provide that the Board Chair or Vice-Chair are each individually authorized to execute and deliver, and the County Clerk or Deputy County Clerk are authorized to attest, as appropriate, the Bond Documents and the Series 2020 Bonds; that the Board Chair, Vice-Chair or County Manager are each individually authorized, and provide that the County Clerk and Deputy County Clerk are further authorized, to execute and deliver all certifications, instruments, security

agreements, subordination agreements and consents and other documents as requested by the Company or any lender or lenders or tax credit participant providing financing for the Project, and to take all actions for the carrying out of the transactions contemplated by the Bond Ordinance, the Bond Documents and the Series 2020 Bonds; and making certain determinations regarding payment of the Series 2020 Bonds for the insuring and maintenance of the Project.

Sections 6 through 8 provide that the Series 2020 Bonds are special limited obligations of the County, payable solely from the Basic Rent (as defined in the Lease Agreement), and that the Series 2020 Bonds shall never constitute a debt or indebtedness of the County or the State within the meaning of any provision or limitation of the State Constitution or statutes, and shall not constitute or give rise to a pecuniary liability of the County or charge against its general credit or taxing power; provide that the Company will act as agent of the County with respect to the Project and acquisition of the Project Property; and provide that no covenant, obligation or agreement of the County with respect to the Bond Ordinance, the Bond Documents or the Series 2020 Bonds shall constitute a covenant, obligation or agreement of any official, officer, Board member or employee of the County in his/her individual capacity and that neither the members of the Board nor any officials executing the Series 2020 Bonds shall be liable personally on the Series 2020 Bonds or be subject to personal liability by reason of the issuance thereof.

Sections 9 through 13 provide for an indemnification in the Lease Agreement of the County and its Board and other officials from and against liability to the Company and to any third parties; provide that the Bond Ordinance is irrevocable while the Series 2020 Bonds are outstanding; provide severability and repealer provisions and direct the authentication and recording of the

Bond Ordinance; and provide for the publication of notice of adoption of the Bond Ordinance and the form of Summary of the Bond Ordinance for publication.

This notice constitutes compliance with the Public Securities Limitation of Action Act, NMSA 1978, Sections 6-14-4 to-7 (1975).

(End of Form of Summary for Publication)

[Signature page follows]

PASSED, ADOPTED, SIGNED AND APPROVED this 22nd day of April, 2020.

BOARD OF COUNTY COMMISSIONERS,
TORRANCE COUNTY, NEW MEXICO

(SEAL)

Ryan Schwebach, Commissioner

Javier Sanchez, Commissioner

Kevin McCall, Commissioner

ATTEST:

Linda Jaramillo, County Clerk

[Ordinance No. 2020-[__] Signature Page]

Commissioner [INSERT NAME] then moved that the ordinance as filed with the County Clerk be passed and adopted. Commissioner [INSERT NAME] seconded the motion.

The question being upon the passage and adoption of said ordinance, the motion was voted upon with the following result:

Those Voting Yea:

[Ryan Schwebach, Chair]
[Javier Sanchez, Member]
[Kevin McCall, Member]

Those Voting Nay:

[None]

Those Absent:

[None]

The [Chair] thereupon declared that at least a majority of all the members of that Board having voted in favor thereof, the motion was carried and the ordinance duly passed and adopted. After consideration of matters not relating to the ordinance, the meeting on motion duly made, seconded and [unanimously] carried, was adjourned.

BOARD OF COUNTY COMMISSIONERS
TORRANCE COUNTY, NEW MEXICO

By _____
Ryan Schwebach,
Chair

(SEAL)

Attest:

By _____
Linda Jaramillo,
County Clerk

STATE OF NEW MEXICO)
) ss.
COUNTY OF TORRANCE)

I, Linda Jaramillo, County Clerk of Torrance County, New Mexico (the "County"), do hereby certify:

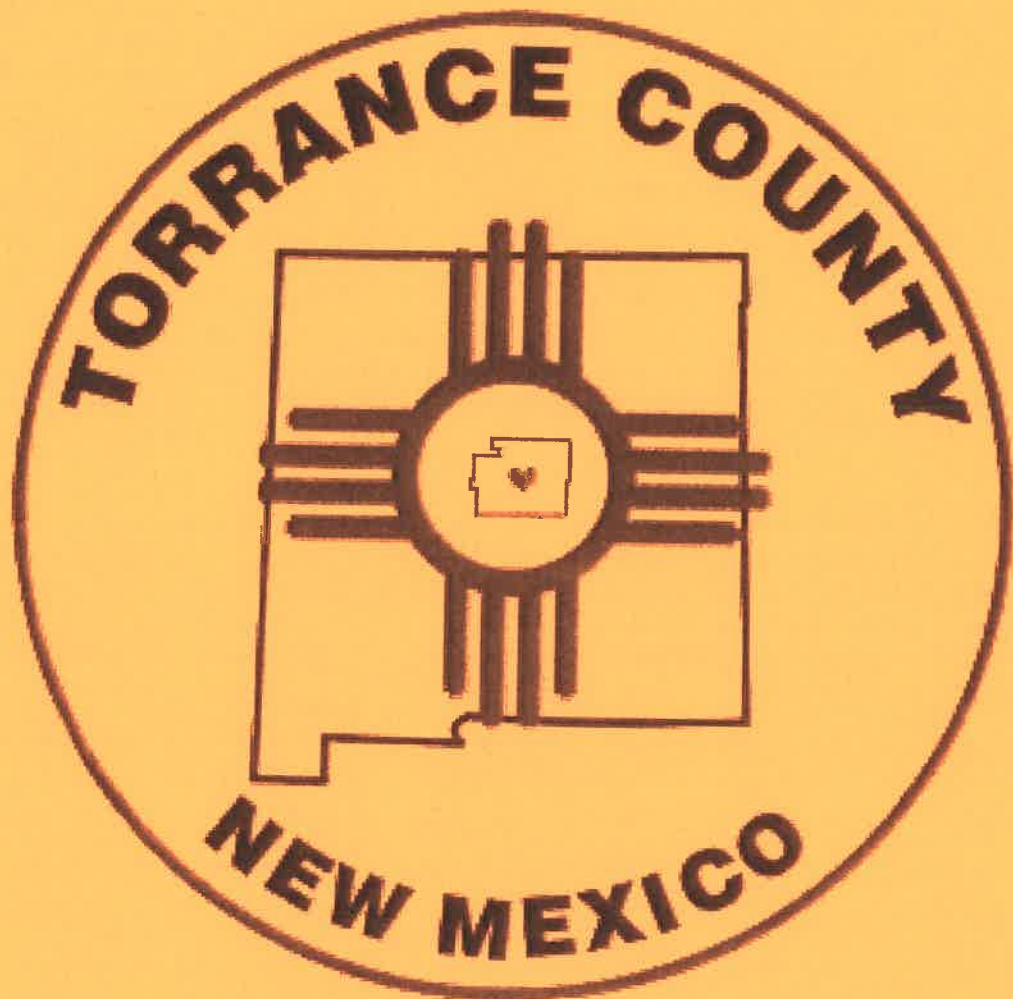
1. The foregoing pages are a true, correct and complete copy of the record of the proceedings of the Board of County Commissioners (the "Board") of the County, constituting the governing body of the County, taken at a duly called regular, open meeting of the Board held in the Commission Chambers at the Administrative Offices of the County, located at 205 Ninth Street, Estancia, New Mexico, being the regular meeting place of the Board, on Wednesday, April 22, 2020, beginning at 9:00 a.m., insofar as the same relate to the proposed ordinance, a copy of which is set forth in the official records of the proceedings of the County kept in my office. None of the action taken has been rescinded, repealed, or modified.

2. Notice of such meeting was given in compliance with the permitted methods of giving notice of meetings of the Board as required by the open meetings standards then in effect, i.e., the County's Open Meetings Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of Torrance County, New Mexico, this ___ day of April, 2020.

(SEAL)

Linda Jaramillo, County Clerk



*Agenda Item
No. 11-A*

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**TORRANCE COUNTY
BOARD OF COUNTY COMMISSIONERS
RESOLUTION NO. R 2020-**

**A RESOLUTION RE-ORGANIZING AND ESTABLISHING THE TORRANCE
COUNTY FAIRBOARD AND DEFINING ITS AUTHORITY AND OBLIGATION**

WHEREAS, the Torrance County Fair has long been an integral part of the community;
and,

WHEREAS, the Fair has been the gathering site for residents both young and old for
many years; and,

WHEREAS, Fair goers have participated in numerous events, rodeos, junior livestock
sales and more; and

WHEREAS, the facilities at the Fairgrounds provide a venue for weddings, parties, and
community events; and,

WHEREAS, the annual Torrance County Fair is an economic driver that benefits the
Town of Estancia and the entire county;

NOW, THEREFORE BE IT RESOLVED that the Torrance County Commission
hereby establishes the Torrance County Fair Board repealing and replacing any previous
resolutions, leases, or agreements pertaining to the organization, operation, or responsibilities of
the County Fair Board.

BE IT FURTHER RESOLVED that the Torrance County Fair Board shall have the
following structure, powers, and responsibilities:

Fair Board

The Torrance County Fair Board shall be comprised of five (5) members. Each member
shall serve a three (3) year term. Three members shall be considered District appointees with the
Commissioner from each Commission District choosing the member to serve on the board. The

1 remaining two (2) members shall be considered At-Large members and selection of those
2 members shall rotate through each of the three (3) Commission Districts in ascending numerical
3 order as described by the Torrance County Commission Board of County Commissioners Rules
4 of Procedure. In the event that the Torrance County Commission becomes a five (5) member
5 board, then the At-Large members shall become District appointees and shall be selected by their
6 respective Commissioners whose term expirations shall continue on the schedule defined below.
7 All appointments to the Fair Board shall require confirmation by the Torrance County
8 Commission. Each member of the Fair Board shall continue in their capacity as a member
9 beyond the expiration of their term until their replacement has been named and confirmed.

10 **Transition and Terms**

11 As of December 1, 2019 the existing Fair Board is made up of five (5) voting members
12 and one (1) alternate whose term ends December 31, 2021. There are currently two (2) vacancies
13 of the five (5) voting members. There are two (2) members whose terms will expire December
14 31, 2019. And one voting member whose term expires December 31, 2021. Upon the adoption of
15 this resolution, the alternate position shall become a district appointee whose term ends
16 December 31, 2021. District member's terms shall expire on December 31st, every three (3)
17 years thereafter. Current members whose terms expire(d) December 31, 2019, shall be
18 designated as At-Large members. Commissioners representing Districts One and Two shall
19 appoint members to fill the At-Large vacancies. Those appointed to At-Large positions shall
20 have their terms expire December 31, 2022 and every three years thereafter.

21 **Meetings**

22 Fair Board meetings will be held monthly with the date and time to be determined by the board.

23 **Mission**

1 The Fair Board shall be tasked with the mission of putting on the Torrance County Fair
2 and providing and maintaining a venue for family entertainment and activities.

3 **General Powers and Responsibilities**

4 The Fair Board shall manage the Torrance County Fairgrounds located within Estancia,
5 New Mexico, including all land, buildings and equipment associated therewith, to be used as a
6 fairgrounds and for those activities associated with a fairgrounds. They shall manage the
7 Fairgrounds for the collective benefit of all citizens of Torrance County and shall not
8 discriminate in any way in management decisions concerning the Fairgrounds for reasons of sex,
9 race, religion, creed, national origin, age, gender, or disability.

10 **Leasing Authority**

11 The Fair Board shall be authorized to lease aforementioned facilities for the purpose of
12 generating funds in order to fulfill their mission. The Fair Board will employ its best efforts to
13 assure the Fairgrounds are being utilized by public and private entities to promote the rural and
14 agricultural nature of the County. The Fair Board shall promote the use of Fairground facilities
15 for activities including but not limited to: livestock shows, competitions, rodeos, family
16 gatherings, and community events.

17 **Use of Funds**

18 Funds generated through leases, ticket sales, shall be used to maintain the Fairgrounds in
19 good and safe repair. Funds shall also be used to provide basic utilities such as water, gas, and
20 electricity, as well as regular and necessary janitorial, and regular maintenance of the premises,
21 fixtures and equipment.

22

23

1 **DONE THIS 22 DAY OF APRIL, 2020.**

2
3
4 **APPROVED AS TO FORM ONLY:**

BOARD OF COUNTY COMMISSIONERS

5
6
7 _____
County Attorney Date

Ryan Schwebach, Chair

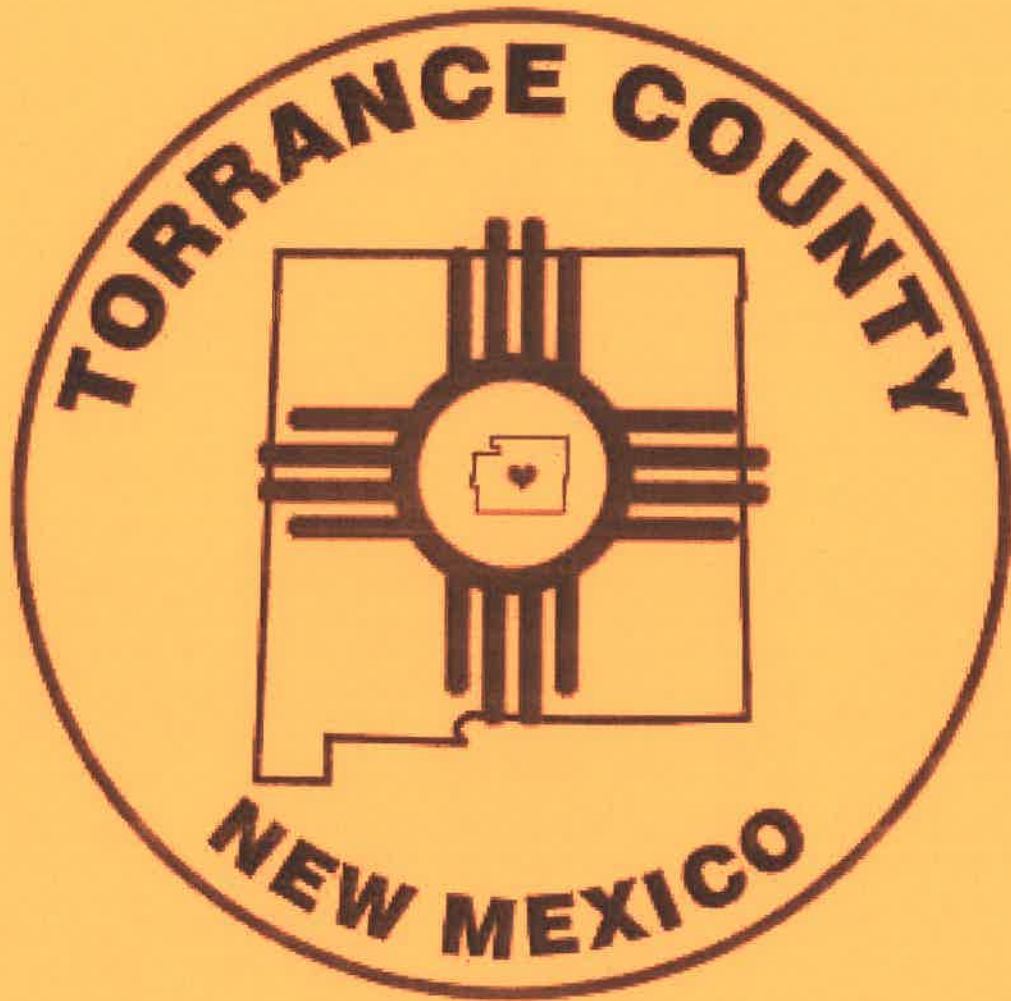
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9 _____
Javier Sanchez, Vice Chair

10
11 _____
Kevin McCall, Member

12 **ATTEST:**

13
14 _____
Linda Jaramillo, County Clerk

15
16 Date: _____



*Agenda Item
No. 11-B*

TORRANCE COUNTY RESOLUTION# 2020-

Budget Increase

WHEREAS, the Torrance County Commission in regular session on Wednesday, April 22nd 2020 did propose to authorize botha budget increase in the FY 2019-20 Budget and

WHEREAS, Budget Increases require authorization from the Department of Finance and Administration, and

WHEREAS, we request authorization for the following Budget Increase: (See Schedule A)

NOW THEREFORE BE IT RESOLVED , we respectfully request approval for the attached Budget Increase in the FY 2019-20 budget from Department of Finance and Administration .

*DONE at Estancia, New Mexico
Torrance County this 22nd day of
April 2020 .*

Torrance County Board of Commissioners

Kevin McCall, District 1

Ryan Schwebach, District 2

Javier E. Sanchez, District 3

Attest:

Linda Jaramillo
Torrance County Clerk

Vote Record

Kevin McCall	yes	no	abstain	absent
Ryan Schwebach	yes	no	abstain	absent
Javier E. Sanchez	yes	no	abstain	absent



DFA Approval



Torrance County
 Resolution 2020-
Budget Increase

Schedule A

April 22, 2020

Funding Source:		Revenue				Expenditure			
Department	Source	Line Item	Description	Amount	Line Item	Description	Amount		
County Fair	Animal Sales	412 00	Animal Sale	\$ 17,200.00	412 53	Animal Sales at County Fair	\$ 17,200.00		
County Fair	Sale Add Ons	412 00	Sale Add Ons	\$ 1,095.00	412 53	Animal Sales at County Fair	\$ 1,095.00		
Complete Count	Grant	617 00	Complete Count Census	\$ 21,808.00	617 52	Printing/Publishing/Advertising	\$ 4,308.00		
					617 52	Supplies-Outreach	\$ 16,000.00		
					617 52	Other Services	\$ 1,500.00		
TOTAL				\$ 40,103.00			\$ 40,103.00		



TORRANCE COUNTY

Budget Increase Request

Requesting Department: County Manager/Grant - Complete Count Grant

My department hereby requests that the following budget increase be made to the budget:

Revenue:		Expenditure:		\$ Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
617-00-1355	Complete Count Census	617-52-2221	Printing, Publishing, Ads	4,308
		617-52-2257	Supplies	16,000
		617-52-2271	Services	1500
Reason for Transfer:				
Amendment increase grant funds by 21,808, assign to line items				

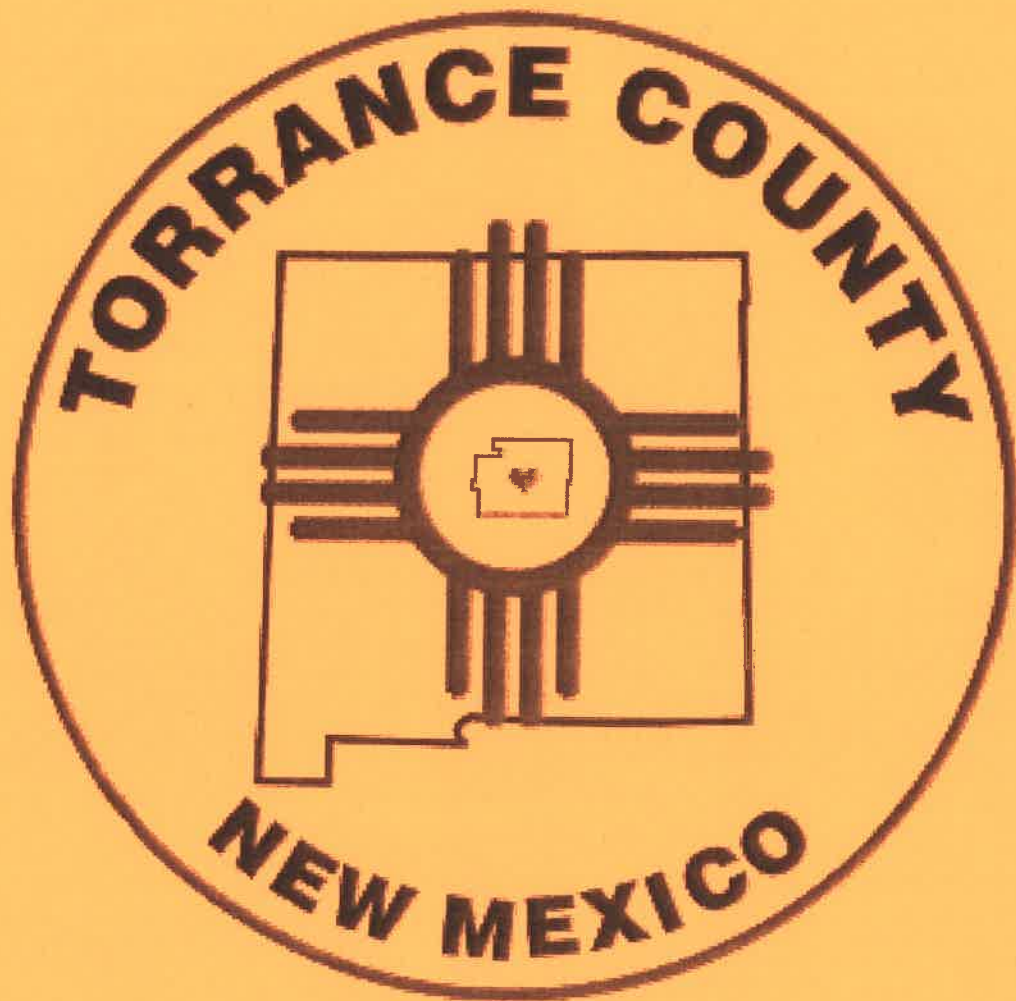
Cheryl Allen

Signature

Digitally signed by Cheryl Allen
Date: 2020.04.08 12:19:00 -06'00'

4/8/20

Date



*Agenda Item
No. 11-C*

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**TORRANCE COUNTY
BOARD OF COUNTY COMMISSIONERS
RESOLUTION NO. R 2020-**

**A RESOLUTION CALLING ON GOVERNOR LUJAN-GRISHAM TO SAFELY BEGIN
REOPENING BUSINESSES IN TORRANCE COUNTY AND NEW MEXICO**

WHEREAS, on March 11th, 2020, the State of New Mexico announced its first three cases of COVID-19; and

WHEREAS, later that same day, Governor Lujan-Grisham issued the first of 21 Executive Orders declaring a state of emergency; and

WHEREAS, there have been seven Public Health Orders issued by the Secretary of Health at the direction of Governor Lujan-Grisham; and

WHEREAS, the intent of these orders was to limit social interaction in order to prevent the spread of COVID-19 in the State of New Mexico; and

WHEREAS, the orders closed all businesses not in the essential childcare, indigent care, emergent healthcare, infrastructure, food and agriculture, energy, manufacturing, defense research, transportation, custodial, trades, security, shipping, legal, financial, and media sectors; and

WHEREAS, small businesses, not deemed essential, were particularly hard hit by the government closures; and

WHEREAS, over half of New Mexico workers are employed by a small business; and

WHEREAS, most businesses in New Mexico are small businesses; and

WHEREAS, half of all Torrance County residents are employed by small businesses; and

WHEREAS, many small businesses are uniquely able to maintain social distancing while providing important goods and services; and

1 **WHEREAS**, elective healthcare workers are being furloughed or laid off due to lack of
2 work; and

3 **WHEREAS**, elective care and elective surgery are often *necessary* procedures to treat
4 non-emergent, yet critical, conditions like cancer that if allowed to persist can result in
5 permanent harm or death; and

6 **WHEREAS**, according to the Department of Health COVID-19 Dashboard, twenty-four
7 counties have under fifteen confirmed cases of COVID-19 each; and

8 **WHEREAS**, four counties have between twenty-six and seventy-five cases; and

9 **WHEREAS**, one county has over seventy-five cases; and

10 **WHEREAS**, four counties have over two hundred confirmed COVID-19 cases; and

11 **WHEREAS**, the rate of spread in four New Mexico counties is significantly higher than
12 in the other twenty-nine counties; and

13 **WHEREAS**, the current data indicates that the risk of infection in most New Mexico
14 counties is significantly less than it is in others; and

15 **WHEREAS**, a prolonged closure of economic activity has a devastating impact on the
16 health and welfare of New Mexico communities and families; and

17 **WHEREAS**, unemployment claims have spiked to an all-time high in New Mexico
18 according to the Department of Workforce Solutions; and

19 **WHEREAS**, it is possible to responsibly reopen the economy while maintaining public
20 health; and

21 **WHEREAS**, the cure *should not* be worse than the disease.

22 **NOW, THEREFORE BE IT RESOLVED** that the governing body of TORRANCE
23 COUNTY finds:

- 1 1. COVID-19's rate of infection affects different cities and counties differently, based
2 on numerous quantifiable factors.
- 3 2. A one size COVID-19 solution, does not fit the many communities within the State of
4 New Mexico.
- 5 3. Many of the small businesses in communities in Torrance County and across the state
6 will be irreparably harmed by a continued, and in some cases, unnecessary closure.
- 7 4. In addition to small businesses in Torrance County, cities and towns and the County
8 itself are being harmed by the drop in gross receipts, making it difficult to provide
9 basic and emergency services to the public.

10 **BE IT FURTHER RESOLVED** that the Torrance County Commission urges Governor
11 Michelle Lujan-Grisham to begin a phased-in, data-driven, reopening of businesses, that do not
12 fall within the Secretary of Health's definition of "essential", based on county and community
13 data no later than May 1st, 2020.

14 **BE IT FURTHER RESOLVED** that non-emergent yet necessary healthcare procedures
15 be deemed essential for the general health and welfare of the public.

16 **DONE THIS 22nd DAY OF APRIL, 2020.**

17
18
19 (Signature Page Attached.)
20

1 **APPROVED AS TO FORM ONLY:**

BOARD OF COUNTY COMMISSIONERS

2

3

4 _____
County Attorney Date

Ryan Schwebach, Chair

5

6

Javier Sanchez, Vice Chair

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Kevin McCall, Member

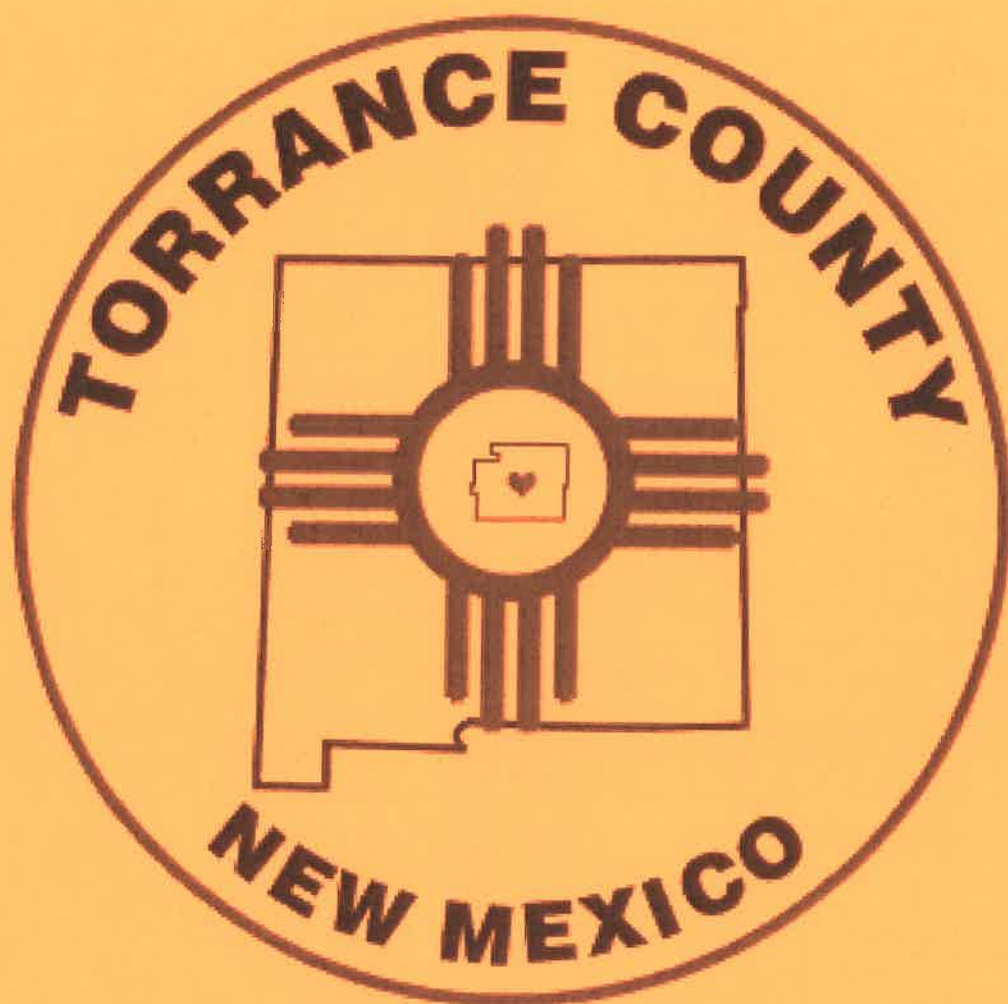
9 **ATTEST:**

10

11 _____
Linda Jaramillo, County Clerk

12

13 Date: _____



*Agenda Item
No. 12-A*



Torrance County Board of Commissioners

Meeting 4/22/2020

Item 12A

Department: Manager
Prepared By: Janice Y. Barela

Title: FY21 Budget Hearing, Public Hearing

Sponsor:

Finance

Action:

Commissioners will be asked to provide direction to Finance Director and County Manager on FY21 Budget.

Summary:

This is a public hearing for the FY21 Budget. The Finance Director will conduct a presentation on the proposed FY21 Budget. Department Heads will present their requests. The County Manager and Finance Director will provide recommendations in light of anticipated revenues as well as short and long-term goals. The public will have opportunity to comment. The Commission will have opportunity to ask questions and will be asked to provide direction regarding the FY21 Interim Budget including the planning and funding of Commission's goals. The Finance Director plans to present the FY21 Interim Budget for Commission's approval at the May 13, 2020 Commission Meeting.

Background:

The Finance Director started preparing spreadsheets for the FY21 Budget in December 2019. In February 2020, he emailed Department Heads their budget request forms. The County Manager and Finance Director encouraged them to analyze and plan for their needs and requests. All submitted budget requests, some showing their plans across three fiscal years.

Finance and Management met with each Department Head individually to review their FY21 budget requests. This process included right siding each department's FY21 budget. By analyzing their budgets for the last three years, the Finance Director assisted Department Heads by identifying line items with consistent excess balances. Efforts were made to reduce funds for those line items by moving the excess to other line items which previously required multiple line item transfers. Some excess consistent excess balances were used to cover salary increases. This was accomplished without an increase to most operating budgets. The goal of right siding is to accurately track the County's spending.

Finance and Management reviewed and evaluated all requests and included in this proposed FY21 Budget the requests they believe the County can afford. Additional meetings with

Department Heads were held to inform them of the status of their requests and to encourage them to present their requests to the Commission.

Significant Issues:

- The proposed FY21 Budget does not include the impact of COVID-19 on Gross Receipts Tax (GRT) due to small businesses closing per Governor's Orders.
- The proposed FY21 Budget does not include the impact of COVID-19 on Property Tax Collection Rate due to unemployment.
- The proposed FY21 Budget does not include approved Wind PILT Projects.
- Where right siding of departments' budgets occurred, some salary increases were included while staying within their operating budget.
- Commission may consider granting County Manager flexibility regarding the date of implementation of approved budget increases due to the possibility that COVID-19 may have a larger financial impact than anticipated.

Financial:

The County Commission must approve the FY21 Interim Budget in enough time for the Finance Director to submit it to the New Mexico Department of Finance and Authority (DFA) by June 1, 2020.



FY20-21 Budget Hearing

April 22nd, 2020

Department	New Positions	Cost (total county)	Raises (not in current budget)	Operating Increases	Capital Outlay increase
P&Z	Code Enforcement I	\$47,278.00	\$4,368.00	N/A	N/A
Manager	Administrative Assistant	\$29,794.00	N/A	N/A	N/A
Clerk	Administrative Assistant	\$42,309.00	\$7,454.00	\$1,000.00	N/A
Elections	N/A	N/A	\$1,000.00	N/A	N/A
Treasurer	N/A	N/A	\$26,088.00	\$2,000.00	N/A
Assessor	N/A	N/A	N/A	\$78,520.00	N/A
Grants	Grant Assistant	\$49,763.00	\$2,484.00	\$3,950.00	N/A
Sheriff	N/A	N/A	\$164,112.00	\$0.00	N/A
Finance	Payroll/Benefits	\$44,794.00	\$18,014.00	\$1,200.00	N/A
Ops/maintenance	N/A	N/A	\$16,771.00	\$40,000.00	N/A
Animal	front desk	\$37,340.00	\$9,000.00	\$3,035.00	N/A
Em. Manager	N/A	N/A	N/A	N/A	\$100,000.00
DWI	Teen Court	\$19,000.00	N/A	N/A	N/A
DV	N/A	N/A	N/A	N/A	N/A
Totals		\$270,278.00	\$249,291.00	\$129,705.00	\$100,000.00

Planning & Zoning

Requests

Cost To County

- New Position: Code Enforcement I \$47,278.00
- Raises for Employees \$4,368.00
 - \$0.50/HR. (Code Enforcement)
 - \$0.50/HR. (Zoning Director)
 - \$0.75/HR. (Clerical Assistant)

Additional Staff Request

Position Requested: Code Enforcement Officer 1-Dept Reorganization-New Position

Annual Salary/Hourly Wage: Entry level-15.00hr-31,200yr-401-08-2102+10,194.00 Ben.Pkg
47,278

Explain why this position is needed. P&Z Dept. Reorganization- Will Assist COE 2 to reduce case backlog, increase response to citizen complaints. Plan to use vehicle from existing fleet

Provide additional fuel/veh. Maintenance from current budget during first year.

Equitable Payrate with other counties.


How will this position benefit your department? Increase morale by reduced workload.

increase response to citizen complaints, illegal development, reduce case backlog, improve post development inspections.

What are the consequences if this position is not approved? Continued increase in 2 year case file backlog and continued decrease in response to citizen complaints.

Submission & Review

Please be prepared to present this request to the County Commission at a budget hearing. Your department will be notified as to the time and date of the hearing.



Department Signature

3/5/2020

Date

Finance Review

Date

County Manager Review

Date

Final Action

APPROVED AS REQUESTED

DENIED

REVISE & RE-SUBMITT

APPROVED WITH MODIFICATION:

Manager

Requests

Cost To County

- New Position: Administrative Assistant \$47,278.00
- Reclassify Current employee (PIO)
- Raises for Employees \$6,221 (increase of \$249 from previous budget
Deputy County Manager Salary)
 - \$1.25/HR. (HR Director)
 - \$1.25/HR. (Administrative Assistant/PIO)



Torrance County

FY 2019-2020 Budget

Additional Staff Request

Fund Name/Number: _____ General/401

Department Name/Number: _____ Manager/10

Additional Staff Request

Position Requested: _____ Administrative Assistant

Annual Salary/Hourly Wage: _____ 14/hr. \$44,794 yearly total comp. (increase of \$31,794 due to reduce part time salary).

Explain why this position is needed.

The current Administrative Assistant in the Manager's Office is taking on additional responsibilities in addition to clerical duties. We would like to focus Ms. Archuleta on appropriations, agenda prep, manager budget payables, facilitating boards and commissions, and assisting with Inspection of Public Records requests.

How will this position benefit your department?

This position will handle the clerical functions of the Manager's Office such as mail, agenda printing, answering the phone, greeting the public, etc. This will allow us to shift Ms. Archuleta's responsibilities to focus on tasks that require more training and that will benefit from more focus and attention.

What are the consequences if this position is not approved? _____

We will continue to struggle to timely and effectively move out appropriations, risking future funding. We will continue to assign ministerial tasks to the County Attorney that would be better accomplished with an Administrative Assistant.

Submission & Review

Please be prepared to present this request to the County Commission at a budget hearing. Your department will be notified as to the time and date of the hearing.

Department Signature Date

Finance Review Date

County Manager Review Date

Final Action

APPROVED AS REQUESTED

DENIED

REVISE & RE-SUBMIT

APPROVED WITH
MODIFICATION:

Clerk & Elections

Requests	Cost To County
• New Position: Administrative Assistant	\$42,309.00
• Raises for Employees <ul style="list-style-type: none">• \$1.00/HR for 3 employees	\$7,454.00
• Operating Increase	\$1,000
• Elections Overtime Increase	\$1,000
• Capital Outlay Request (PLAT Cabinet)	\$9,000



Torrance County

FY 2019-2020 Budget

Additional Staff Request

Fund Name/Number: 401-20-2102

Department Name/Number: Clerk 20

Additional Staff Request

Position Requested: Administrative Assisstant

Annual Salary/Hourly Wage: 13/hr. \$42,100 yearly total comp.

Explain why this position is needed.

County Clerks will now be running Elections every year vs every 2 years. A new Clerk and her Deputy will be elected in November. The ladies in my office are trained in some aspects of elections but I have stepped up the training to include my duties and Linda K's duties. A new trained hire is needed for the transition period after November to allow the new administration to adjust to their new roll.

How will this position benefit your department?

It will give the Clerk's office the time to train the new hire in all aspects of clerk procedures before the new Administration takes office. Taking an office for the first time can be overwhelming. This is not the time to be hiring a new employee. The proclamation for the 2021 Local will go out in January the same month the new clerk takes office.

What are the consequences if this position is not approved? _____

If this position is not approved it will put undue pressure and hardship on the Clerk's Office during the critical transition period and the running of an election in 2021.



Please be prepared to present this request to the County Commission at a budget hearing. Your department will be notified as to the time and date of the hearing.


Department Signature

3/25/2021
Date

Finance Review

Date

County Manager Review

Date

Final Action

APPROVED AS REQUESTED

DENIED

REVISE & RE-SUBMITT

APPROVED WITH
MODIFICATION:



Torrance County

FY 2019-2020 Budget

Capital Outlay/Additional Operating Funds and/or Additional Staff Request(s)

Fund Name/Number: _____

Department Name/Number: CLERK

Capital Outlay & Additional Operating Funds Request

Only single items whose value is \$5,000 or greater are considered capital outlay.

Capital Outlay/Operating Description: PLAT CABINET

Capital Outlay/Operating Amount Requesting: \$9,000

Explain why this capital outlay/operating is needed: WE ARE CLOSE TO RUNNING OUT OF

ROOM FOR PLATS IN OUR PLAT CABINET

How will this purchase benefit your department? IT IS A NECESSITY

What are the consequences if this purchase cannot be made? PLATS WOULD NOT BE

STORED PROPERLY AND NOT INDEXED PROPERLY

What is the maintenance cost for this capital outlay? NONE

Can your budget support the maintenance cost? NA

What is the expected life of the capital outlay? 60 OR MORE YEARS

Please attach any supporting documentation that you have. (pictures, state contracts, etc.)

Additional Staff Request

Position Requested: _____

Annual Salary/Hourly Wage: _____

Explain why this position is needed. _____

How will this position benefit your department? _____

What are the consequences if this position is not approved? _____

Submission & Review

Please be prepared to present this request to the County Commission at a budget hearing. Your department will be notified as to the time and date of the hearing.


Department Signature

2/3/2020
Date

Finance Review

Date

County Manager Review

Date

Final Action

APPROVED AS REQUESTED

DENIED

REVISE & RE-SUBMITT

APPROVED WITH MODIFICATION:

Treasurer

Requests	Cost To County
<ul style="list-style-type: none">• Raises for Employees<ul style="list-style-type: none">• (see Breakdown)	\$26,088.00
<ul style="list-style-type: none">• Operating Increase	\$2,000

Treasurer Salary Increase Breakdown

Job Title	Torrance Hourly Rate	Bernalillo Hourly Rate	Santa Fe Hourly Rate	Dona Ana Hourly Rate	Chaves Hourly Rate	Sandoval Hourly Rate	Average	Difference
Tax Specialist II	\$ 16.47	\$ 21.27	\$ 20.75	\$ 22.90	\$ 18.98	\$ 20.16	\$ 20.812	\$ 4.34
Tax Specialist II	\$ 15.33	\$ 15.45	\$ 19.00	\$ 18.12	\$ 17.85	\$ 17.82	\$ 17.648	\$ 2.32
Delinquent Tax	\$ 14.00	\$ 15.02	\$ 16.00	\$ 17.07	\$ 15.95	\$ 16.54	\$ 16.116	\$ 2.12
Tax Specialist I	\$ 12.75	\$ 14.50	\$ 14.75	\$ 15.54	\$ 14.50	\$ 14.00	\$ 14.658	\$ 1.91
Delinquent Tax	\$ 12.75	\$ 15.02	\$ 16.00	\$ 17.07	\$ 15.95	\$ 14.25	\$ 15.658	\$ 2.91
Treasury Contrc	\$ 18.99	\$ 25.00	\$ 25.52	\$ 26.62	\$ 20.95	\$ 23.94	\$ 24.406	\$ 5.42
Total								

FY2021 Reque sou rly Incre a: Annual Increase		PERA Matchin gHC Matchin gCAMed Match		Total		
Tax Specialist II	\$ 2.00	\$ 4,160.00	\$ 407.68	\$ 83.20	\$ 318.24	\$ 4,969.12
Tax Specialist II	\$ 2.00	\$ 4,160.00	\$ 407.68	\$ 83.20	\$ 318.24	\$ 4,969.12
Delinquent Tax	\$ 1.50	\$ 3,120.00	\$ 305.76	\$ 62.40	\$ 238.68	\$ 3,726.84
Tax Specialist I	\$ 1.00	\$ 2,080.00	\$ 203.84	\$ 41.60	\$ 159.12	\$ 2,484.56
Delinquent Tax	\$ 1.50	\$ 3,120.00	\$ 305.76	\$ 62.40	\$ 238.68	\$ 3,726.84
Treasury Contrc	\$ 2.50	\$ 5,200.00	\$ 509.60	\$ 104.00	\$ 397.80	\$ 6,211.40
Total		\$ 21,840.00	\$ 2,140.32	\$ 436.80	\$ 1,670.76	\$ 26,087.88

FY2022 Reque sou rly Incre a: Annual Increase		PERA Matchin gHC Matchin gCAMed Match		Total		
Tax Specialist II	\$ 2.00	\$ 4,160.00	\$ 407.68	\$ 83.20	\$ 318.24	\$ 4,969.12
Tax Specialist II	\$ 2.00	\$ 4,160.00	\$ 407.68	\$ 83.20	\$ 318.24	\$ 4,969.12
Delinquent Tax	\$ 1.50	\$ 3,120.00	\$ 305.76	\$ 62.40	\$ 238.68	\$ 3,726.84
Tax Specialist I	\$ 1.00	\$ 2,080.00	\$ 203.84	\$ 41.60	\$ 159.12	\$ 2,484.56
Delinquent Tax	\$ 1.50	\$ 3,120.00	\$ 305.76	\$ 62.40	\$ 238.68	\$ 3,726.84
Treasury Contrc	\$ 2.50	\$ 5,200.00	\$ 509.60	\$ 104.00	\$ 397.80	\$ 6,211.40
Total		\$ 21,840.00	\$ 2,140.32	\$ 436.80	\$ 1,670.76	\$ 26,087.88



Torrance County

FY 2020-2021 Budget

Capital Outlay/Additional Operating Funds and/or Additional Staff Request(s)

Fund Name/Number: 401 - General Fund

Department Name/Number: 30 - Treasurer

Capital Outlay & Additional Operating Funds Request

Only single items whose value is \$5,000 or greater are considered capital outlay.

Capital Outlay/Operating Description: Additional Operating Funds - Vehicle Maintenance

Capital Outlay/Operating Amount Requesting: \$2,000

Explain why this capital outlay/operating is needed: I am requesting an additional \$2,000 in vehicle maintenance to compensate for the additional cost to maintain our vehicle fleet in the office.

Our vehicles are used more frequently than in past years. We lend our vehicles to other departments that do not have vehicles of their own. We are also out in the field more than in past years.

How will this purchase benefit your department? Adequate vehicle maintenance so the vehicles will last longer. We won't have to replace the vehicles as often if they are properly maintained.

What are the consequences if this purchase cannot be made? It will cost the County more in the long run with more expensive repairs and/or replacement.

What is the maintenance cost for this capital outlay? N/A

Can your budget support the maintenance cost? N/A

What is the expected life of the capital outlay? N/A

Please attach any supporting documentation that you have. (pictures, state contracts, etc.)

Additional Staff Request

Position Requested: _____

Annual Salary/Hourly Wage: _____

Explain why this position is needed. _____

How will this position benefit your department? _____

What are the consequences if this position is not approved? _____

Submission & Review

Please be prepared to present this request to the County Commission at a budget hearing. Your department will be notified as to the time and date of the hearing.

Tracy L. Sedillo

Department Signature

2/20/2020

Date

Finance Review

Date

County Manager Review

Date

Final Action

APPROVED AS REQUESTED

DENIED

REVISE & RE-SUBMITT

APPROVED WITH
MODIFICATION:

Assessor

Requests

Cost To County

- Operating Increase (general Fund) \$78,520
- Reappraisal Fund (610 Fund) (presented by Assessor)

Assessor Operating

Assessor's Budget Breakdown

Line	Descriptive	FY15	FY16	FY17	FY18	FY19	FY20	est end FY20	average	submitted Ge	Submitted 6	Total	Suggeste	Suggeste
													d General	d 610
2201	vehicle m	\$2,737.00	\$6,273.00	\$1,579.00	\$1,986.81	\$3,245.00	\$761.51	\$1,015.35	\$3,164.16	\$5,000.00	\$5,000.00	\$5,000.00	4,000.00	
2202	vehicle fu	\$2,243.00	\$2,129.00	\$2,612.00	\$2,901.00	\$2,820.00	\$2,179.00	\$2,905.33	\$2,541.00	\$5,000.00	\$5,000.00	\$5,000.00	3,000.00	
2203	contracts	\$50,471.00	\$40,269.00	\$39,440.00	\$42,008.00	\$43,916.00	\$38,072.46	\$50,763.28	\$43,220.80	\$42,600.00	\$10,000.00	\$52,600.00	33,000.00	10,000.00
2205	travel	\$3,356.00	\$2,757.00	\$4,096.00	\$2,694.00	\$3,595.00	\$2,545.00	\$3,393.33	\$3,299.60	\$8,500.00	\$8,500.00	\$8,500.00	4,000.00	
2207	telecomm	\$1,388.00	\$3,407.00	\$4,800.00	\$4,567.00	\$6,013.00	\$3,750.00	\$5,000.00	\$4,035.00	\$7,600.00	\$7,600.00	\$7,600.00	5,000.00	
2218	maint rep.	\$2,524.00	\$6,034.00	\$13,065.00	\$10,399.00	\$9,926.00	\$4,657.45	\$6,209.93	\$8,389.60	\$12,300.00	\$12,300.00	\$12,300.00	2,000.00	
2219	office sup	\$3,472.00	\$1,945.00	\$4,518.00	\$2,048.00	\$5,612.00	\$596.00	\$794.67	\$3,519.00	\$3,500.00	\$3,500.00	\$3,500.00	3,500.00	
2221	print/pub	\$8,936.00	\$9,525.00	\$9,434.00	\$7,577.00	\$10,124.00	\$1,632.00	\$2,176.00	\$9,119.20	\$10,000.00	\$10,000.00	\$10,000.00	10,000.00	
2228	software	\$2,065.00	\$1,883.00	\$2,203.00	\$2,146.00	\$1,410.00	\$38,652.56	\$51,536.75	\$1,941.40	\$500.00	\$61,000.00	\$61,000.00	0.00	37,300.00
2248	supplies	\$1,070.00	\$3,876.00	\$913.00	\$2,832.00	\$903.00	\$156.39	\$208.52	\$1,918.80	\$5,750.00	\$5,750.00	\$5,750.00	5,250.00	
2266	training	\$7,396.00	\$7,261.00	\$6,813.00	\$5,559.00	\$3,863.00	\$5,263.59	\$7,018.12	\$6,178.40	\$5,750.00	\$6,800.00	\$6,800.00	680.00	
2269	Dues	\$500.00	\$978.00	\$250.00	\$1,200.00	\$1,860.00	\$620.00	\$826.67	\$957.60	\$680.00	\$680.00	\$680.00	0.00	
2271	other serv	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$174.84	\$233.12	\$0.00	\$0.00	\$0.00	\$0.00	0.00	
2272	pro servic	\$0.00	\$1,516.00	\$206.00	\$433.00	\$5,301.00	\$0.00	\$0.00	\$1,491.20	\$0.00	\$0.00	\$0.00	0.00	
2617	CO Equipr	\$0.00	\$29,962.00	\$0.00	\$2,966.00	\$0.00	\$0.00	\$0.00	\$6,585.60	\$0.00	\$0.00	\$0.00	0.00	
2618	CO Vehicl	\$0.00	\$30,302.00	\$0.00	\$25,722.00	\$0.00	\$0.00	\$0.00	\$11,204.80	\$0.00	\$0.00	\$0.00	0.00	
Total		\$86,158.00	\$148,117.00	\$89,929.00	\$115,038.81	\$98,588.00	\$99,060.80	\$132,081.07	\$107,566.16	\$101,430.00	\$71,000.00	\$172,430.00	70,430.00	47,300.00

Grants

Requests

Cost To County

- New Position: Grant Assistant \$49,763.00
 - Raises for Employees \$2484.00
 - \$1.00/HR. Grant Coordinator



Torrance County

FY 2019-2020 Budget

Additional Staff Request

Fund Name/Number: _____ General/401

Department Name/Number: _____ Grants/49

Additional Staff Request

Position Requested: _____ Grant Assistant

Annual Salary/Hourly Wage: 16/hr. \$49,763 yearly total comp. (increase of \$49,763 due to new position).

Explain why this position is needed.

Grants work increasing. New position required to assist with researching, writing, and proof reading grant applications and assisting with maintenance of existing grants which includes maintaining grant folders and completing financial and activity reports timely. Currently, the Grant Coordinator does not have staff available for proof reading when required.

How will this position benefit your department?

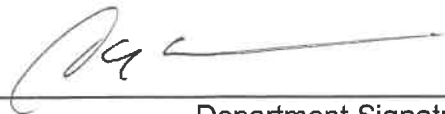
An assistant will improve quality of grant applications with more thorough research and proof reading. Writing is improved with collaboration. Peer reviews could be added to the application process. The Grant Coordinator will have more time to develop comprehensive grant planning, search for new funding opportunities, and complete ongoing evaluation and documentation of existing grants.

What are the consequences if this position is not approved?

Proofing and collaborative writing is drastically minimized because other Torrance County staff do not have the time necessary to assist the Grant Coordinator with these important tasks. Time constraints will prevent developing comprehensive plans and expanding the search for new opportunities. Ongoing evaluation of grant programs will lead to improved reporting and identify needs in the county and grant opportunities to fulfill those needs.

Submission & Review

Please be prepared to present this request to the County Commission at a budget hearing. Your department will be notified as to the time and date of the hearing.



Department Signature

2/25/2020

Date

Finance Review

Date

County Manager Review

Date

Final Action

APPROVED AS REQUESTED

APPROVED WITH
MODIFICATION:

DENIED

REVISE & RE-SUBMITT



Torrance County

FY 2019-2020 Budget

Capital Outlay/Additional Operating Funds and/or Additional Staff Request(s)

Fund Name/Number: General/401

Department Name/Number: Grants/49

Capital Outlay & Additional Operating Funds Request

Only single items whose value is \$5,000 or greater are considered capital outlay.

Capital Outlay/Operating Description: Corner desk w/hutch, chair, computer

Capital Outlay/Operating Amount Requesting: \$3,100

Explain why this capital outlay/operating is needed: Provide tools for new grant assistant position
to add corner desk w/hutch in grant coordinator's office to provide work space for grant
assistant. New hire will require computer.

How will this purchase benefit your department? Provide work space and tools
for grant assistant hired to improve grant applications and management.

What are the consequences if this purchase cannot be made? No work space for new hire.

What is the maintenance cost for this capital outlay? Yearly Nextiva charges of \$350

Can your budget support the maintenance cost? yes

What is the expected life of the capital outlay? Furniture: 10 years, computer: 5-7 years

Please attach any supporting documentation that you have. (pictures, state contracts, etc.)

Additional Staff Request

Position Requested: _____ See separate request

Annual Salary/Hourly Wage: _____

Explain why this position is needed. _____

How will this position benefit your department? _____

What are the consequences if this position is not approved? _____

Submission & Review

Please be prepared to present this request to the County Commission at a budget hearing. Your department will be notified as to the time and date of the hearing.



Department Signature

2/25/2020

Date

Finance Review

Date

County Manager Review

Date

Final Action

APPROVED AS REQUESTED

DENIED

REVISE & RE-SUBMITT

APPROVED WITH
MODIFICATION:

Sheriff

Requests

Cost To County

- Operating \$
- Salaries \$123,854.00
 - Change to PERA plan 4
 - 7.35% pay increase (Deputies and Undersheriff)(See breakdown)
 - Increase Transport Sgt. pay to align with Deputy Sgt. Pay
- Reducing Transport from 6 positions to 5
 - \$50,000 Savings (went into operating budget/Raises)

Sheriff's Salary Breakdown

Current

	Current Salaries	FICA/Medi caid	PERA	Retiree Health	Total	Employee PERA 8.5%	Employee takehome b4 taxes/health, etc.
Sheriff	72,086.00	1,045.25	7,496.94	1,441.72	82,069.91	6,127.31	65,958.69
Undersheriff	66,320.00	961.64	6,897.28	1,326.40	75,505.32	5,637.20	60,682.80
Patrol Sgt	52,000.00	754.00	5,408.00	1,040.00	59,202.00	4,420.00	47,580.00
Detective/Deputy	49,400.00	716.30	5,137.60	999.00	56,241.90	4,199.00	45,201.00
Deputy	39,520.00	573.04	4,110.08	790.40	44,993.52	3,359.20	36,160.80
Deputy	39,520.00	573.04	4,110.08	790.40	44,993.52	3,359.20	36,160.80
Deputy	45,656.00	662.01	4,748.22	913.12	51,979.36	3,880.76	41,775.24
Deputy	39,520.00	573.04	4,110.08	790.40	44,993.52	3,359.20	36,160.80
Evidence Officer	40,706.00	590.24	4,233.42	814.12	46,343.78	3,480.01	37,245.99
Deputy	39,520.00	573.04	4,110.08	790.40	44,993.52	3,359.20	36,160.80
Deputy	39,520.00	573.04	4,110.08	790.40	44,993.52	3,359.20	36,160.80
Deputy	39,520.00	573.04	4,110.08	790.40	44,993.52	3,359.20	36,160.80
Deputy	39,520.00	573.04	4,110.08	790.40	44,993.52	3,359.20	36,160.80
Deputy	39,520.00	573.04	4,110.08	790.40	44,993.52	3,359.20	36,160.80
Deputy	39,520.00	573.04	4,110.08	790.40	44,993.52	3,359.20	36,160.80
Deputy	39,520.00	573.04	4,110.08	790.40	44,993.52	3,359.20	36,160.80
Transport Sgt	41,600.00	603.20	4,326.40	832.00	47,361.60	3,536.00	38,064.00
Transport	35,360.00	512.72	3,677.44	707.20	40,257.36	3,005.60	32,354.40
Transport	35,360.00	512.72	3,677.44	707.20	40,257.36	3,005.60	32,354.40
Transport	35,360.00	512.72	3,677.44	707.20	40,257.36	3,005.60	32,354.40
Transport	39,520.00	573.04	4,110.08	790.40	44,993.52	3,359.20	36,160.80
Transport	35,360.00	512.72	3,677.44	707.20	40,257.36	3,005.60	32,354.40
TOTALS	943,928.00	13,686.96	98,168.51	18,878.56	1,074,662.03	3,005.60	32,354.40

Year 1 (FY20-21)

Raise with PERA at Plan 4 (county contribution at 19.15%) with Raise										Raise Percentage
	Salary	FICA/Medi cald	PERA	Retiree Health	Total	Employee PERA 13.85%	Employee takehome b4 taxes/health, etc.	County Increase		
Sheriff	72,086.00	1,045.25	13,804.47	1,441.72	88,377.44	9,983.91	62,102.09		7.35	
Undersheriff	71,194.52	1,032.32	13,633.75	1,423.89	87,284.48	9,860.44	61,334.08			
Patrol Sgt	55,822.00	809.42	10,689.91	1,116.44	68,437.77	7,731.35	48,090.65			
Detective/Deputy	49,400.00	716.30	9,460.10	988.00	60,564.40	6,841.90	42,556.10			
Deputy	42,424.72	615.16	8,124.33	848.49	52,012.71	5,875.82	36,548.90			
Deputy	42,424.72	615.16	8,124.33	848.49	52,012.71	5,875.82	36,548.90			
Deputy	49,011.72	710.67	9,385.74	980.23	60,088.36	6,788.12	42,223.59			
Deputy	42,424.72	615.16	8,124.33	848.49	52,012.71	5,875.82	36,548.90			
Evidence Officer	43,697.89	633.62	8,368.15	873.96	53,573.61	6,052.16	37,645.73			
Deputy	42,424.72	615.16	8,124.33	848.49	52,012.71	5,875.82	36,548.90			
Deputy	42,424.72	615.16	8,124.33	848.49	52,012.71	5,875.82	36,548.90			
Deputy	42,424.72	615.16	8,124.33	848.49	52,012.71	5,875.82	36,548.90			
Deputy	42,424.72	615.16	8,124.33	848.49	52,012.71	5,875.82	36,548.90			
Deputy	42,424.72	615.16	8,124.33	848.49	52,012.71	5,875.82	36,548.90			
Deputy	42,424.72	615.16	8,124.33	848.49	52,012.71	5,875.82	36,548.90			
Transport Sgt	55,822.00	809.42	10,689.91	1,116.44	68,437.77	7,731.35	48,090.65			
Transport	37,958.96	550.40	7,269.14	759.18	46,537.68	5,257.32	32,701.64			
Transport	37,958.96	550.40	7,269.14	759.18	46,537.68	5,257.32	32,701.64			
Transport	37,958.96	550.40	7,269.14	759.18	46,537.68	5,257.32	32,701.64			
Transport	42,424.72	615.16	8,124.33	848.49	52,012.71	5,875.82	36,548.90			
TOTALS	977,582.93	14,174.95	187,207.13	19,551.66	1,198,516.67			164,112.00		

Year 2 (FY21-22)

PERA at Plan 4 (county contribution at 21.15%) with Raise year 2							Year 2 raise %	
Salary	FICA/Medical	PERA	Retiree Health	Total	Employee PERA 13.85%	Employee takehome b4	County Increase	
Sheriff	72,086.00	1,045.25	15,246.19	1,441.72	89,819.16	9,983.91	62,102.09	10.00
Undersheriff	71,194.52	1,032.32	15,057.64	1,423.89	88,708.37	9,860.44	61,334.08	
Patrol Sgt	61,404.20	890.36	12,986.99	1,228.08	76,509.63	8,504.48	52,899.72	
Detective/Deputy	54,340.00	787.83	11,492.91	1,086.80	67,707.64	7,526.09	46,813.91	
Deputy	46,667.19	676.67	9,870.11	933.34	58,147.32	6,463.41	40,203.79	
Deputy	46,667.19	676.67	9,870.11	933.34	58,147.32	6,463.41	40,203.79	
Deputy	53,912.89	781.74	11,402.58	1,078.26	67,175.46	7,468.93	46,445.95	
Deputy	46,667.19	676.67	9,870.11	933.34	58,147.32	6,463.41	40,203.79	
Evidence Officer	48,067.68	696.98	10,166.31	961.35	59,892.33	6,657.37	41,410.31	
Deputy	46,667.19	676.67	9,870.11	933.34	58,147.32	6,463.41	40,203.79	
Deputy	46,667.19	676.67	9,870.11	933.34	58,147.32	6,463.41	40,203.79	
Deputy	46,667.19	676.67	9,870.11	933.34	58,147.32	6,463.41	40,203.79	
Deputy	46,667.19	676.67	9,870.11	933.34	58,147.32	6,463.41	40,203.79	
Deputy	46,667.19	676.67	9,870.11	933.34	58,147.32	6,463.41	40,203.79	
Deputy	46,667.19	676.67	9,870.11	933.34	58,147.32	6,463.41	40,203.79	
Transport Sgt	61,404.20	890.36	12,986.99	1,228.08	76,509.63	8,504.48	52,899.72	
Transport	41,754.86	605.45	8,831.15	835.10	52,026.55	5,783.05	35,971.81	
Transport	41,754.86	605.45	8,831.15	835.10	52,026.55	5,783.05	35,971.81	
Transport	41,754.86	605.45	8,831.15	835.10	52,026.55	5,783.05	35,971.81	
Transport	46,667.19	676.67	9,870.11	933.34	58,147.32	6,463.41	40,203.79	
TOTALS	1,061,013.17	15,384.69	224,404.28	21,220.26	1,322,022.41			123,505.74

Year 3 (FY 22-23)

PERA at Plan 5 (county contribution at 21.15%) with Raise year 3										year 2 raise %
	Salary	FICA/Medical	PERA	Retiree Health	Total	Employee PERA 19.8%	Employee takehome b4	County Increase		8.00
Sheriff	72,086.00	1,045.25	15,246.19	1,441.72	89,819.16	14,273.03	57,812.97			
Undersheriff	71,194.52	1,032.32	15,057.64	1,423.89	88,708.37	14,096.51	57,098.01			
Patrol Sgt	66,316.54	981.59	14,025.95	1,326.33	82,630.40	13,130.67	53,185.86			
Detective/Deputy	58,687.20	850.96	12,412.34	1,173.74	73,124.25	11,620.07	47,067.13			
Deputy	50,400.57	730.81	10,659.72	1,008.01	62,799.11	9,979.31	40,421.26			
Deputy	50,400.57	730.81	10,659.72	1,008.01	62,799.11	9,979.31	40,421.26			
Deputy	58,225.92	844.28	12,314.78	1,164.52	72,549.49	11,526.73	46,697.19			
Deputy	50,400.57	730.81	10,659.72	1,008.01	62,799.11	9,979.31	40,421.26			
Evidence Officer	51,913.09	752.74	10,979.62	1,038.26	64,683.72	10,278.79	41,634.30			
Deputy	50,400.57	730.81	10,659.72	1,008.01	62,799.11	9,979.31	40,421.26			
Deputy	50,400.57	730.81	10,659.72	1,008.01	62,799.11	9,979.31	40,421.26			
Deputy	50,400.57	730.81	10,659.72	1,008.01	62,799.11	9,979.31	40,421.26			
Deputy	50,400.57	730.81	10,659.72	1,008.01	62,799.11	9,979.31	40,421.26			
Deputy	50,400.57	730.81	10,659.72	1,008.01	62,799.11	9,979.31	40,421.26			
Deputy	50,400.57	730.81	10,659.72	1,008.01	62,799.11	9,979.31	40,421.26			
Transport Sgt	66,316.54	961.59	14,025.95	1,326.33	82,630.40	13,130.67	53,185.86			
Transport	45,095.24	653.88	9,537.64	901.90	56,188.67	8,928.86	36,166.39			
Transport	45,095.24	653.88	9,537.64	901.90	56,188.67	8,928.86	36,166.39			
Transport	45,095.24	653.88	9,537.64	901.90	56,188.67	8,928.86	36,166.39			
Transport	50,400.57	730.81	10,659.72	1,008.01	62,799.11	9,979.31	40,421.26			
TOTALS	1,134,431.78	16,449.26	239,932.32	22,688.64	1,413,502.00					91,479.59

Finance

Requests	Cost To County
• New Position: Payroll Benefits	\$44,794.00
• Raises for Employees <ul style="list-style-type: none">• See Breakdown	\$18,014.00
• Operating Increase	\$1,200
• Capital Outlay <ul style="list-style-type: none">• Shelving for records storage	\$1,500

Finance Salary Breakdown

Job Title	Torrance Hourly Rate	Bernalillo Hourly Rate	Taos Hourly Rate	Rio Arriba Hourly Rate	Otero Hourly Rate	Sandoval Hourly Rate	Average Difference
Finance Director	\$ 20.00	\$ 67.30	\$ 33.02	\$ 35.09	\$ 28.85	\$ 48.36	\$ 42.524
Asst. Finance Director	\$ 18.25	\$ 34.00	\$ 23.24	\$ 30.43	\$ 20.35	\$ 31.82	\$ 27.968
Purchasing	\$ 18.75	\$ 38.97	\$ 24.03	\$ 22.51	\$ 24.00	\$ 23.59	\$ 26.62
Financial Analyst	\$ 15.75	\$ 16.14	\$ 16.04	\$ 15.75	\$ 16.25	\$ 15.47	\$ 15.93
FY2021 Request							
	Hourly Increase	Annual Increase	PERA Matching	RHC Matching	FICAMed Matching	Total	
Finance Director	\$ 4.00	\$ 8,320.00	\$ 815.36	\$ 166.40	\$ 636.48	\$ 9,938.24	
Asst. Finance Director	\$ 1.25	\$ 2,600.00	\$ 254.80	\$ 52.00	\$ 198.90	\$ 3,105.70	
Purchasing	\$ 1.25	\$ 2,600.00	\$ 254.80	\$ 52.00	\$ 198.90	\$ 3,105.70	
Financial Analyst	\$ 0.75	\$ 1,560.00	\$ 152.88	\$ 31.20	\$ 119.34	\$ 1,863.42	
		\$ 15,080.00	\$ 1,477.84	\$ 301.60	\$ 1,153.62	\$ 18,013.06	
FY2022 Request							
	Hourly Increase	Annual Increase	PERA Matching	RHC Matching	FICAMed Matching	Total	
Finance Director	\$ 3.00	\$ 6,240.00	\$ 611.52	\$ 124.80	\$ 477.36	\$ 7,453.68	
Asst. Finance Director	\$ 2.00	\$ 4,160.00	\$ 407.68	\$ 83.20	\$ 318.24	\$ 4,969.12	
Purchasing	\$ 2.00	\$ 4,160.00	\$ 407.68	\$ 83.20	\$ 318.24	\$ 4,969.12	
Financial Analyst	\$ 1.00	\$ 2,080.00	\$ 203.84	\$ 41.60	\$ 159.12	\$ 2,484.56	
		\$ 16,640.00	\$ 1,630.72	\$ 332.80	\$ 1,272.96	\$ 19,876.48	
FY2023 Request							
	Hourly Increase	Annual Increase	PERA Matching	RHC Matching	FICAMed Matching	Total	
Finance Director	\$ 3.00	\$ 6,240.00	\$ 611.52	\$ 124.80	\$ 477.36	\$ 7,453.68	
Asst. Finance Director	\$ 2.00	\$ 4,160.00	\$ 407.68	\$ 83.20	\$ 318.24	\$ 4,969.12	
Purchasing	\$ 2.00	\$ 4,160.00	\$ 407.68	\$ 83.20	\$ 318.24	\$ 4,969.12	
Financial Analyst	\$ 1.00	\$ 2,080.00	\$ 203.84	\$ 41.60	\$ 159.12	\$ 2,484.56	
		\$ 16,640.00	\$ 1,630.72	\$ 332.80	\$ 1,272.96	\$ 19,876.48	



Torrance County

FY 2019-2020 Budget

Additional Staff Request

Fund Name/Number: General/401

Department Name/Number: Finance/55

Additional Staff Request

Position Requested: Payroll benefits specialist

Annual Salary/Hourly Wage: 14/hr. \$44,794 yearly total comp.

Explain why this position is needed.

This position is need to with operations and benefits. With added duties created within the finance department adding appropriations work, receiving and tracking all invoices that come into the county, and paying all utilities and contacts it has created a much higher work load for financial analyst and ass finance director. It would allows make scheduling time off easier due to payroll.

How will this position benefit your department?

Relief workload of finance department employees (the added workload is benefiting the county due to a decrease of late fees on invoices) It will allow to be more proactive in monitoring of bills/invoices.

What are the consequences if this position is not approved? _____

Not approving will continue to struggle with time off request. Could likely create continuity issues due to staff vacancies in the future.

Submission & Review

Please be prepared to present this request to the County Commission at a budget hearing. Your department will be notified as to the time and date of the hearing.

Department Signature _____
Date

Finance Review _____
Date

County Manager Review _____
Date

Final Action

APPROVED AS REQUESTED

DENIED

REVISE & RE-SUBMITT

APPROVED WITH
MODIFICATION:



Torrance County

FY 2019-2020 Budget

Capital Outlay/Additional Operating Funds and/or Additional Staff Request(s)

Fund Name/Number: Infrastructure 620

Department Name/Number: Finance

Capital Outlay & Additional Operating Funds Request

Only single items whose value is \$5,000 or greater are considered capital outlay.

Capital Outlay/Operating Description: Shelving for file storage

Capital Outlay/Operating Amount Requesting: \$1,500

Explain why this capital outlay/operating is needed: Need more shelving in storage area

Different departments will be storing files within the conex storage and need more shelving to accommodate.

How will this purchase benefit your department?
This purchase will benefit numerous departments, Finance, Treasurer, P&Z, Manager with room to store files that have to be kept for a period of time due to state statutes.

What are the consequences if this purchase cannot be made?
Files will have to be kept on the floor, reducing safety, security of files (damage), over flow of files within offices.

What is the maintenance cost for this capital outlay? 0

Can your budget support the maintenance cost? yes

What is the expected life of the capital outlay? 20+ years

Please attach any supporting documentation that you have. (pictures, state contracts, etc.)

Submission & Review

Please be prepared to present this request to the County Commission at a budget hearing. Your department will be notified as to the time and date of the hearing.

Department Signature _____

Date _____

Finance Review _____

Date _____

County Manager Review _____

Date _____

Final Action

APPROVED AS REQUESTED

DENIED

REVISE & RE-SUBMITT

APPROVED WITH MODIFICATION:

Ops/Maintenance

Requests

Cost To County

- Operating
\$40,000.00 (HVAC
Maintenance contract)
- Raises for Employees
\$16,771.00
- Capital Outlay (New Truck)
\$45,000

Ops/Maintenance Salary Breakdown

Job Title	Torrance Hourly Rate	Bernalillo Hourly Rate	Colfax Hourly Rate	Roosevelt Hourly Rate	Lincoln Hourly Rate	Santa Fe Hourly Rate	Average	Difference
Operations Manager	\$ 34.16	\$ 40.39	N/A	N/A	N/A	\$ 40.05	\$ 40.22	\$ 6.06
Maintenance Foreman	\$ 15.22	\$ 18.72	\$ 17.38	\$ 16.94	\$ 18.99	\$ 21.01	\$ 18.61	\$ 3.39
Janitor II	\$ 12.25	\$ 13.00	\$ 13.55	\$ 12.37	\$ 14.12	\$ 14.50	\$ 13.51	\$ 1.26
Janitor I	\$ 11.50	\$ 12.00	\$ 10.51	\$ 11.41	\$ 13.56	\$ 11.80	\$ 11.86	\$ 0.36

FY2021 Request	Hourly Increase	Annual Increase	PERA Matching	RHC Matching	FICA/Med Matching	Total
Operations Manager	\$ 3.00	\$ 6,240.00	\$ 611.52	\$ 124.80	\$ 477.36	\$ 7,453.68
Maintenance Foreman	\$ 1.75	\$ 3,640.00	\$ 356.72	\$ 72.80	\$ 278.46	\$ 4,347.98
Janitor II	\$ 1.00	\$ 2,080.00	\$ 203.84	\$ 41.60	\$ 159.12	\$ 2,484.56
Janitor I	\$ 1.00	\$ 2,080.00	\$ 203.84	\$ 41.60	\$ 159.12	\$ 2,484.56
		\$ 14,040.00	\$ 1,375.92	\$ 280.80	\$ 1,074.06	\$ 16,770.78

FY2022 Request	Hourly Increase	Annual Increase	PERA Matching	RHC Matching	FICA/Med Matching	Total
Operations Manager	\$ 3.00	\$ 6,240.00	\$ 611.52	\$ 124.80	\$ 477.36	\$ 7,453.68
Maintenance Foreman	\$ 1.75	\$ 3,640.00	\$ 356.72	\$ 72.80	\$ 278.46	\$ 4,347.98
Janitor II	\$ 1.00	\$ 2,080.00	\$ 203.84	\$ 41.60	\$ 159.12	\$ 2,484.56
Janitor I	\$ 1.00	\$ 2,080.00	\$ 203.84	\$ 41.60	\$ 159.12	\$ 2,484.56
		\$ 14,040.00	\$ 1,375.92	\$ 280.80	\$ 1,074.06	\$ 16,770.78



Torrance County

FY 2020-2021 Budget

Capital Outlay/Additional Operating Funds and/or Additional Staff Request(s)

Fund Name/Number: 401 - General Fund

Department Name/Number: 65 - Operations

Capital Outlay & Additional Operating Funds Request

Only single items whose value is \$5,000 or greater are considered capital outlay.

Capital Outlay/Operating Description: 3/4 ton long wheel base extended cab 4x4 Pickup

Capital Outlay/Operating Amount Requesting: \$45,000

Explain why this capital outlay/operating is needed: Currently the operations and maintenance department has a fleet of 3 vehicles. Of those 3 vehicles 2 of them are DERMO units assigned to the sheriff's office "on loan" to the maintenance department. Building up the fleet for the department is beneficial so we have vehicles assigned to us not the sheriff's office

How will this purchase benefit your department? Having another vehicle assigned only to the maintenance department will benefit us as we are not relying on other departments to offset our needs.

What are the consequences if this purchase cannot be made? We risk that the sheriff's office DERMO units will be "recalled" at a moments notice without much control from our department leaving us without a fleet to fall back on

What is the maintenance cost for this capital outlay? \$ 2,200.00

Can your budget support the maintenance cost? Yes

What is the expected life of the capital outlay? 10 Years

Please attach any supporting documentation that you have. (pictures, state contracts, etc.)

Additional Staff Request

Position Requested: _____

Annual Salary/Hourly Wage: _____

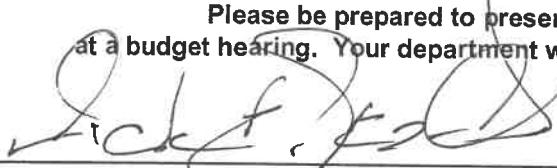
Explain why this position is needed. _____

How will this position benefit your department? _____

What are the consequences if this position is not approved? _____

Submission & Review

Please be prepared to present this request to the County Commission at a budget hearing. Your department will be notified as to the time and date of the hearing.



Department Signature

02-24-2020

Date

Finance Review

Date

County Manager Review

Date

Final Action

APPROVED AS REQUESTED

DENIED

REVISE & RE-SUBMITT

APPROVED WITH MODIFICATION:



COMMERCIAL SERVICES



Lic# 51429

HVAC/R SERVICES | INDUSTRIAL WATER TREATMENT

TLC GOLD COVERAGE

Job Name: TORRANCE COUNTY FULL SERVICE MAINTENANCE Agreement Number: 072219

Job Address: TORRANCE BOX 48 COUNTY 205 ESTANCIA 9TH NM STREET 87016

The Agreement is made by and between:

TLC Company, Inc. located at 5000 Edith Blvd. NE, Albuquerque NM 87107

Herein after known as the Contractor and

Torrance County located at 205 ESTANCIA 9TH NM STREET 87016

Herein after known as the Customer agree as follows:

The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below:

- Schedule A:* Describes the level of service being provided by the Agreement
- Schedule B:* Describes the terms and conditions and limits of liability
- Schedule C:* Describes the equipment covered by the Agreement

The Customer agrees to pay the Contractor \$ 83,156.33 per year plus applicable taxes, payable in equal monthly payments of \$ 6,929.69 plus applicable taxes, due by the 1st of each month with the first payment being due on the effective date of this agreement as noted below. Coverage begins on 8-1-19.

This service Agreement goes into effect on 8-1-19 and will remain in effect for 36 consecutive months. The expiration date of this agreement is 7-31-22. This agreement can be cancelled with written notice by either party to the other of intention not to renew 30 days before annual anniversary date.

The schedules attached to the service Agreement constitute the entire Agreement between the Contractor and the Customer. This service Agreement is subject to management approval by Contractor. No waiver, change or modification of any terms or conditions shall be binding on Contractor unless made in writing and signed by authorized management of Contractor.

TLC COMPANY, INC.

Torrance County

Customer

Signature

Signature

SAMUEL PERRY ACCOUNTS MANAGER

Nick E. Sedillo, NMCPRM

Name and Title

Name and Title

7/22/2019

Date

Date



COMMERCIAL SERVICES

Lic# 51429

HVAC/R SERVICES

INDUSTRIAL WATER TREATMENT



TLC GOLD COVERAGE

SCHEDULE A

Performance Review

A Performance review is held with the Customer on an annual basis. Discussions include quality of work and improvement suggestions. Items needing attention are addressed in a timely manner.

Reports

Each completed service call is documented by a Contractor service report. This report is provided to the Customer as evidence of the completed service showing each performed task.

Scheduled Tasks

The service program is designed to provide continuing maintenance on the equipment listed in *Schedule C* of the Agreement. The tasks planned and scheduled are designed to provide for the long term care of the Customer's equipment.

Each service visit will be scheduled and prepared by the Contractor's dispatch system. The Contractor schedule includes specific tasks for each piece of equipment required to maintain the systems at peak efficiency.

Maintenance

The run-time, use and application of the piece of equipment determine the equipment service frequency. This information, along with manufacturer's recommendations and our experience, assures the Customer's equipment receives the most cost effective maintenance in the industry.

Repair and Replacement

The Contractor invoices for all labor, travel and expenses to repair or replace worn or failed parts separately from this Agreement. Schedule C defines the items that will be covered. COMPRESSORS WILL NOT BE COVERED FOR THE (7) ROOF TOP UNITS ON THE SHERIFFS OFFICE DUE TO SEVERE HAIL DAMAGE.

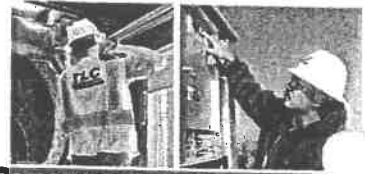
The service Agreement includes consumable materials such as lubricants, grease, cleaners and clean-up materials. Replacement of parts and components is subject to the Owners approval and is invoiced separately from this Agreement. Schedule C defines the items that will be covered.

Emergency Service

The Contractor is on-call and can provide all labor, travel and expenses, parts and materials seven days a week, twenty-four hours a day. Emergency service is invoiced separately from this Agreement.



COMMERCIAL SERVICES



Lic# 51429

HVAC/R SERVICES

INDUSTRIAL WATER TREATMENT

TLC GOLD COVERAGE

SCHEDULE B

Terms and Conditions

1. The Contractor agrees to perform all work professionally and to furnish only materials of good quality.
2. The Customer provides reasonable access to all areas and equipment and allows Contractor to stop and start equipment as necessary to fulfill the terms of the Agreement.
3. All maintenance tasks will be performed during the Contractor's normal working hours.
4. The Customer agrees to inform the Contractor immediately of problems found in the operation of the equipment.
5. The Customer agrees to pay and be responsible for any additional gross amount of any present or future sales, use, excise, value-added or other similar tax, however designated, applicable to the price, sale or delivery of any products, services or the work furnished hereunder or for their use by Contractor on behalf of the Customer whether such tax shall be local, state or federal in nature. This will include but not be limited to the recovery, recycling, reclamation, handling and disposal of all refrigerants and the additional costs incurred for refrigerant tax and/or increased costs due to shortages.
6. Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to coils, heat exchangers, duct work, piping, shell and tube, unit cabinets, boiler refractory material, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports and other non-moving parts are not included in this Agreement.
7. If the equipment covered is altered, modified, changed or moved this Agreement may be adjusted accordingly or terminated.
8. This agreement does not cover replacement of an entire unit when it has been determined to have exceeded its operational level due to age, performance or act of God regardless of what parts or service would be provided.

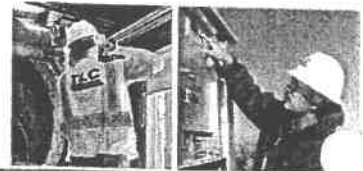
Limitations of Liability and Indemnities

1. The Contractor is not liable for damage or loss caused by delay in installation or interrupted service due to fire, flood, corrosive substance in the air, strike lockout, dispute with workmen, inability to obtain material or services, commotion, war, acts of nature or any other cause beyond the Contractor's reasonable control.
2. In no event, whether as a result of breach of Contractor or any tort including negligence or otherwise, is the Contractor or its suppliers, employees or agents liable for any special, consequential, incidental or penal damage including, but not limited to, loss of profit or revenues, loss of use of any products, machinery, equipment, damage to associated equipment, cost of capital, cost of substitute products, facilities, services or replacement power, down time costs, lost profits or claims of Buyer's customers for such damages.
3. No other warranty, expressed or other liability, is given and no other affirmation of Contractor, by word or action, shall constitute a warranty. This warranty is expressly in lieu of any other expressed or implied warranty including any implied warranty of merchantability of fitness and any other obligation on the part of Contractor.
4. The Contractor's liability, if any, upon any warranty, either expressed or implied, is to be limited to replacement of defective materials and correction of faulty workmanship which is in violation of local, state or federal building codes at the time of performance of the work by the Contractor.
5. Customer waives all rights against Contractor and their agents, officers, directors and employers for recovery of damages to the extent these damages are covered by commercial general liability, business auto liability or workers compensation and employers liability insurance.



COMMERCIAL SERVICES

Lic# 51429



HVAC/R SERVICES

INDUSTRIAL WATER TREATMENT

TLC GOLD COVERAGE

SCHEDULE C

EQUIPMENT COMPONENTS LIST

Quantity	Description	Details	Location
	COVERED	COMPRESSORS (OTHER THAN SHERIFFS)	TORRANCE COUNTY
	COVERED	CONDENSER FAN MOTORS	TORRANCE COUNTY
	COVERED	BLOWER MOTOR	TORRANCE COUNTY
	COVERED	CONTACTORS /CAPACITORS	TORRANCE COUNTY
	COVERED	CONTROL BOARDS	TORRANCE COUNTY
	COVERED	REFRIGERANT (UP TO 1 RECHARGE)	TORRANCE COUNTY
	COVERED	FILTERS	TORRANCE COUNTY
	COVERED	BELTS	TORRANCE COUNTY
	COVERED	COOLER PAD / MEDIA	TORRANCE COUNTY
	COVERED	PUMPS	TORRANCE COUNTY
	COVERED	MOTORS	TORRANCE COUNTY
	COVERED	BELTS	TORRANCE COUNTY
	COVERED	FLOATS	TORRANCE COUNTY
	COVERED	CIRCULATION PUMP	TORRANCE COUNTY
	NOT COVERED	COMPRESSORS ON THE (7) RTUS	TORRANCE COUNTY
	NOT COVERED	CONDENSER COIL/ EVAP COIL	TORRANCE COUNTY
	NOT COVERED	REFRIGERATION LINES	TORRANCE COUNTY
	NOT COVERED	REPLACEMENT UNITS	TORRANCE COUNTY
	NOT COVERED	BLOWER ASSEMBLY	TORRANCE COUNTY
	NOT COVERED	AHU REPLACEMENT	TORRANCE COUNTY
	NOT COVERED	ELECTRICAL ISSUES DIRTY POWER	TORRANCE COUNTY
	NOT COVERED	WHEATHER DAMAGE	TORRANCE COUNTY
	NOT COVERED	REFRIGERANT BEYOND 1 CHARGE	TORRANCE COUNTY

Judicial Complex

SITE	BRAND	MODEL	SERIAL	BTU	TONS	BELT	FILTERS	VOLTAGE
TORRANCE COUNTY ADMIN	YORK CONDENSING UNIT						NA	460
	WEIL-MCLAIN BOILER	F-9-B		1,300,000BTU NAT	NA		NA	
	THERMAL AHU	MHP-371-HS-DD	110-04202-02			(3) B105		
	BALDOR BLOWER MOTOR			NA	NA	NA	NA	
	ARMSTRON CIRC PUMP IN AHU			NA	NA	NA	NA	
	WHIRLPOOL	N40T91-403	1126T452096	40,000BTU NAT	NA	NA	NA	115
	TACO PUMP WATER HEATER	007-F5 / 1-25HP		NA	NA	NA	NA	115
	YORK PACKAGE UNIT	PCG4A300752X1B	W1L8307696		2.5	NA		208-230-1
TCPO - DEPT OF HEALTH	BRAND	MODEL	SERIAL	BTU	TONS	BELT	FILTERS	VOLTAGE
	SANYO DUCTLESS	RK12NMVJU + FTK12NMVJU		12,000 Btu/h	1	NA	NA	208-230-1
	RHEEM	RAKA060JAS	4987F1293 0569	60,000 Btu/h	5	NA	NA	208-230-1
	RHEEM	RLG15ERJR	CY10307F2393	150,000 BTU	NA	NA	NA	115
	WHIRLPOOL	BFG1F3030S3NOV	1019T422321	30000BTU	NA	NA	NA	115
FIRE ADMIN	BRAND	MODEL	SERIAL	BTU	TONS	BELT	FILTERS	VOLTAGE
	WHIRLPOOL	N40T91-403	1126T452096	40,000 BTU	NA	NA	NA	115
	WHIRLPOOL	N40T91-403	1126T452098	40,000 BTU	NA	NA	NA	115
	ICP	H8MPN150J20A1		150,000 BTU	NA	NA		115
	ICP	H8MPN150J20A1		150,000 BTU	NA	NA		115
	CHAMPION	ASA7112						
SHERRIF OFFICE	BRAND	MODEL	SERIAL	BTU	TONS	BELT	FILTERS	VOLTAGE
	BARDFORD WHITE	RG24056N	5C41093287	40000BTU	NA	NA	NA	115
	TACO PUMP WATER HEATER	007-F5 / 1-25HP		NA	NA	NA	NA	115
	TRANE	YCD150D3HCAA	239100949D		12.5			208-230-3
	Mitsubishi	PU12EK		12,000 Btu/h	1			203-230-1
	LG	L5120HXV		12,000 Btu/h	1			203-230-1
	TRANE	YCD210C3HCDA	239100963D		20			208-230-3
	TRANE	YSC120	238101351L		10			208-230-3
	TRANE	YSC120	238101365L		10			208-230-3
	TRANE	YSC092	238101331L		8.5			208-230-3
	TRANE	YSC120	238101422L		10			208-230-3
	TRANE	YSC048	238101290L		4			208-230-3
ESPARANZA	BRAND	MODEL	SERIAL	BTU	TONS	BELT	FILTERS	VOLTAGE
	STATE	G56-40-BCT-400	1842112290643	40000BTU	NA	NA	NA	115
	RHEEM	RRNL-B024K08E	ZG7405ADAAP460910903		2			208-230-1
	YORK	DF048N10B1PAA1A	NGNMM092283		4			208-230-1
	COLEMAN	ZD05H2A1A1AAA1A1			5			208-230-1
	RHEEM	RKNL-A036J08E	ZG7495ADAAP420905993		3			208-230-1
	RHEEM	RRNL-B030K08E	ZG7406ADAAP480912637		2.5			208-230-1
MOUNTAINAIR HEALTH	BRAND	MODEL	SERIAL	BTU	TONS	BELT	FILTERS	VOLTAGE
	EVCON	RAW14L60B215A	W1K8147027	60000BTU	5			208-230-1
	EVCON	RGF1L100CP20MP11AA	W1H8117459	100000BTU				115
	STATE	G56-50-BRT-400	1649104220368.00	40,000BTU				115
	YORK	CZF06013CA	W1E3717100		5			208-230-1
	YORK	TG85130020MP11A	W1A3392806	130,000BTU				115
MOUNTAINAIR SENIOR	BRAND	MODEL	SERIAL	BTU	TONS	BELT	FILTERS	VOLTAGE
	CHAMPION	ASA51						115
	CHAMPION	ASA51						115
	CHAMPION	ASA51						115
	CHAMPION	ASA51						115
	RHEEM	RGRA-O60EMAES278	FY5D702F390707134	120,000BTU				115
	RHEEM	RGRA-O60EMAES278	FY5D702F390707135	120,000BTU				115
	AOSMITH	FCG 75 300	0805J002727	75100BTU				115
	WHIRLPOOL	N30T61-303	1121T459035	30000BTU				115
	FURNACE IN ATTIC							115
911 CENTER	BRAND	MODEL	SERIAL	BTU	TONS	BELT	FILTERS	VOLTAGE
	CARRIER	50TC-D12D2GSA0B0A0	0201G30561		10			208-230-3
	CARRIER	50TC-D12D2GSA0B0A0	0201G30560		10			208-230-3
	CARRIER DUCTLESS							
ANIMAL CONTROL	BRAND	MODEL	SERIAL	BTU	TONS	BELT	FILTERS	VOLTAGE
	ICP	PGF036K100A	L003590557	100000BTU	3			208-230-1
	YORK	01NA035N0720GC	N0E51607	72000BTU	3			208-230-1
	UNIT HEATER							
	UNIT HEATER							
	WATER HEATER	CE380H4SDV-200	1720106171578	4500WATTS x2				240-1
	DUCTLESS UNIT				1			

SITE	BRAND	MODEL	SERIAL	BTU	TONS	BELT	FILTERS	VOLTAGE
MORIARTY SENIOR	CHAMPOIN	ADA51						115
	CHAMPOIN	ADA51						115
	CHAMPOIN	ADA51						115
	WALL HEATER			90000BTU				115
	WALL HEATER			90000BTU				115
	FURNACE			160000BTU				115
SITE	BRAND	MODEL	SERIAL	BTU	TONS	BELT	FILTERS	VOLTAGE
ESTANCIA SENIOR	CARRIER	38CKC060300	3301E05792					208-230-1
	CARRIER	38CKC060300	3301E05726					208-230-1
	CARRIER	58WAV155-20		155000 BTU				115
	CARRIER	58WAV155-20		155000 BTU				115
	WATER HEATER	40 GALLON	9211984000		40000BTU			115
	FRIGIKING	FS350A	2135267	3500CFM				115
SITE	BRAND	MODEL	SERIAL	BTU	TONS	BELT	FILTERS	VOLTAGE
ESTANCIA FAIR GROUNDS	FRIGIKING	FD450A				4L570		115
	PHOENIX	D1425	2166060			13x2388A-94		115
	FRIGIKING	FD650A				4L690		115

Animal Services

Requests

Cost To County

- New Position: Front Desk Clerk \$37,340.00
- Raises for Employees \$9,000.00
 - \$1.00/HR. for 4 employees
- Operating Increase \$3,035

Additional Staff Request

Position Requested: Full-time Clerk

Annual Salary/Hourly Wage: 37,340 / ~~30880.00~~ \$11.00

Explain why this position is needed. There are many times the Officers or kennel assistant are on duty alone, which first is not a safe enviornment, and answering phones and assisting the public, takes them away from their primary duties. At this time we have to schedule management to cover very busy times at a much higher pay rate, when a Clerk could handle most all of this traffic, and assist when needed.

How will this position benefit your department? The phones and calls from dispach can start early and this causes the officers or Kennel Assistant to stop the cleaning and caring for the animals to get pushed out, beyond our opening to the public time. It would also insure that employees are not left here alone in most cases, where if they need assistance, it would be available, when dealing with the public, or unruly animals.

What are the consequences if this position is not approved? It puts a huge demand on the employee's to get the cleaning and care of the animals done es, give out free food and straw to residence and leaves them alone with no back up or assistar

Submission & Review

Please be prepared to present this request to the County Commission at a budget hearing. Your department will be notified as to the time and date of the hearing.

A. Sullivan
Department Signature

2/3/2020
Date

Finance Review

Date

County Manager Review

Date

Final Action

APPROVED AS REQUESTED

DENIED

REVISE & RE-SUBMITT

APPROVED WITH
MODIFICATION:

USDA/ Wildlife Animal Damage Control

- Requesting \$35,250 fiscal support
- Last year amount \$32,500
- Increase \$2,750



United States Department of Agriculture

United States
Department of
Agriculture

Wildlife Services

8441 Washington St, NE
New Mexico, 87113

March 09, 2020

Board of County Commissioners
Torrance County Courthouse
P.O. Box 48
Estancia, New Mexico 87016

Dear Mr. Schwebach,

Please consider this request for **\$35,250** to continue the USDA/Wildlife Services cooperative program in your county for FY 21. These funds represent approximately 45% of the amount needed to fully fund the position. These local funds are supplemented by federal and local association monies (55%) to pay salaries and benefits, purchase equipment and supplies, vehicles, fuel, and other expenses for your local WS Specialist, Mr. Justin Hendricks.

During CY 19, WS protected approximately 5,504 head of livestock valued at over \$4.7 million in Torrance County. In the absence of predator damage management, research has shown that predator losses for calves, adult sheep, and lambs would be approximately 3%, 5.6%, and 17.5% respectively. Using these estimates, we believe we prevented approximately **\$46,926** in livestock predation in Torrance County last year. We also provide other services including rodent damage management, and surveillance for wildlife diseases like tularemia and plague in Torrance County. We also distribute and sell restricted use rodenticides to certified applicators within the county.

USDA Wildlife Services is committed to helping protect the economic stability and integrity of local rural economies through our wildlife damage management activities. Thank you for considering this request for **\$35,250** for FY 21 to help fund our cooperative program.

Please feel free to call me at 505-208-3000 if you have any questions or would like us to attend an upcoming commission meeting or budget workshop to answer any questions you may have.

Sincerely,

Jon Grant
District Supervisor

cc: Mr. Wayne Johnson, County Manager
Mr. Justin Hendricks, Wildlife Services Specialist

Fire

Requests

- Raises (Fund 415 EMS Tax)
- \$5,000/YR. Fire Chief
- \$1.50/HR. Fire Administrator
- 5% Full Time EMT

Cost To County

\$5,393
\$3,369
\$1,409
\$10,151 (Total Cost)

Community Monitoring

Requests

- Raise (manager proposed)
 - \$2.00/HR

Cost To County

\$0 (through savings
in budget)

Emergency Manager

Requests

Cost To County

- Raise (manager proposed)
 - \$1.50/HR
 - Emergency Shelter Building
- \$3,200
- \$100,000



Torrance County

FY 2019-2020 Budget

Capital Outlay/Additional Operating Funds and/or Additional Staff Request(s)

Fund Name/Number: 604-83-2612

Department Name/Number: Civil Defense/Emergency Management

Capital Outlay & Additional Operating Funds Request

Only single items whose value is \$5,000 or greater are considered capital outlay.

Capital Outlay/Operating Description: Construction of new Emergency Shelter/EOC

Capital Outlay/Operating Amount Requesting: \$100,000

Explain why this capital outlay/operating is needed: See attached narrative.

How will this purchase benefit your department? It will benefit the citizens of Torrance County and stranded motorists in the area. Torrance County departments can utilize the building and grounds for storage and work space if needed. Emergency Management currently has no place to store/secure vehicles and equipment. Also, an EOC on the north side is needed.

What are the consequences if this purchase cannot be made? It could potentially place citizens in danger if they are unable to get out of the elements during a severe weather event.

There is also no location for residents in Moriarty to shelter if an event occurs in town.

What is the maintenance cost for this capital outlay? Operating costs (power/water/gas)

Can your budget support the maintenance cost? Yes.

What is the expected life of the capital outlay? 30 years

Please attach any supporting documentation that you have. (pictures, state contracts, etc.)

Additional Staff Request

Position Requested: _____

Annual Salary/Hourly Wage: _____

Explain why this position is needed. _____

How will this position benefit your department? _____

What are the consequences if this position is not approved? _____

Submission & Review

Please be prepared to present this request to the County Commission at a budget hearing. Your department will be notified as to the time and date of the hearing.

Department Signature

Date

Finance Review

Date

County Manager Review

Date

Final Action

APPROVED AS REQUESTED

DENIED

REVISE & RE-SUBMITT

APPROVED WITH MODIFICATION:

Request for Capital Outlay, Torrance County Emergency Shelter

Item number 604-83-2612

Currently, Torrance County has to obtain permission from the City of Moriarty to open an Emergency Shelter site. The current sites for the shelter are the Lion's Club (1st), the Civic Center (2nd) and the High School (3rd).

The City of Moriarty will not allow us to store equipment at any of the sites, and the site is only available for use if there are not events occurring at the locations (in essence, we can only have access overnight and potentially on the weekend).

Moriarty also will not allow Torrance County to open an Emergency Shelter until the hotels/motels in the city are at **100% capacity**. The problem is that the expectation becomes for Torrance County OEM and the volunteers from CERT and Red Cross to set up and activate the shelter potentially in the middle of the night. I have already given direction to the volunteers who work under OEM that I will not activate them in hazardous conditions.

Also, as it stands there is no current location for Emergency Management to store and secure vehicles, trailers and equipment. This facility would allow the OEM to store and secure items during normal conditions, and could move the trailers and vehicles out to operate a shelter site (cots would be set up in the warehouse/bay area).

This would also allow for an EOC on the north side of the county, which will allow for ease of access for our responding partners in the event of an emergency.

The building and site should be expected to last for 30 years +, and could be used by other county departments as needed.

DWI

Requests

Cost To County

- New Position: Teen Court
Currently contract
\$19,000.00 (if Grant approved)
- Raises for Employees
\$5,783.00 (if Grant approved)

Additional Staff Request

Position Requested: Prevention Specialist/Teen Court Coordinator

Annual Salary/Hourly Wage: \$41,600 (59,701)

Explain why this position is needed. The DWI Prevention Program currently has a contract prevention specialist/teen court coordinator. A position would aid in continuity of the program.

How will this position benefit your department? A county employee serving in the role of teen court coordinator/prevention specialist would have more buy-in toward the success of the program

What are the consequences if this position is not approved? The current contract does not permit the teen court coordinator/preventionist to participate in many activities, based upon the dollar amount

REQUESTING THIS POSITION BE FUNDED THROUGH THE GENERAL FUND OR PILT

Submission & Review

Please be prepared to present this request to the County Commission at a budget hearing. Your department will be notified as to the time and date of the hearing.

Janeey Master
Department Signature

Finance Review

County Manager Review

1/30/2020
Date

Date

Date

Final Action

- APPROVED AS REQUESTED
- DENIED
- REVISE & RE-SUBMITT

APPROVED WITH MODIFICATION:

Domestic Violence

Requests

- Raise (manager proposed)
 - \$1.50/HR. Two employees
 - \$8.00/HR. Director

Cost To County

\$11,704 (if Grant Approve)

Dispatch

Requests

- Raise (3%) (see breakdown)

Cost To County

\$16,909

Dispatch Salaries Breakdown

3% Raise

Employee	Hourly Rate	Yearly Salaries	FICA/Medical re (7.65%)	PERA (9.8%)	Retiree Health (2%)	Total
Director	\$24.47	\$50,903	\$3,894.05	\$4,988.45	\$1,018.05	\$60,803
Supervisor	\$22.41	\$46,618	\$3,566.26	\$4,568.54	\$932.36	\$55,685
Supervisor	\$22.41	\$46,618	\$3,566.26	\$4,568.54	\$932.36	\$55,685
Dispatcher	\$16.18	\$30,291	\$2,317.28	\$2,968.54	\$605.83	\$36,183
Dispatcher	\$18.81	\$35,207	\$2,693.37	\$3,450.33	\$704.15	\$42,055
Dispatcher	\$15.66	\$29,308	\$2,242.03	\$2,872.15	\$586.15	\$35,008
Dispatcher	\$18.81	\$35,208	\$2,693.45	\$3,450.43	\$704.17	\$42,057
Dispatcher	\$18.81	\$35,208	\$2,693.45	\$3,450.43	\$704.17	\$42,057
Dispatcher	\$16.18	\$30,291	\$2,317.28	\$2,968.54	\$605.83	\$36,183
Dispatcher	\$14.42	\$26,994	\$2,065.06	\$2,645.44	\$539.88	\$32,245
Dispatcher	\$20.51	\$38,390	\$2,936.85	\$3,762.24	\$767.80	\$45,857
Dispatcher	\$14.42	\$26,994	\$2,065.06	\$2,645.44	\$539.88	\$32,245
Dispatcher	\$14.42	\$26,994	\$2,065.06	\$2,645.44	\$539.88	\$32,245
Dispatcher	\$14.42	\$26,994	\$2,065.06	\$2,645.44	\$539.88	\$32,245
Total		\$486,020	\$37,181	\$47,630	\$9,720	\$580,551
Increase						\$16,909

Infrastructure Fund (620)

- Sheriff Vehicles moved to Appropriations and Infrastructure (vehicle needs will be looked at yearly as needed, looking for Grants and other funding sources)
- Truck for Maintenance
- HVAC Contract \$40,000
- Clerks Storage Plat
- Shelving for records (Finance)

Manager/ Finance Recommendations General Fund

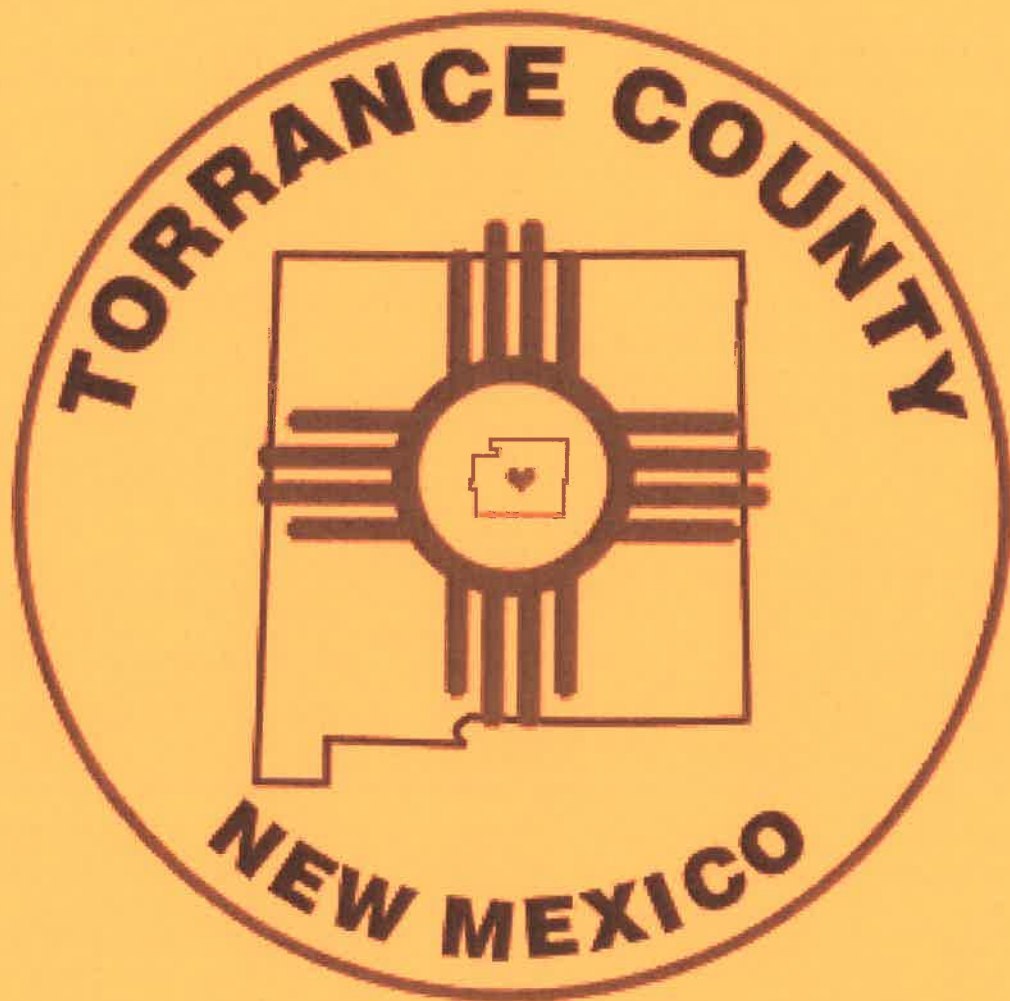
Department	New Positions	Cost (total county)	Raises (not in current budget)	Operating Increases	Capital Outlay Increase	Infrastructure
P&Z	N/A		\$4,368.00	N/A	N/A	N/A
Manager	Administrative A	\$29,794.00	N/A			
Clerk	N/A	N/A	\$7,454.00	\$1,000.00	N/A	N/A
Elections	N/A	N/A	\$1,000.00	\$2,000.00	N/A	N/A
Treasurer	N/A	N/A	\$26,088.00	\$48,520.00	N/A	N/A
Assessor	N/A	N/A	N/A			
Grants	N/A		\$2,484.00	\$3,950.00	N/A	N/A
Sheriff	N/A	N/A	\$123,854.64	\$0.00	N/A	\$80,000.00
Finance	N/A		\$18,014.00	\$1,200.00	N/A	\$1,500.00
Ops/main	N/A	N/A	\$13,084.00		N/A	\$85,000.00
Animal	N/A		\$9,000.00	\$3,035.00	N/A	N/A
Em. Mana	N/A	N/A	\$3,200.00		\$100,000.00	N/A
DWI	N/A		N/A		N/A	N/A
DV	N/A	N/A			N/A	N/A
Totals		\$29,794.00	\$208,546.64	\$59,705.00	\$100,000.00	\$175,500.00

Non-General Fund Recommendations

- Fire Raise
- DWI Raise (If Grant Funds Supports)
- DWI Position (If Grant Fund Supports)
- DV Raises (If Grant Fund Supports)
- Dispatch Raises

Not Recommended

- P&Z Code Enforcement I
- Clerk Administrative Assistant
- Assessor Reduced to \$48,520 increase
- Grant Grant Assistant
- Finance Payroll/Benefits specialist
- Animal Front Desk
- Ops/Maintenance Salaries reduced by \$3,667 (ops manager increase from \$3.00 hr. To \$1.50 hr.



*Agenda Item
No. 12-B*



Torrance County Board of Commissioners

Meeting 4/22/2020

Item 12B

Department: Manager

Prepared By: Janice Y. Barela

Title: ROAD: Motion to approve revision of FY18/19 State Projects

Sponsor:

Road: Leonard Lujan

Action:

Request approval to revise Torrance County's FY18/19 CAP and SP Projects Road List to include Heritage Lane.

Summary:

Torrance County Road Department is requesting to revise the FY18/19 State Projects Road List to include Heritage Lane on both the CAP and the SP Projects. The project will start at Salt Missions Trail and proceed east .07 of a mile to end of project. The Scope of Work remains the same: pavement rehabilitation/improvements and blading and shaping on various county roads within the control of Public Entity.

Significant Issues:

Justification for adding Heritage Lane:

- In the first submission of the projects, the plan cost included double pinning the chip seal surface. Project required only single pinning which left funding for an additional road.
- Heritage Lane is in dire need of resurfacing because it is one of the two main entrances to Moriarty Schools and is in poor condition.

Financial:

This will not cost the County any additional funds. This revision to include Heritage Lane ensures the County's allocated funds for FY18/19 CAP and SP Projects will be fully spent down.

Staff Recommendation:

Approval.

PO Box 48
205 9th Street
Estancia, NM 87016
(505) 544-4700 Main Line (505) 384-5294 Fax
www.torrancecounty.nm.org



County Commission
Commissioner Kevin McCall, District 1
Commissioner Ryan Schwebach, District 2
Commissioner Javier E. Sanchez, District 3
County Manager
Wayne Johnson

**REQUEST TO BE PLACED ON THE TORRANCE COUNTY
COMMISSION AGENDA**

This form must be returned to the County Manager's Office **ONLY!**

Deadline for inclusion of an item is MONDAY, NOON prior to the subsequent meeting.
All fields must be filled out for consideration.

Name: Leonard Road Dept
First Last Department / Company / Organization Name

Today's Date: 4/7/2020 Telephone number/Extension: 505-544-4668

Is this request for the next Commission meeting? YES NO If no, date of Commission Meeting: April 22-2020

Brief explanation of business to be discussed (please indicate if this is an action or discussion item):

This is a revision request for FY 19/20 State projects. We added Heritage Ln. to the list of chip seal roads.

Is this a Resolution, Contract, Agreement, Grant Application, Other? Request for permission.

Has this been reviewed by Grant Committee? YES NO If yes, corresponding paperwork must be attached.

Has this been reviewed by the County Attorney? YES NO

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

Has this been reviewed by the Finance Dept? YES NO Initials: _____

No Impact

Change in current fund

Raise Budget (allow 45 days after Commission approval)

Change in funds (allow 45 days after Commission approval)

Reduction

Transfer funds (allow 45 days after Commission approval)

County Commission

Ryan Schwebach
Chair
District 2

Kevin McCall
Commissioner
District 1

Javier E. Sanchez
Commission
District 3



Torrance County Road Department

PO Box 48 ~ 205 S. Ninth Street
Estancia, NM 87016
(505) 544-4668 Main Line (505) 384-2550 Fax
Email: leonardl@tcnm.us

County Manager
Wayne Johnson

Deputy County Manager
Janice Barela

County Attorney
John Butrick

Road Superintendent
Leonard Lujan

Executive Assistant
Charmen Padilla

April 7, 2020

Javier Martinez, Engineering Assistant Director
New Mexico DOT D-5
PO Box 4127, Colorado Station
Santa Fe New Mexico 87502-4127

RE: Requesting Revised Road List for FY 2018/19 Cooperative Projects.

Dear Mr. Martinez,

The County of Torrance is requesting to revise the FY 2018/19 road list. We would like to add Heritage Ln. to both the Cap and the SP Projects. Heritage Ln. is in dire need of resurfacing because it is one of the two main entrances to Moriarty Schools and in bad condition as it is now. The Scope of work does not change. Justification for adding Heritage Ln is because the first submission of the projects we calculated with a plan for double pinning the chip seal surface required only single pinning, thereby leaving funding for another road.

Please see attached As Built of Cost & Quantities with Heritage Ln. listed on both the CAP and SP Projects.

Thank you for your consideration and we will be waiting your response to this matter,

Ryan Schwebach, Chair

Kevin McCall, Member

Javier Sanchez, Member

Torrance County Commission Board

**As Built
of Cost & Quantities**

Entity: Torrance County Road Department DO: _____ CN: _____

Project No.: CAP

Termini: County Roads: **Town of Manzano** - Bartolo Rd, Capilla Rd, LaCienaga Rd, Pinos Reales Rd, El Campo santo Rd, Laguna Vista Rd, Community Center Rd,
Town of Torreon: Boomer Rd. Camino De Las Palas. Church rd. Cibola Rd Coach Rd Coaster Rd. El Torreon. Jockey rd. Laquesta Rd. Lujan Rd. Morris Rd. Ojo Rd. Rocky St. Rancho Seco Rd. Torreon Heights Rd E. Torreon Heights Rd w. **Town of Taijique**: Anaya Rd. Amando Ct. Barels Rd. Camina De Norte. Camino Lesperance. Ramon Rd. Tapia Rd.
Heritage Ln *From Salt Missions TRL start project proceed E 7 tenths of a mile to end of project.*
Total Project mileage: 7.30

Scope of Work: Pavement Rehabilitation/Improvements and Blading & Shaping on various county roads within the control of Public Entity.

Item Description	Unit	Final Quantity	Unit Cost	Final Cost
Equipment/Labor Hauling				
Equipment	hours	292	\$34.6269230700	10,043.00
Labor	hours	500	\$16.2840588000	8,118.18
Equipment/Labor-Chip Seal				
Equipment	hours	332	\$31.1134615000	10,429.50
Labor	hours	556	\$15.7031630000	8,168.48
Material				
1/2 chips	tons	2000.00	\$20.00	40,000.00
Taxes	cost	\$40,000	8.0260%	3,210.40
Oils				
hfe 100p oil	tons	150.00	\$670.00	100,500.00
taxes	cost	\$100,500	8.0260%	8,066.13
cssi-p fog seal oil	tons	80.00	\$470.00	37,600.00
Taxes	cost	\$37,600	8.0260%	3,017.78
Cold Mix	tons	61.00	\$85.00	5,185.00
Taxes	cost	\$5,185	8.0260%	416.15
Contractor 3 inch overlay 7/10 mile		1.00	\$230,000.00	230,000.00
Total Project Cost				464,754.61

Signature: _____

Wayne Johnson, Torrance County Manager

_____ Date

**As Built
of Cost & Quantities**

Entity: Torrance County Road Department DO: _____ CN: _____

Project No.: SP

Termini: County Roads: Manzano/ Quarai Ruins(BO 76) -From junction Hwy 55 proceed W/S, 1.1 Miles.
Valdez Rd. (AO 42 W)-From Hwy 55 proceed S 1 Mile then W For 1 Mile to end of project.
Heritage Ln.* from Salt Missions Trail start project proceed E .7 of a mile *

Total Project mileage: 2.80

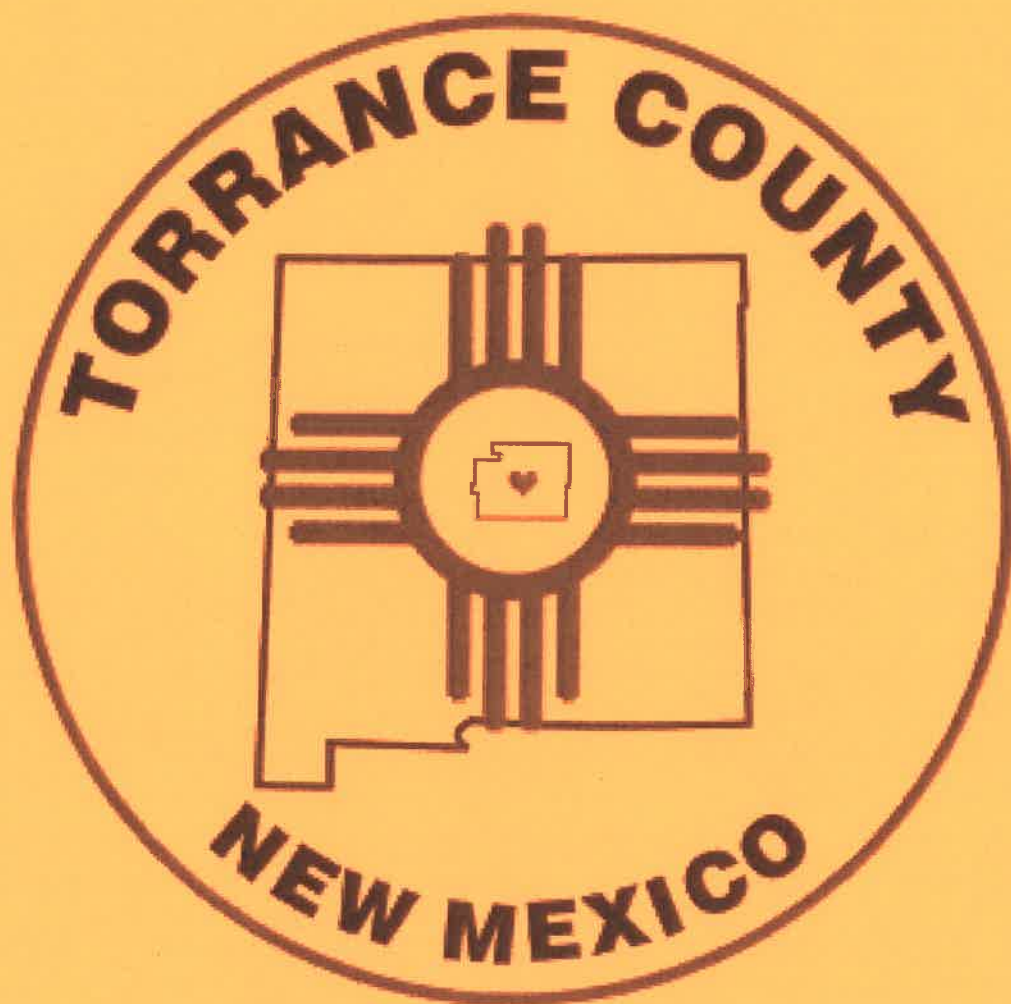
Scope of Work: Pavement Rehabilitation/Improvements and Blading & Shaping on various county roads within the control of Public Entity.

Item Description	Unit	Final Quantity	Unit Cost	Final Cost
Equipment/Labor Hauling				
Equipment	hours	150	\$38.9200000000	5,838.00
Labor	hours	250	\$13.6900000000	4,066.60
Equipment/Labor-Chip Seal				
Equipment	hours	180	\$34.0800000000	6,135.00
Labor	hours	270	\$13.4693210000	4,214.20
Material				
1/2 chips	tons	800.00	\$20.00	16,000.00
Taxes	cost	\$16,000		1,284.16
Oils				
hfe 100p oil	tons	98.00	\$650.00	63,700.00
taxes	cost	\$63,700	8.0260%	5,112.56
cssi-p fog seal oil	tons	30.00	\$470.00	14,100.00
Taxes	cost	\$14,100	8.0260%	1,131.67
Cold Mix	tons	541.00	\$85.00	45,985.00
Taxes	cost	\$45,985	8.0260%	3,690.76
Base Coarse	tons	2365.00	\$10.00	23,650.00
Taxes	cost			
Total Project Cost			8.0260%	194,907.94
			\$45.00	
			8.0260%	

Signature: _____

Wayne Johnson , Torrance County Manager

_____ Date



*Agenda Item
No. 12-C*



Torrance County Board of Commissioners
Meeting 4/22/2020
Item 12C

Department: Manager
Prepared By: Janice Y. Barela

Title: FIRE: Motion to approve FY21 Fire Protection Funds.

Sponsor:

Fire: Chief Lester Gary

Action:

Request approval of FY21 Fire Protection Funds.

Summary:

Every year, the County submits applications to the New Mexico State Fire Marshal Division to participate in the distribution of the Fire Protection Fund for the upcoming fiscal year, one for fire administration and one for each of the fire departments/districts. Funding is based on the ISO rating. A company called the ISO (Insurance Services Office) creates ratings for fire departments and their surrounding communities. In the ISO rating scale, a lower number is better: 1 is the best possible rating, while a 10 means the fire department did not meet the ISO's minimum requirements.

Significant Issues:

The County is allowed to rollover Fire Protection Funds. The application requires the County to state the amount of anticipated rollover and the County's proposed plan, or projects, to spend down the rollover funds. By August of the following fiscal year, the County must identify exactly what the rollover funds will purchase.

Financial:

Department	ISO Rating	Distribution Requested	Current Balance	Anticipated Rollover / Proposed Project
Torrance Fire Admin.	7	\$55,501	\$31,918.04	\$22,191 / Safety equipment, portable SCBA air station, portable radio
Duran District #1	9	\$39,058	\$99,729.20	\$94,4777 / Bunker gear, safety equipment, firefighting equipment, training, portable radios
Indian Hills District #2	6	\$117,168	\$123,147.96	\$120,310 / Station upgrade and maintenance, bunker gear, safety equipment, firefighting equipment, vehicle maintenance, portable radios

McIntosh District #3	6	\$117,168	\$92,659.48	\$76,479 / Station upgrade and maintenance, safety equipment, bunker gear, firefighting equipment, portable radios
Northeast Torrance District #5	6	\$117,168	\$48,602.85	\$45,512 / Station upgrade and maintenance, safety equipment, firefighting equipment, bunker gear, portable radios
Torreon-Tajique District #4	9	\$39,058	\$27,472.74	\$25,015 / Bunker gear, safety equipment, firefighting equipment, portable radios
Willard	7	\$55,501	\$91,347.91	\$88,147 / Bunker gear, safety equipment, firefighting equipment, portable radios

Staff Recommendation:

Approval.

NEW MEXICO PUBLIC REGULATION COMMISSION

COMMISSIONERS

DISTRICT 1 CYNTHIA B. HALL
DISTRICT 2 JEFFERSON L. BYRD, VICE CHAIR
DISTRICT 3 VALERIE ESPINOZA
DISTRICT 4 THERESA BECENTI-AGUILAR, CHAIR
DISTRICT 5 STEPHEN FISCHMANN

INTERIM CHIEF OF STAFF

Jason N. Montoya, P.E.



P.O. Box 1269
1120 Paseo de Peralta
Santa Fe, NM 87504-1269

STATE FIRE MARSHAL DIVISION

John Kondratick
Interim State Fire Marshal
Phone (505) 470-1044
Fax (505) 476-0100

NEW MEXICO STATE FIRE MARSHAL DIVISION FISCAL YEAR 2021 COUNTY ADMINISTRATIVE FIRE PROTECTION FUND DISTRIBUTION

This application is required to participate in the distribution of the Fire Protection Fund for the 2021 fiscal year. The application is due in the State Fire Marshal Division on or before April 30, 2020.

NAME OF COUNTY: Torrance

ADDRESS OF APPROVED FIRE ADMINISTRATION BUILDING:

PO Box 449, McIntosh, NM 87032

ISO FUNDING CLASSIFICATION: 7

If you contend the above ISO Funding Classification is incorrect, please attach your claim and sign here:

The projected minimum amount for fire fund distribution, based on the above information, is \$55,501. This does not include any additional amounts that may be calculated from growth in the fund.

Provide current balance of the fire department's total Fire Protection Fund account to date: \$ 31,918.04

10.25.10.9 ACCUMULATION OF FUNDS:

A. FPF funds cannot be accumulated when the money is not required to accomplish the purpose of the Fire Protection Fund Act or any associated rules promulgated by the fire marshal.

B. FPF funds may be rolled over to subsequent fiscal years for the purpose of accumulating money to procure items or services for use in the operation, maintenance and betterment of the fire department. A request for authorization to rollover and accumulate FPF funds shall accompany the application to participate in distribution. The request must include a detailed description of the intended use of the accumulated money.

C. If the item to be purchased requires rollover and accumulation of FPF funds for more than one-year; only one request and subsequent authorization to accumulate funds is needed. If the item to be purchased changes, a new request for authorization to rollover and accumulate FPF funds shall be submitted to the fire marshal.

Provide anticipated rollover amount \$ 22,191.00. Funding Requirement: Include a detailed description of the proposed project requiring the need, for the accumulation of funds: (Attach Proposed Project Request)

An Official written request for authorization to rollover and accumulate Fire Protection Fund monies shall be submitted to this Office no later than August 31, 2020. The Official request shall identify the final intended purpose and exact amount of money to be rolled over into the FY 2021 balance.

Proposed Projects to include Safety Equipment, Portable SCBA air station, Portable Radio.

The Fire Service Support Bureau of the State Fire Marshal Division continues to strive toward achieving 100% compliance with the monthly reporting requirements as established in Article 59A-52 the "Fire Marshal Act," Article 59A-53 "The Fire Protection Fund" and NMSA 10.25.10 "The Fire Protection Fund."

State Law, NMSA 10.25.10, requires all fire departments participating in the distribution of the Fire Protection Fund submit a detailed fire report of the departments activity on or before the 10th of each month for the previous months

The Fire Service Support Bureau reviews activity on a monthly basis to determine compliance with the reporting requirement. When this Office determines that fire departments in your County are out of compliance, your Office and the Fire Chief will be notified of the department's status. If the fire departments in your County fail to achieve compliance, a letter identifying restrictions on the use of the Fire Protection Funds, will be forwarded to the head of local government.

This Office will continue to offer technical support and training on the proper uses of the NFIRS program. If you are having issues with the system or require training you may submit your request via e-mail at georgia.mcgovern@state.nm.us

Please insure that all certified Fire Departments in your County have properly provided one primary NFIRS user, and one secondary user if available, along with contact information, as required on each fire departments' Fire Protection Fund application.

The information contained in this application is true and correct to the best of our knowledge. It may be used to verify legal requirements and is subject to audit.

Signed and submitted on this _____ day of _____, 2020.

Ryan Schwebach

Printed Name

/S _____ Signature of Commission Chair or Authorized Local Government Designee

Lester Gary

Fire Chief Printed Name

/S _____ Signature of Fire Chief

NEW MEXICO PUBLIC REGULATION COMMISSION

COMMISSIONERS

DISTRICT 1 CYNTHIA B. HALL
DISTRICT 2 JEFFERSON L. BYRD, VICE CHAIR
DISTRICT 3 VALERIE ESPINOZA
DISTRICT 4 THERESA BECENTI-AGUILAR, CHAIR
DISTRICT 5 STEPHEN FISCHMANN

INTERIM CHIEF OF STAFF
Jason N. Montoya, P.E.



P.O. Box 1269
1120 Paseo de Peralta
Santa Fe, NM 87504-1269

STATE FIRE MARSHAL DIVISION
John Kondratick
Interim State Fire Marshal
Phone (505) 470-1044
Fax (505) 476-0100

NEW MEXICO STATE FIRE MARSHAL DIVISION FISCAL YEAR 2021 COUNTY FIRE PROTECTION FUND DISTRIBUTION

This application is required to participate in the distribution of the Fire Protection Fund for the 2021 fiscal year. The application is due in the State Fire Marshal Division on or before April 30, 2020.

FIRE DEPARTMENT Duran District #1 COUNTY: Torrance

FIRE DEPARTMENT ADDRESS: PO Box 449, McIntosh, NM 87032

ISO CLASSIFICATION: 9

Approved number of Sub Stations is 0

0 Sub Stations

Approved number of Main Stations is 1

Same As Above

If you contend the above ISO Class or station information is incorrect, please attach a list of your claim of main and substations and sign here: _____

The projected minimum amount for fire fund distribution, based on the above information, is \$39,058. This does not include any additional amounts that may be calculated from growth in the fund.

Provide current balance of the fire department's total Fire Protection Fund account to date: \$ 99,729.20

10.25.10.9 ACCUMULATION OF FUNDS:

- FPF funds cannot be accumulated when the money is not required to accomplish the purpose of the Fire Protection Fund Act or any associated rules promulgated by the fire marshal.
- FPF funds may be rolled over to subsequent fiscal years for the purpose of accumulating money to procure items or services for use in the operation, maintenance and betterment of the fire department. A request for authorization to rollover and accumulate FPF funds shall accompany the application to participate in distribution. The request must include a detailed description of the intended use of the accumulated money.
- If the item to be purchased requires rollover and accumulation of FPF funds for more than one-year, only one request and subsequent authorization to accumulate funds is needed. If the item to be purchased changes, a new request for authorization to rollover and accumulate FPF funds shall be submitted to the fire marshal.

Provide anticipated rollover amount \$ 94,777.00. Funding Requirement: Include a detailed description of the proposed project requiring the need, for the accumulation of funds: (Attach Proposed Project Request)

An Official written request for final authorization to rollover and accumulate Fire Protection Fund monies shall be submitted to this Office no later than August 31, 2020. The Official request shall identify the final intended purpose and exact amount of money to be rolled over into the FY 2021 balance.

*Proposed Rollover Projects to include: Bunker Gear, Safety equipment, Firefighting equipment, Training, Portable Radios.

The Fire Service Support Bureau of the State Fire Marshal Division continues to strive toward achieving 100% compliance with the monthly reporting requirements as established in Article 59A-52 the "Fire Marshal Act," Article 59A-53 "The Fire Protection Fund" and NMSA 10.25.10 "The Fire Protection Fund."

State Law, NMSA 10.25.10, requires all fire departments participating in the distribution of the Fire Protection Fund submit a detailed fire report of the departments activity on or before the 10th of each month for the previous months activity.

The Fire Service Support Bureau reviews all reporting activity on a monthly basis to determine compliance with the reporting requirement. When this Office determines that your fire department is out of compliance, the Fire Chief will be notified of the department's status, if your fire department fails to achieve compliance a letter identifying restrictions on the use of the Fire Protection Funds will be forwarded to the head of local government.

This Office will continue to offer technical support and training on the proper uses of the NFIRS program. If you are having issues with the system or require training you may submit your request by e-mail at georgia.mcGovern@state.nm.us

Please provide updated contact information for a minimum of one primary user, and one secondary user if available, of the NFIRS program for your department. (Please print legible)

<i>Name:</i>	<i>Email:</i>	<i>Phone:</i>
<u>1</u> Lester Gary	lgary@tcnm.us	505-544-4401
<u>2.</u> David Crabb	dcrabb@torrancecountyfire.com	505-544-4400

The information contained in this application is true and correct to the best of our knowledge. It may be used to verify legal requirements and is subject to audit.

Signed and submitted on this _____ day of _____ 2020.

Ryan Schwebach

_____ Printed Name Lester Gary	/S	_____ Signature of Commission Chair or Authorized Local Government Designee
_____ Printed Name	/S	_____ Signature of County Fire Chief / Fire Marshal or District Chief

NEW MEXICO PUBLIC REGULATION COMMISSION

COMMISSIONERS

DISTRICT 1 CYNTHIA B. HALL
DISTRICT 2 JEFFERSON L. BYRD, VICE CHAIR
DISTRICT 3 VALERIE ESPINOZA
DISTRICT 4 THERESA BECENTI-AGUILAR, CHAIR
DISTRICT 5 STEPHEN FISCHMANN

INTERIM CHIEF OF STAFF

Jason N. Montoya, P.E.



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STATE FIRE MARSHAL DIVISION

John Kondratick
Interim State Fire Marshal
Phone (505) 470-1044
Fax (505) 476-0100

NEW MEXICO STATE FIRE MARSHAL DIVISION

FISCAL YEAR 2021 COUNTY FIRE PROTECTION FUND DISTRIBUTION

This application is required to participate in the distribution of the Fire Protection Fund for the 2021 fiscal year.

The application is due in the State Fire Marshal Division **on or before April 30, 2020.**

FIRE DEPARTMENT **Indian Hills District #2** COUNTY: **Torrance**

FIRE DEPARTMENT ADDRESS: **PO Box 449, McIntosh, NM 87032**

ISO CLASSIFICATION: **6**

Approved number of Main Stations is 2

Station #2 #28 Bryant Rd. Torrance

Same As Above

If you contend the above ISO Class or station information is incorrect, please attach a list of your claim of main and substations and sign here: _____

The projected minimum amount for fire fund distribution, based on the above information, is **\$117,168**. This does not include any additional amounts that may be calculated from growth in the fund.

Provide current balance of the fire department's total Fire Protection Fund account to date: \$ 123,147.96

10.25.10.9 ACCUMULATION OF FUNDS:

A. FPF funds cannot be accumulated when the money is not required to accomplish the purpose of the Fire Protection Fund Act or any associated rules promulgated by the fire marshal.

B. FPF funds may be rolled over to subsequent fiscal years for the purpose of accumulating money to procure items or services for use in the operation, maintenance and betterment of the fire department. A request for authorization to rollover and accumulate FPF funds shall accompany the application to participate in distribution. The request must include a detailed description of the intended use of the accumulated money.

C. If the item to be purchased requires rollover and accumulation of FPF funds for more than one-year, only one request and subsequent authorization to accumulate funds is needed. If the item to be purchased changes, a new request for authorization to rollover and accumulate FPF funds shall be submitted to the fire marshal.

Provide anticipated rollover amount \$ 120,310.00. **Funding Requirement: Include a detailed description of the proposed project requiring the need, for the accumulation of funds: (Attach Proposed Project Request)**

An Official written request for final authorization to rollover and accumulate Fire Protection Fund monies shall be submitted to this Office no later than August 31, 2020. The Official request shall identify the final intended purpose and exact amount of money to be rolled over into the FY 2021 balance.

Proposed Rollover Projects to include: Station upgrade and maintenance, Bunker Gear, Safety Equipment, Firefighting equipment, Vehicle Maintenance, Portable Radios.

The Fire Service Support Bureau of the State Fire Marshal Division continues to strive toward achieving 100% compliance with the monthly reporting requirements as established in Article 59A-52 the "Fire Marshal Act," Article 59A-53 "The Fire Protection Fund" and NMSA 10.25.10 "The Fire Protection Fund."

State Law, NMSA 10.25.10, requires all fire departments participating in the distribution of the Fire Protection Fund submit a detailed fire report of the departments activity on or before the 10th of each month for the previous months activity.

The Fire Service Support Bureau reviews all reporting activity on a monthly basis to determine compliance with the reporting requirement. When this Office determines that your fire department is out of compliance, the Fire Chief will be notified of the department's status, if your fire department fails to achieve compliance a letter identifying restrictions on the use of the Fire Protection Funds will be forwarded to the head of local government.

This Office will continue to offer technical support and training on the proper uses of the NFIRS program. If you are having issues with the system or require training you may submit your request by e-mail at georgia.mcgovern@state.nm.us

Please provide updated contact information for a minimum of one primary user, and one secondary user if available, of the NFIRS program for your department. (Please print legible)

<i>Name:</i>	<i>Email:</i>	<i>Phone:</i>
<u>1</u> Lester Gary	lgary@tcnm.us	505-544-4401
2. Don Dirks	ddirks@torrancecountyfire.com	505-544-4400

The information contained in this application is true and correct to the best of our knowledge. It may be used to verify legal requirements and is subject to audit.

Signed and submitted on this _____ day of _____ 2020.

Ryan Schwebach

Printed Name	/S	Signature of Commission Chair or Authorized Local Government Designee
Lester Gary		

Printed Name	/S	Signature of County Fire Chief / Fire Marshal or District Chief

NEW MEXICO PUBLIC REGULATION COMMISSION

COMMISSIONERS

DISTRICT 1 CYNTHIA B. HALL
DISTRICT 2 JEFFERSON L. BYRD, VICE CHAIR
DISTRICT 3 VALERIE ESPINOZA
DISTRICT 4 THERESA BECENTI-AGUILAR, CHAIR
DISTRICT 5 STEPHEN FISCHMANN

INTERIM CHIEF OF STAFF
Jason N. Montoya, P.E.



P.O. Box 1269
1120 Paseo de Peralta
Santa Fe, NM 87504-1269

STATE FIRE MARSHAL DIVISION
John Kondratick
Interim State Fire Marshal
Phone (505) 470-1044
Fax (505) 476-0100

NEW MEXICO STATE FIRE MARSHAL DIVISION FISCAL YEAR 2021 COUNTY FIRE PROTECTION FUND DISTRIBUTION

This application is required to participate in the distribution of the Fire Protection Fund for the 2021 fiscal year. The application is due in the State Fire Marshal Division **on or before April 30, 2020.**

FIRE DEPARTMENT McIntosh District #3 COUNTY: Torrance

FIRE DEPARTMENT ADDRESS: PO Box 449, McIntosh, NM 87032

ISO CLASSIFICATION: 6

Approved number of Sub Stations is 0

0 Sub Stations

Approved number of Main Stations is 2

Station #2

Same As Above

If you contend the above ISO Class or station information is incorrect, please attach a list of your claim of main and substations and sign here: _____

The projected minimum amount for fire fund distribution, based on the above information, is \$117,168. This does not include any additional amounts that may be calculated from growth in the fund.

Provide current balance of the fire department's total Fire Protection Fund account to date: \$ 92,659.48

10.25.10.9 ACCUMULATION OF FUNDS:

A. FPF funds cannot be accumulated when the money is not required to accomplish the purpose of the Fire Protection Fund Act or any associated rules promulgated by the fire marshal.

B. FPF funds may be rolled over to subsequent fiscal years for the purpose of accumulating money to procure items or services for use in the operation, maintenance and betterment of the fire department. A request for authorization to rollover and accumulate FPF funds shall accompany the application to participate in distribution. The request must include a detailed description of the intended use of the accumulated money.

C. If the item to be purchased requires rollover and accumulation of FPF funds for more than one-year, only one request and subsequent authorization to accumulate funds is needed. If the item to be purchased changes, a new request for authorization to rollover and accumulate FPF funds shall be submitted to the fire marshal.

Provide anticipated rollover amount \$ 76,479.00. **Funding Requirement: Include a detailed description of the proposed project requiring the need, for the accumulation of funds: (Attach Proposed Project Request)**

An Official written request for final authorization to rollover and accumulate Fire Protection Fund monies shall be submitted to this Office no later than August 31, 2020. The Official request shall identify the final intended purpose and exact amount of money to be rolled over into the FY 2021 balance.

*Proposed Rollover Project to include: Station upgrade and maintenance, Safety equipment, Bunker Gear, Firefighting equipment, Portable Radios.

The Fire Service Support Bureau of the State Fire Marshal Division continues to strive toward achieving 100% compliance with the monthly reporting requirements as established in Article 59A-52 the "Fire Marshal Act," Article 59A-53 "The Fire Protection Fund" and NMSA 10.25.10 "The Fire Protection Fund."

State Law, NMSA 10.25.10, requires all fire departments participating in the distribution of the Fire Protection Fund submit a detailed fire report of the departments activity on or before the 10th of each month for the previous months activity.

The Fire Service Support Bureau reviews all reporting activity on a monthly basis to determine compliance with the reporting requirement. When this Office determines that your fire department is out of compliance, the Fire Chief will be notified of the department's status, if your fire department fails to achieve compliance a letter identifying restrictions on the use of the Fire Protection Funds will be forwarded to the head of local government.

This Office will continue to offer technical support and training on the proper uses of the NFIRS program. If you are having issues with the system or require training you may submit your request by e-mail at georgia.mcgovern@state.nm.us

Please provide updated contact information for a minimum of one primary user, and one secondary user if available, of the NFIRS program for your department. (Please print legible)

<i>Name:</i>	<i>Email:</i>	<i>Phone:</i>
<u>1</u> Lester Gary	lgary@tcnm.us	505-544-4401
<u>2.</u> Don Dirks	ddirks@torrancecountyfire.com	505-544-4400

The information contained in this application is true and correct to the best of our knowledge. It may be used to verify legal requirements and is subject to audit.

Signed and submitted on this _____ day of _____ 2020.

Ryan Schwebach

Printed Name
Lester Gary

/S

Signature of Commission Chair or Authorized Local Government Designee

Printed Name

/S

Signature of County Fire Chief / Fire Marshal or District Chief

NEW MEXICO PUBLIC REGULATION COMMISSION

COMMISSIONERS

DISTRICT 1 CYNTHIA B. HALL
DISTRICT 2 JEFFERSON L. BYRD, VICE CHAIR
DISTRICT 3 VALERIE ESPINOZA
DISTRICT 4 THERESA BECENTI-AGUILAR, CHAIR
DISTRICT 5 STEPHEN FISCHMANN

INTERIM CHIEF OF STAFF

Jason N. Montoya, P.E.



P.O. Box 1269
1120 Paseo de Peralta
Santa Fe, NM 87504-1269

STATE FIRE MARSHAL DIVISION

John Kondratick
Interim State Fire Marshal
Phone (505) 470-1044
Fax (505) 476-0100

NEW MEXICO STATE FIRE MARSHAL DIVISION

FISCAL YEAR 2021 COUNTY FIRE PROTECTION FUND DISTRIBUTION

This application is required to participate in the distribution of the Fire Protection Fund for the 2021 fiscal year.

The application is due in the State Fire Marshal Division **on or before April 30, 2020.**

FIRE DEPARTMENT **Northeast Torrance District #5** COUNTY: **Torrance**

FIRE DEPARTMENT ADDRESS: **PO Box 449, McIntosh, NM 87032**

ISO CLASSIFICATION: 6

Approved number of Sub Stations is 0

0 Sub-Stations

Approved number of Main Stations is 2

Station #2

Same As Above

If you contend the above ISO Class or station information is incorrect, please attach a list of your claim of main and substations and sign here: _____

The projected minimum amount for fire fund distribution, based on the above information, is **\$117,168**. This does not include any additional amounts that may be calculated from growth in the fund.

Provide current balance of the fire department's total Fire Protection Fund account to date: \$ 48,602.85

10.25.10.9 ACCUMULATION OF FUNDS:

A. FPF funds cannot be accumulated when the money is not required to accomplish the purpose of the Fire Protection Fund Act or any associated rules promulgated by the fire marshal.

B. FPF funds may be rolled over to subsequent fiscal years for the purpose of accumulating money to procure items or services for use in the operation, maintenance and betterment of the fire department. A request for authorization to rollover and accumulate FPF funds shall accompany the application to participate in distribution. The request must include a detailed description of the intended use of the accumulated money.

C. If the item to be purchased requires rollover and accumulation of FPF funds for more than one-year, only one request and subsequent authorization to accumulate funds is needed. If the item to be purchased changes, a new request for authorization to rollover and accumulate FPF funds shall be submitted to the fire marshal.

Provide anticipated rollover amount \$ 45,512.00. **Funding Requirement: Include a detailed description of the proposed project requiring the need, for the accumulation of funds: (Attach Proposed Project Request)**

An Official written request for final authorization to rollover and accumulate Fire Protection Fund monies shall be submitted to this Office no later than August 31, 2020. The Official request shall identify the final intended purpose and exact amount of money to be rolled over into the FY 2021 balance.

*Proposed Rollover Project to include: Station upgrade and maintenance, Safety equipment, Firefighting equipment, Bunker Gear, Portable Radios.

The Fire Service Support Bureau of the State Fire Marshal Division continues to strive toward achieving 100% compliance with the monthly reporting requirements as established in Article 59A-52 the "Fire Marshal Act," Article 59A-53 "The Fire Protection Fund" and NMSA 10.25.10 "The Fire Protection Fund."

State Law, NMSA 10.25.10, requires all fire departments participating in the distribution of the Fire Protection Fund submit a detailed fire report of the departments activity on or before the 10th of each month for the previous months activity.

The Fire Service Support Bureau reviews all reporting activity on a monthly basis to determine compliance with the reporting requirement. When this Office determines that your fire department is out of compliance, the Fire Chief will be notified of the department's status, if your fire department fails to achieve compliance a letter identifying restrictions on the use of the Fire Protection Funds will be forwarded to the head of local government.

This Office will continue to offer technical support and training on the proper uses of the NFIRS program. If you are having issues with the system or require training you may submit your request by e-mail at georgia.mcgovern@state.nm.us

Please provide updated contact information for a minimum of one primary user, and one secondary user if available, of the NFIRS program for your department. (Please print legible)

<i>Name:</i>	<i>Email:</i>	<i>Phone:</i>
<u>1</u> Lester Gary	lgary@tcnm.us	505-544-4401
Mike Trammell	mtrammell@torrancecountyfire.com	505-544-4400
<u>2.</u>		

The information contained in this application is true and correct to the best of our knowledge. It may be used to verify legal requirements and is subject to audit.

Signed and submitted on this _____ day of _____ 2020.

Ryan Schwebach

Printed Name

Lester Gary

/S

Signature of Commission Chair or Authorized Local Government Designee

Printed Name

/S

Signature of County Fire Chief / Fire Marshal or District Chief

NEW MEXICO PUBLIC REGULATION COMMISSION

COMMISSIONERS

DISTRICT 1 CYNTHIA B. HALL
DISTRICT 2 JEFFERSON L. BYRD, VICE CHAIR
DISTRICT 3 VALERIE ESPINOZA
DISTRICT 4 THERESA BECENTI-AGUILAR, CHAIR
DISTRICT 5 STEPHEN FISCHMANN

INTERIM CHIEF OF STAFF

Jason N. Montoya, P.E.



P.O. Box 1269
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Santa Fe, NM 87504-1269

STATE FIRE MARSHAL DIVISION

John Kondratick
Interim State Fire Marshal
Phone (505) 470-1044
Fax (505) 476-0100

NEW MEXICO STATE FIRE MARSHAL DIVISION

FISCAL YEAR 2021 COUNTY FIRE PROTECTION FUND DISTRIBUTION

This application is required to participate in the distribution of the Fire Protection Fund for the 2021 fiscal year.

The application is due in the State Fire Marshal Division **on or before April 30, 2020.**

FIRE DEPARTMENT **Torreón-Tajique District #4** COUNTY: **Torrance**

FIRE DEPARTMENT ADDRESS: **PO Box 449, McIntosh, NM 87032**

ISO CLASSIFICATION: 9

Approved number of Sub Stations is 0

0 Sub-Stations

Approved number of Main Stations is 1

Same As Above

If you contend the above ISO Class or station information is incorrect, please attach a list of your claim of main and substations and sign here: _____

The projected minimum amount for fire fund distribution, based on the above information, is \$39,058. This does not include any additional amounts that may be calculated from growth in the fund.

Provide current balance of the fire department's total Fire Protection Fund account to date: \$ 27,472.74

10.25.10.9 ACCUMULATION OF FUNDS:

A. FPF funds cannot be accumulated when the money is not required to accomplish the purpose of the Fire Protection Fund Act or any associated rules promulgated by the fire marshal.

B. FPF funds may be rolled over to subsequent fiscal years for the purpose of accumulating money to procure items or services for use in the operation, maintenance and betterment of the fire department. A request for authorization to rollover and accumulate FPF funds shall accompany the application to participate in distribution. The request must include a detailed description of the intended use of the accumulated money.

C. If the item to be purchased requires rollover and accumulation of FPF funds for more than one-year, only one request and subsequent authorization to accumulate funds is needed. If the item to be purchased changes, a new request for authorization to rollover and accumulate FPF funds shall be submitted to the fire marshal.

Provide anticipated rollover amount \$25,015.00. Funding Requirement: Include a detailed description of the proposed project requiring the need, for the accumulation of funds: (Attach Proposed Project Request)

An Official written request for final authorization to rollover and accumulate Fire Protection Fund monies shall be submitted to this Office no later than August 31, 2020. The Official request shall identify the final intended purpose and exact amount of money to be rolled over into the FY 2021 balance.

*Proposed Rollover Project to include: Bunker Gear, Safety equipment, firefighting equipment, Portable Radios.

The Fire Service Support Bureau of the State Fire Marshal Division continues to strive toward achieving 100% compliance with the monthly reporting requirements as established in Article 59A-52 the "Fire Marshal Act," Article 59A-53 "The Fire Protection Fund" and NMSA 10.25.10 "The Fire Protection Fund."

State Law, NMSA 10.25.10, requires all fire departments participating in the distribution of the Fire Protection Fund submit a detailed fire report of the departments activity on or before the 10th of each month for the previous months activity.

The Fire Service Support Bureau reviews all reporting activity on a monthly basis to determine compliance with the reporting requirement. When this Office determines that your fire department is out of compliance, the Fire Chief will be notified of the department's status, if your fire department fails to achieve compliance a letter identifying restrictions on the use of the Fire Protection Funds will be forwarded to the head of local government.

This Office will continue to offer technical support and training on the proper uses of the NFIRS program. If you are having issues with the system or require training you may submit your request by e-mail at georgia.mcgovern@state.nm.us

Please provide updated contact information for a minimum of one primary user, and one secondary user if available, of the NFIRS program for your department. (Please print legible)

<i>Name:</i>	<i>Email:</i>	<i>Phone:</i>
<u>1</u> Lester Gary	lgary@tcnm.us	505-544-4401
<u>2.</u> Mary Wetterman	mwetterman@torrancecountyfire.com	505-544-4400

The information contained in this application is true and correct to the best of our knowledge. It may be used to verify legal requirements and is subject to audit.

Signed and submitted on this _____ day of _____ 2020.

Ryan Schwebach

Printed Name /S **Signature of Commission Chair or Authorized Local Government Designee**
Lester Gary

Printed Name /S **Signature of County Fire Chief / Fire Marshal or District Chief**

NEW MEXICO PUBLIC REGULATION COMMISSION

COMMISSIONERS

DISTRICT 1 CYNTHIA B. HALL
DISTRICT 2 JEFFERSON L. BYRD, VICE CHAIR
DISTRICT 3 VALERIE ESPINOZA
DISTRICT 4 THERESA BECENTI-AGUILAR, CHAIR
DISTRICT 5 STEPHEN FISCHMANN

INTERIM CHIEF OF STAFF
Jason N. Montoya, P.E.



P.O. Box 1269
1120 Paseo de Peralta
Santa Fe, NM 87504-1269

STATE FIRE MARSHAL DIVISION

John Kondratick
Interim State Fire Marshal
Phone (505) 470-1044
Fax (505) 476-0100

NEW MEXICO STATE FIRE MARSHAL DIVISION FISCAL YEAR 2021 COUNTY FIRE PROTECTION FUND DISTRIBUTION

This application is required to participate in the distribution of the Fire Protection Fund for the 2021 fiscal year. The application is due in the State Fire Marshal Division on or before April 30, 2020.

FIRE DEPARTMENT Willard COUNTY: Torrance

FIRE DEPARTMENT ADDRESS: PO Box 449, McIntosh, NM 87032

ISO CLASSIFICATION: 7

Approved number of Sub Stations is 0
0 Sub-Stations

Approved number of Main Stations is 1
Same As Above

If you contend the above ISO Class or station information is incorrect, please attach a list of your claim of main and substations and sign here: _____

The projected minimum amount for fire fund distribution, based on the above information, is \$55,501. This does not include any additional amounts that may be calculated from growth in the fund.

Provide current balance of the fire department's total Fire Protection Fund account to date: \$ 91,347.91

10.25.10.9 ACCUMULATION OF FUNDS:

- FPF funds cannot be accumulated when the money is not required to accomplish the purpose of the Fire Protection Fund Act or any associated rules promulgated by the fire marshal.
- FPF funds may be rolled over to subsequent fiscal years for the purpose of accumulating money to procure items or services for use in the operation, maintenance and betterment of the fire department. A request for authorization to rollover and accumulate FPF funds shall accompany the application to participate in distribution. The request must include a detailed description of the intended use of the accumulated money.
- If the item to be purchased requires rollover and accumulation of FPF funds for more than one-year, only one request and subsequent authorization to accumulate funds is needed. If the item to be purchased changes, a new request for authorization to rollover and accumulate FPF funds shall be submitted to the fire marshal.

Provide anticipated rollover amount \$ 88,147.00. Funding Requirement: Include a detailed description of the proposed project requiring the need, for the accumulation of funds: (Attach Proposed Project Request)

An Official written request for final authorization to rollover and accumulate Fire Protection Fund monies shall be submitted to this Office no later than August 31, 2020. The Official request shall identify the final intended purpose and exact amount of money to be rolled over into the FY 2021 balance.

*Proposed Rollover Project to include: Bunker Gear, Safety equipment, Firefighting equipment, Portable radios.

The Fire Service Support Bureau of the State Fire Marshal Division continues to strive toward achieving 100% compliance with the monthly reporting requirements as established in Article 59A-52 the "Fire Marshal Act," Article 59A-53 "The Fire Protection Fund" and NMSA 10.25.10 "The Fire Protection Fund."

State Law, NMSA 10.25.10, requires all fire departments participating in the distribution of the Fire Protection Fund submit a detailed fire report of the departments activity on or before the 10th of each month for the previous months activity.

The Fire Service Support Bureau reviews all reporting activity on a monthly basis to determine compliance with the reporting requirement. When this Office determines that your fire department is out of compliance, the Fire Chief will be notified of the department's status, if your fire department fails to achieve compliance a letter identifying restrictions on the use of the Fire Protection Funds will be forwarded to the head of local government.

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Please provide updated contact information for a minimum of one primary user, and one secondary user if available, of the NFIRS program for your department. (Please print legible)

<i>Name:</i>	<i>Email:</i>	<i>Phone:</i>
<u>1</u> Lester Gary	lgary@tcnm.us	505-544-4401
Chad Williams	cwilliams@torrancecountyfire.com	505-544-4400
<u>2.</u>		

The information contained in this application is true and correct to the best of our knowledge. It may be used to verify legal requirements and is subject to audit.

Signed and submitted on this _____ day of _____ 2020.

Ryan Schwebach

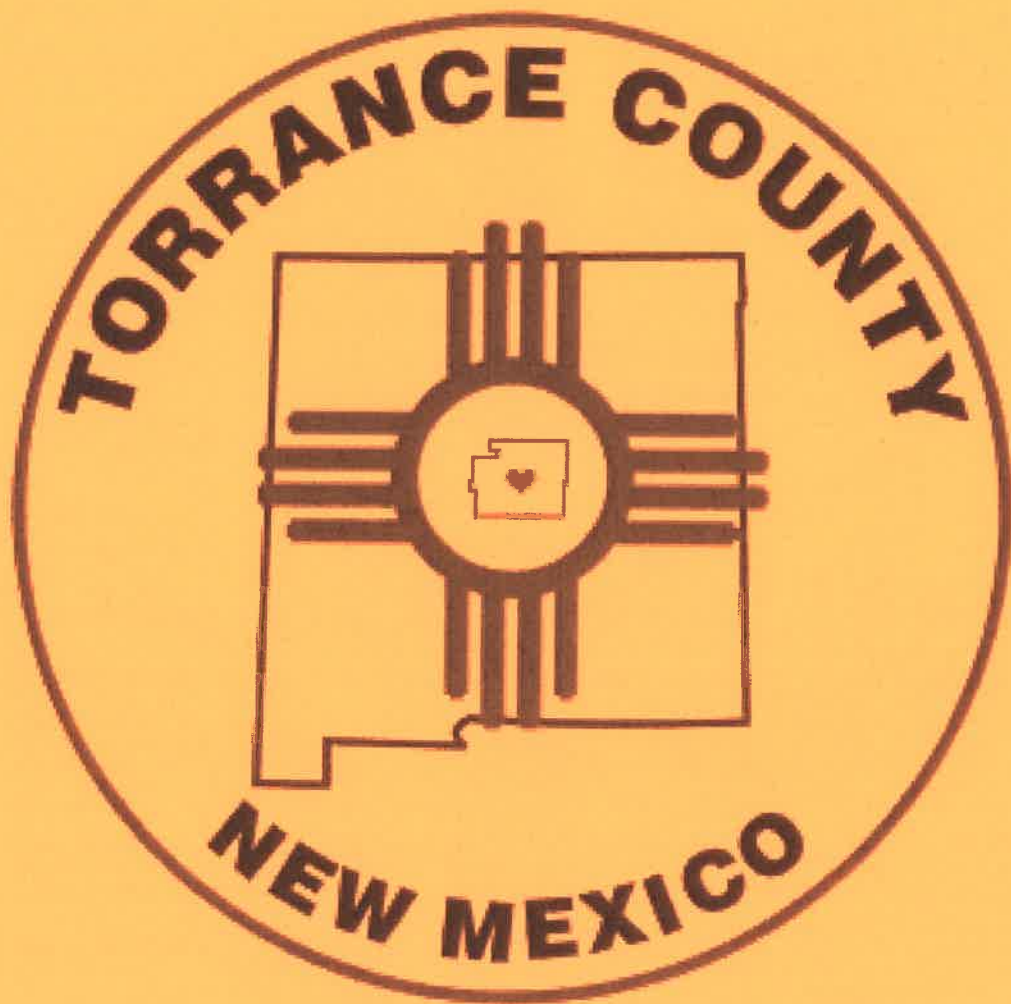
Printed Name

Lester Gary

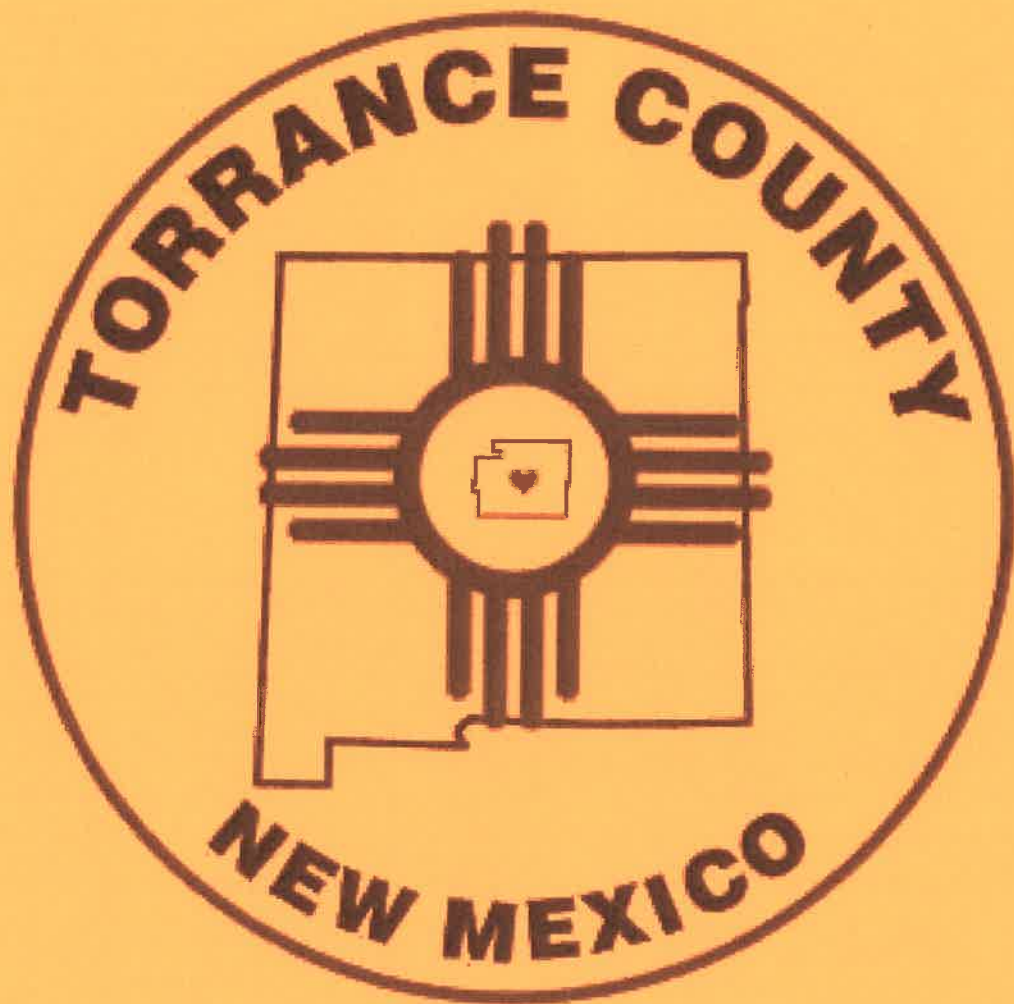
/S Signature of Commission Chair or Authorized Local Government Designee

Printed Name

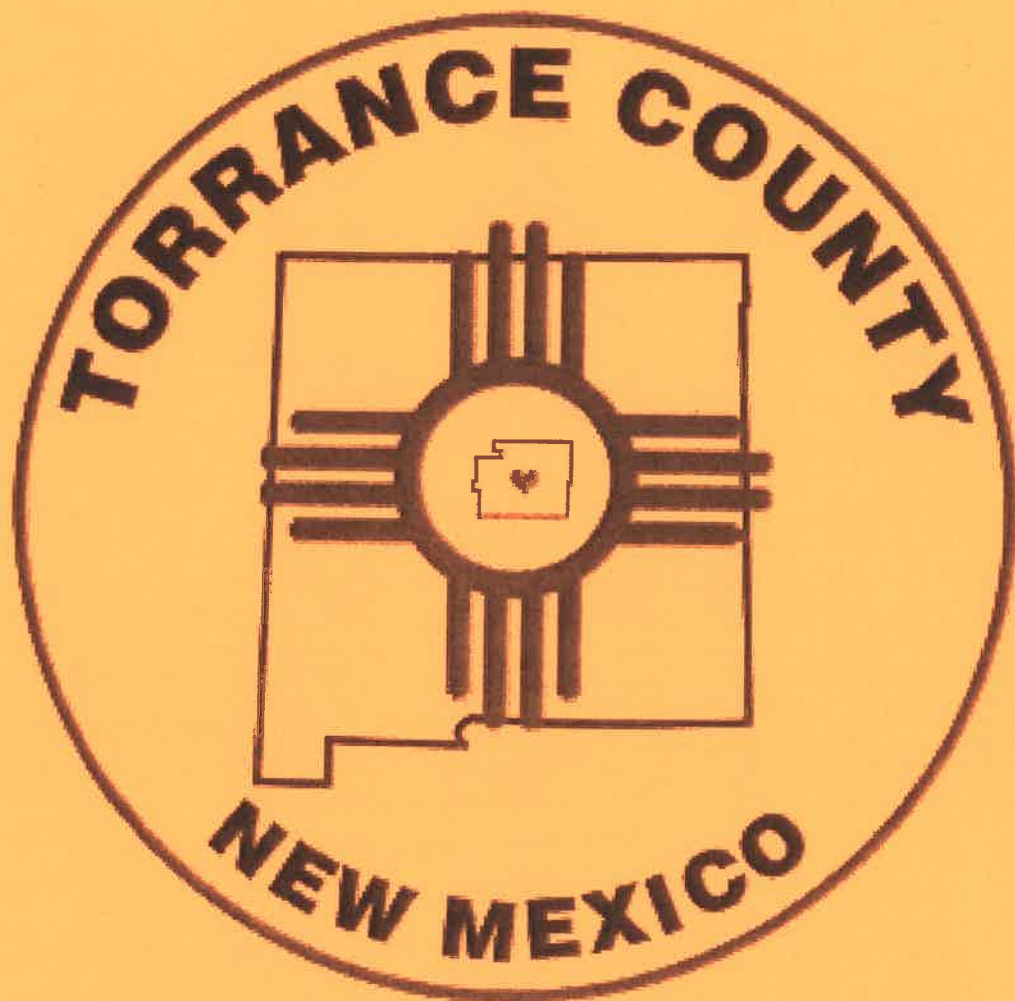
/S Signature of County Fire Chief / Fire Marshal or District Chief



Agenda Item
No. 12-D



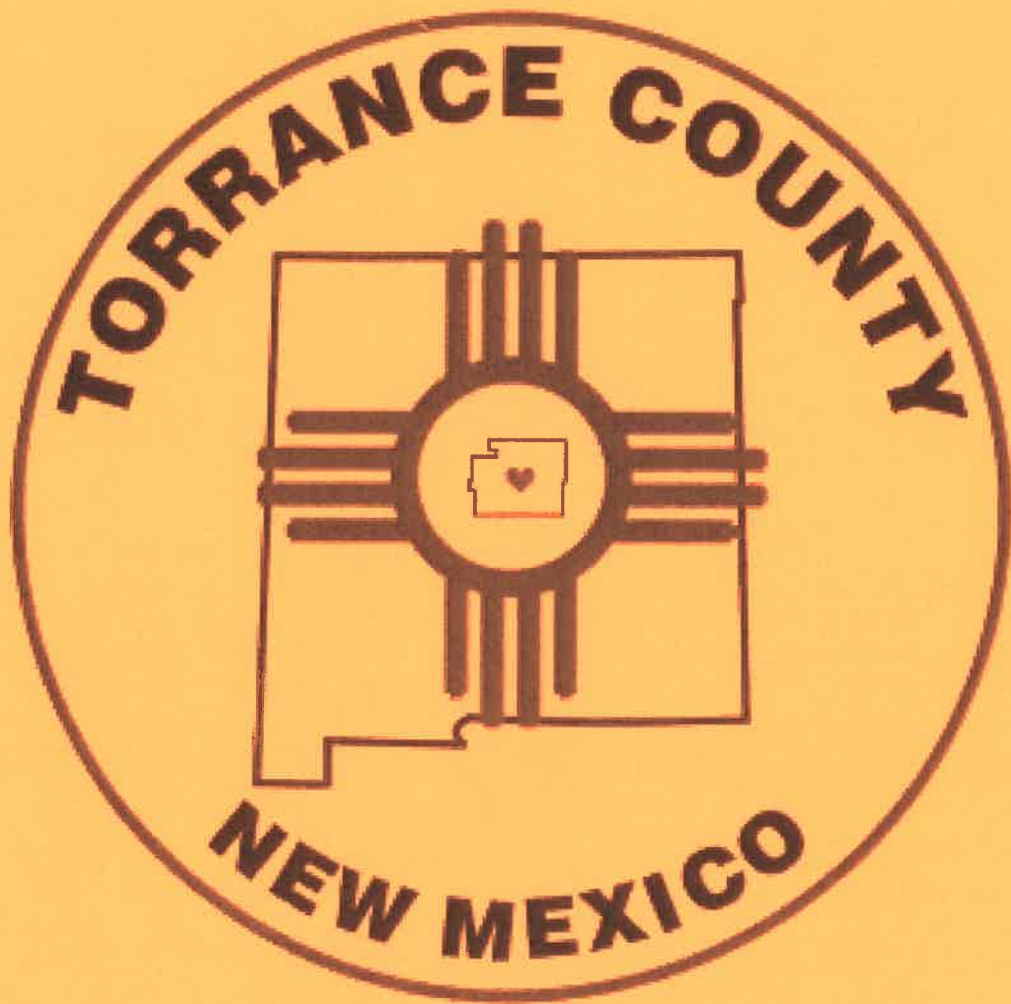
*Agenda Item
No. 13*



*Agenda Item
No. 14-A*



*Agenda Item
No. 15*



*Agenda Item
No. 16*